

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 20400

Sponsor(s): Crystal Williams

Date: April 6, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Requesting a transfer of \$255,000 within the Medical Examiner's budget and authorizing the purchase of a Forensic X-Ray System for the Medical Examiner's Office from Lodox Systems North America of Painesville, Ohio under the terms and conditions of Fulton County Georgia's Contract No. 19RFP688927C-BKJ, an existing government contract.</p>																				
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$ 255,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>200,000</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>455,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>455,000</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td>Transfer From: 002-2001-56790 Health Fund, Medical Examiner, Contractual Service</td> <td>164,000</td> </tr> <tr> <td>Transfer From: 002-2001-55010 Health Fund, Medical Examiner, Regular Salaries</td> <td>91,000</td> </tr> <tr> <td>Transfer To: 002-2001-58170 Health Fund, Medical Examiner, Other Equipment</td> <td>255,000</td> </tr> <tr> <td>Appropriation by Ord. 5322 to 002-2001-58170 Health Fund, Medical Examiner, Other Equipment</td> <td>200,000</td> </tr> <tr> <td>Total</td> <td>\$ 455,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$ 255,000	Amount previously authorized this fiscal year:	200,000	Total amount authorized after this legislative action:	455,000	Amount budgeted for this item * (including transfers):	455,000	Source of funding (name of fund) and account code number:		Transfer From: 002-2001-56790 Health Fund, Medical Examiner, Contractual Service	164,000	Transfer From: 002-2001-55010 Health Fund, Medical Examiner, Regular Salaries	91,000	Transfer To: 002-2001-58170 Health Fund, Medical Examiner, Other Equipment	255,000	Appropriation by Ord. 5322 to 002-2001-58170 Health Fund, Medical Examiner, Other Equipment	200,000	Total	\$ 455,000
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																				
REQUEST SUMMARY	<p>The Medical Examiner's Office would like to replace aging Forensic Scanning Equipment with a new, full body, Forensic X-Ray System. The new system will significantly improve the quality of diagnostic tools available to the Medical Examiner while at the same time improve the operations for the office.</p> <p>The Medical Examiner's 2020 budget included \$280,500 for the purchase of a refurbished X-Ray manufactured in 2004. Given the anticipated workload of the Medical Examiner's Office, the purchase of a new system is more economical than maintaining the older, refurbished equipment.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Medical Examiner and the Director of Finance and Purchasing recommends the purchase of a new, full body, Forensic X-Ray System from Lodox Systems North America of Painesville, Ohio in the amount of \$455,000 under the terms and conditions of Fulton County, Georgia Contract No. 19RFP688927C-BKJ, an existing government contract.</p> <p>The Director of Finance and Purchasing recommends the following transfer:</p>																				

	002-2001-56790 Health Fund, Medical Examiner, Contractual Service 002-2001-55010 Health Fund, Medical Examiner, Regular Salaries 002-2001-58170 Health Fund, Medical Examiner, Other Equipment	FROM: \$164,000 \$ 91,000	TO: \$255,000
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)		
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals No goals on this purchase <input type="checkbox"/> VBE Goals		
ATTACHMENTS	Quote from Lodox Systems and the Award Letter from Fulton County, Georgia		
REVIEW	Department Director:	<i>Clayton W. WIP</i>	Date: 03/31/2020
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 1:53 pm, Mar 31, 2020	Date:
	Division Manager:	<i>Quay M. Schutte</i>	Date: 3/31/2020
	County Counselor's Office:	<i>Byron O. Connerly</i>	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: March 31, 2020

RES # 20400

Department / Division	Character/Description	From	To
002 Health Fund			
2001 Medical Examiner	55010 Regular Salaries	\$ (91,000)	\$ -
2001 Medical Examiner	56790 Other Contractual Services	(164,000)	-
2001 Medical Examiner	58170 Other Equipment	-	255,000

Fiscal Note:

This expenditure was included in the Annual Budget

PC# _____

Department / Division	Character/Description	Not to Exceed
002 Health Fund		
2001 Medical Examiner	58170 Other Equipment	\$ 455,000

APPROVED
 By Mark Lang at 1:39 pm, Mar 31, 2020
 Budget Office