

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office: **JUL 02 2018**
 Res/Ord No.: #19910
 Sponsor(s): Dan Tarwater III
 Date: July 9, 2018

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Transferring funds in the 2018 Anti-Drug Sales Tax Fund to cover salary expenses in the Jackson County Prosecutor's Office.</u>														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:70%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$71,724</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$71,724</td> </tr> </table> <table style="width:100%;"> <tr> <td style="width:55%;">Source of funding (name of fund) and account code number;</td> <td style="width:45%;"></td> </tr> <tr> <td> FROM: Anti Drug Sales Tax Fund 008-4154 56080 Other Professional Services 008-4154 56230 Printing 008-4154 56240 Office Services 008-4154 56410 Gas 008-4154 56420 Electric 008-4154 56435 Telephone Mnt 008-4154 56440 Water 008-4154 56530 Mnt & Repair AE 008-4154 56641 Copier Rental 008-4154 57010 Office Supplies 008-4154 57230 Other Operating 008-4154 58150 Office Furniture 008-4156 56790 Other Contractual Services </td> <td style="vertical-align: top;"> FROM ACCT \$20,000 2,500 500 9,000 9,000 300 1,200 1,000 3,000 5,000 3,700 2,100 14,424 </td> </tr> <tr> <td> TO: Anti-Drug Sales Tax Fund 008-4154 55010 Regular Salary 008-4154 55040 FICA 008-4154 55050 Pension 008-4154 55060 Insurance 008-4154 55070 Unemployment Insurance 008-4154 55110 Worker's Comp Insurance 008-4154 55150 Lon Term Disability </td> <td style="vertical-align: top;"> TO ACCT \$52,000 3,978 7,488 7,000 213 832 213 </td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p>	Amount authorized by this legislation this fiscal year:	\$71,724	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$71,724	Source of funding (name of fund) and account code number;		FROM: Anti Drug Sales Tax Fund 008-4154 56080 Other Professional Services 008-4154 56230 Printing 008-4154 56240 Office Services 008-4154 56410 Gas 008-4154 56420 Electric 008-4154 56435 Telephone Mnt 008-4154 56440 Water 008-4154 56530 Mnt & Repair AE 008-4154 56641 Copier Rental 008-4154 57010 Office Supplies 008-4154 57230 Other Operating 008-4154 58150 Office Furniture 008-4156 56790 Other Contractual Services	FROM ACCT \$20,000 2,500 500 9,000 9,000 300 1,200 1,000 3,000 5,000 3,700 2,100 14,424	TO: Anti-Drug Sales Tax Fund 008-4154 55010 Regular Salary 008-4154 55040 FICA 008-4154 55050 Pension 008-4154 55060 Insurance 008-4154 55070 Unemployment Insurance 008-4154 55110 Worker's Comp Insurance 008-4154 55150 Lon Term Disability	TO ACCT \$52,000 3,978 7,488 7,000 213 832 213
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PRIOR	OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$ Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):														

LEGISLATION	Prior ordinances and (date): Prior resolutions and (date):	
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations 881-3369	
REQUEST SUMMARY	Resolution requesting to transfer funds in the 2018 Anti-Drug Sales Tax Fund to cover salary expenses related to support the creation of APAI position for the Jackson County Prosecutor's Office.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Award, Interlocal Agreement, Budget	
REVIEW	Department Director: <i>Clare Peters Baker</i>	Date: <i>6/26/18</i>
	Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i>	Date: <i>6/27/18</i>
	Division Manager:	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
<u>008-4154</u>		<u>\$71,724</u>

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

55010 Full time Base Salary	52,000
55040 FICA (7.65%)	3,978
55050 Pension (14.4%)	7,488
55060 Insurance	7,000
55070 Unemployment Insurance	213
55110 Worker's Comp Insurance	832
55150 Long term Disability	213
	\$71,724 (Assistant Prosecuting Attorney I Position)

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

Date: June 26, 2018

RES # 19910

Department / Division	Character/Description	From	To	
008 Anti-Drug Sales Tax Fund				
4154	Deferred Prosecution	56080 Other Professional Services	\$ 20,000	\$ -
4154	Deferred Prosecution	56230 Printing	2,500	
4154	Deferred Prosecution	56240	500	
4154	Deferred Prosecution	56410 Gas	9,000	
4154	Deferred Prosecution	56420 Electricity	9,000	
4154	Deferred Prosecution	56435 Telephone Maintenance	300	
4154	Deferred Prosecution	56440 Water	1,200	
4154	Deferred Prosecution	56530 Maint. & Repair – Auto	1,000	
4154	Deferred Prosecution	56641 Copier Rental/Maintenance	3,000	
4154	Deferred Prosecution	57010 Office Supplies	5,000	
4154	Deferred Prosecution	57230 Other Operating Supplies	3,700	
4154	Deferred Prosecution	58150 Office Furniture & Fixtures	2,100	
4156	CommCrime Prev/Drug Prev	56790 Other Contractual Services	14,424	
4154	Deferred Prosecution	55010 Regular Salaries		52,000
4154	Deferred Prosecution	55040 FICA Taxes		3,978
4154	Deferred Prosecution	55050 Pension Contribution		7,488
4154	Deferred Prosecution	55060 Insurance Benefits		7,000
4154	Deferred Prosecution	55070 Unemployment Ins.		213
4154	Deferred Prosecution	55110 Workmen's Comp.		832
4154	Deferred Prosecution	55150 Long term Disability		213
		\$ 71,724	\$ 71,724	


 Budget Officer