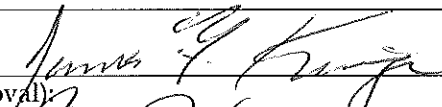

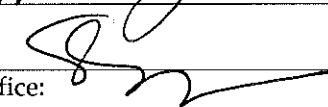

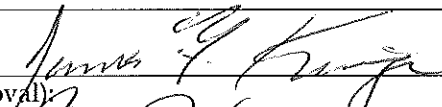

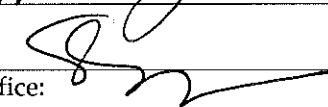

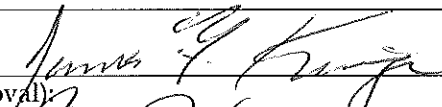

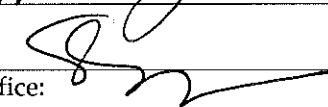



# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~No.: 17117  
 Sponsor(s): Theresa Garza Ruiz  
 Date: December 11, 2009

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting a Professional Services Agreement with Glen Newton and a transfer within the 2009 - Prosecuting Attorney - Bad Check Collections Fund, account 029-4101.</u></p>														
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" style="width: 100%;"> <tr> <td style="width: 70%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$6,394</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$-0-</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$6,394</td> </tr> <tr> <td>Amount budgeted for this item *:</td> <td style="text-align: right;">\$-0-</td> </tr> <tr> <td>Source of funding (name of fund) and account code number</td> <td></td> </tr> <tr> <td>Prosecutor Attorney - Bad Check Collections Fund - 029-4101</td> <td></td> </tr> <tr> <td>Other Professional Services - 56080</td> <td style="text-align: right;">\$6,394</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p>Prior Year Budget (if applicable): n/a              Prior Year Actual Amount Spent (if applicable): n/a</p>	Amount authorized by this legislation this fiscal year:	\$6,394	Amount previously authorized this fiscal year:	\$-0-	Total amount authorized after this legislative action:	\$6,394	Amount budgeted for this item *:	\$-0-	Source of funding (name of fund) and account code number		Prosecutor Attorney - Bad Check Collections Fund - 029-4101		Other Professional Services - 56080	\$6,394
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Prosecutor Attorney - Bad Check Collections Fund - 029-4101															
Other Professional Services - 56080	\$6,394														
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): n/a</p> <p>Prior resolutions and (date): n/a</p>														
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Jim Kanatzar 12/3/09</p>														

<b>REQUEST SUMMARY</b>	<p>Requesting a Resolution authorizing Jackson County to enter into a Professional Services Agreement in the amount of \$6,394.00 with Glen Newton, 11411 Norledge, Sugar Creek, Missouri 64054. Mr. Newton will provide temporary investigative services for the Independence Prosecutor's Office while the investigator assigned to the Independence Prosecutor's Office is on medical leave for eight weeks. This contract is necessary to continue the service of subpoenas and summons critical to the administration of justice as well as revenue for Jackson County.</p> <p>Term of this agreement is 12/21/09 – 2/15/10. Funding source for this contract is 029-4101-56080. Payments due upon invoice.</p> <p>Requesting the transfer of \$6,394 within the 2009 Prosecuting Attorney - Bad Check Collections Fund, 029-4101, to provide funds necessary to fulfill the County's total obligation.</p> <p>Please transfer \$6,394 into account 029-4101-56080 from the following accounts:</p> <table data-bbox="357 703 941 850"> <tr> <td>029-4101-56230</td> <td>Printing</td> <td>1,906</td> </tr> <tr> <td>029-4101-56540</td> <td>Maint/Rep Office Equip</td> <td>936</td> </tr> <tr> <td>029-4101-58150</td> <td>Office Furniture</td> <td>442</td> </tr> <tr> <td>029-4101-58171</td> <td>Personal Computer</td> <td>3,110</td> </tr> </table>		029-4101-56230	Printing	1,906	029-4101-56540	Maint/Rep Office Equip	936	029-4101-58150	Office Furniture	442	029-4101-58171	Personal Computer	3,110				
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<b>CLEARANCE</b>	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																	
<b>ATTACHMENTS</b>																		
<b>REVIEW</b>	<table border="1"> <tr> <td>Department Director:</td> <td></td> <td>Date:</td> <td>12/4/09</td> </tr> <tr> <td>Finance (Budget Approval): If applicable</td> <td></td> <td>Date:</td> <td>12/4/09</td> </tr> <tr> <td>Division Manager:</td> <td></td> <td>Date:</td> <td>12/4/09</td> </tr> <tr> <td>County Counselor's Office:</td> <td></td> <td>Date:</td> <td></td> </tr> </table>	Department Director:		Date:	12/4/09	Finance (Budget Approval): If applicable		Date:	12/4/09	Division Manager:		Date:	12/4/09	County Counselor's Office:		Date:		
Department Director:		Date:	12/4/09															
Finance (Budget Approval): If applicable		Date:	12/4/09															
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County Counselor's Office:		Date:																

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_

Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
029-4101	Prosecuting Attorney - Bad Check Collections Fund	
029-4101-56230	Printing	1,906
029-4101-56540	Maint/Rep Office Equip	936
029-4101-58150	Office Furniture	442
029-4101-58171	Personal Computer	3,110

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



JAMES F. KANATZAR  
Jackson County Prosecuting Attorney

December 4, 2009

Jackson County Legislature  
Jackson County Courthouse  
415 East 12<sup>th</sup> Street, 2<sup>nd</sup> Floor  
Kansas City, Missouri 64106

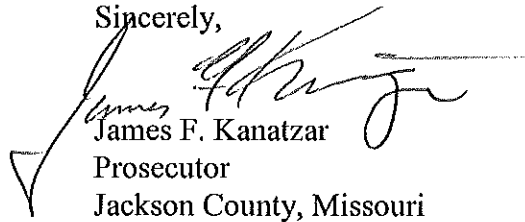
Members of the Legislature:

We are asking that you approve a short term contract with Glen Newton for temporary employment as an investigator for our Independence Office while our Independence Investigator Larry Freemyer is on medical leave. The terms of this temporary employment are as follows: eight (8) weeks starting December 21, 2009 through February 15, 2010 at a rate of pay of \$19.98 per hour. The assignments will include the following:

- 1) Serving subpoenas to witnesses
- 2) Running criminal histories
- 3) Obtain certified copies of prior convictions & prior incidents
- 4) Obtaining evidence & photos from police agencies
- 5) Special process server on tax subpoenas
- 6) Obtain master files from police agencies for cases
- 7) Make copies of CDs and DVDs for defense counsel

If you have any questions, please call me at 881-3367.

Sincerely,

  
James F. Kanatzar  
Prosecutor  
Jackson County, Missouri

cc: Bill Snyder  
Acting County Counselor

**Fiscal Note:  
Jackson County, Missouri**

Funds sufficient for this transfer & appropriation are available from the sources indicated below.

Date: December 4, 2009 RES # 17117

Department / Division	Character/Description	From	To
<b>Bad Check Collections Fund - 029</b>			
4101 - Prosecuting Attorney	56230 - Printing	1,906	
4101 - Prosecuting Attorney	56540 - Maint Rprs- Office Equip	936	
4101 - Prosecuting Attorney	58150 - Office Furniture	442	
4101 - Prosecuting Attorney	58171 - Personal Computer	3,110	
4101 - Prosecuting Attorney	56080 - Other Professional Services		6,394

Budgeting  12/4/09 Total 6,394