

REQUEST FOR LEGISLATIVE ACTION

EXECUTIVE OFFICE

Completed by County Counselor's Office:

Res/Ord No.: 19864 **MAY 07 2018**

Sponsor(s): Alfred Jordan

Date: May 21, 2018

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract with Two Twelve Month Options to extend for the furnishing of Transport and Security Services for the Department of Corrections to Security Transport Services of Topeka, KS under the terms and conditions of Request for Proposal No. 95-17.</u></p>																																																					
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:70%;">Amount authorized by this legislation this fiscal year:</td> <td style="width:30%;"></td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department Corrections Estimated Use \$94,000.00</p> <p>This RLA only approves the Term and Supply Contract. The funds were appropriated through the annual budget adoption. Figures included in the Budget Information Section are for informational purposes to provide an estimate of contract value.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>				Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:																																									
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PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): N/A																																																					
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253																																																					
REQUEST SUMMARY	The Department of Corrections requires a Term and Supply Contract for the furnishing of Transport and Security Services. The Purchasing Department issued Request for Proposal No. 95-17 in response to those requirements.																																																					
	A total of 13 notifications were distributed and three proposals were received and evaluated as follows:																																																					
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The table below compares the pricing for each Respondent on Item 01:

Respondent	Description	Pricing
Security Transport	5 round trips to St. Joseph, 4 Hours, 107 miles	
Topeka, KS	2 officers required @ \$32.14 Each = \$64.28 per hour	
	\$64.28 x 4 hours = \$257.12 x 5 trips	\$1,285.60
	1 round trip to Vandalia, 8 Hours, 381 miles	
	2 officers required @ 32.14 Each = \$64.28 per hours	
	\$64.28 x 8 hours = \$514.24 x 1 trip	\$ 514.24
	Weekly Total	\$1,799.84
Homeland Security	5 round trips to St. Joseph, 4 Hours, 107 miles	
Kansas City, MO	107 miles x \$3.95 per Hour = \$422.65	
	\$422.65 x 5 trips	\$2,113.25
	1 round trip to Vandalia, 8 Hours, 381 miles	
	381 miles x \$3.95 per Hour	\$1,504.95
	Weekly Total	\$3,618.20
US Corrections	5 round trips to St. Joseph, 4 Hours, 107 miles	
Nashville, TN	107 miles x 3.50 per Hour = 374.50	
	\$374.50 x 5 trips	\$1,872.50
	1 round trip to Vandalia, 8 Hours, 381 miles	
	381 miles x \$3.50 per Hour	\$1,333.50
	Weekly Total	\$3,206.00

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the Department of Corrections recommend the Award of a Twelve Month Term and Supply Contract, with Two Twelve Month Options to Extend, for the furnishing of Transport and Security Services to Security Transport Services of Topeka, KS under the terms and conditions of Request for Proposal No. 95-17.

This award is made on an "as needed" basis and does not obligate Jackson County, Missouri to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

CLEARANCE

- Tax Clearance Completed (Purchasing & Department) N/A
- Business License Verified (Purchasing & Department) N/A
- Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)

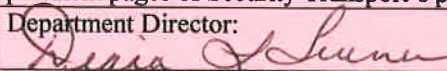


COMPLIANCE

- MBE Goals – No Goals Assigned
- WBE Goals – No Goals Assigned
- VBE Goals - No Goals Assigned

ATTACHMENTS

The Abstract of Bids Received, the Award Recommendations from the Department of Corrections and the pertinent pages of Security Transport's proposal.

REVIEW

Department Director:		Date: 5/7/10
Finance (Budget Approval):		Date: 5/7/10
If applicable		
Division Manager:		Date: 5.7.10
County Counselor's Office:		Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

- This legislative action does not impact the County financially and does not require Finance/Budget approval.



DEPARTMENT OF CORRECTIONS

JACKSON COUNTY, MISSOURI

1300 Cherry Street
Kansas City, Missouri 64106

Barbara Casamento, Purchasing Supervisor
Purchasing Department
Jackson County, MO
RFP Number 95-17 Proposals
Inmate Transport and Security Services

April 11, 2018

Three proposals for inmate transport and security services were evaluated by four Department of Corrections personnel: Steven Raines, Accreditation Manager; Captain Christopher Wolfe, Supervisor of Professional Standards; Kale Webster, Project and Safety Coordinator and Captain John Cloonan, Transportation Supervisor. Proposals were received by 1) Homeland Security Protective Services, 2) U.S. Corrections and 3) Security Transport Services. Respondents were evaluated first on 1) Method of Performance; 2) Experience and Qualifications; and 3) References. Following this evaluation, respondents were evaluated related to 4) Pricing.

All three proposals met the minimum requirements of the RFP with one of the respondent's only bidding on a portion of the RFP which was an option. All three respondents have been in business for several years and two of them have above average experience and qualification in the field of corrections transport.

Based on the pricing, two companies submitted a bid pricing per mile and one company submitted a bid pricing per officer per hour. Currently, JCDC plans for six transports per week to the Missouri Department of Corrections, five transports to St. Joseph at an estimate distance of 107 miles round trip with an estimated transport time of four hours and one transport to Vandalia at an estimated 381 miles round trip with an estimated transport time of eight hours. Just figuring the estimated cost based off the lowest price per mile bid of \$3.50 and not figuring in the layover charges submitted with the bid pricing, these six transports are estimated to cost \$3,206.00 per week. Based off the \$32.14 per officer per hour with a requirement of two officers per transport would cost \$64.28 per hour, these six transports are estimated to cost \$1,799.24 per week.

Across the four categories of evaluation, Security Transport Service scored the highest, and their pricing was also the lowest, and most affordable.

Cost Proposal

8.0 PRICING

8.1 Pricing to be all inclusive to transport inmate to and from destination:

No.	Description	Price
8.1.1	Transport Inmate(s) to Missouri Department of Corrections	\$ 32.14 per officer per hour
8.1.2	Layover Charge for Missouri Department of Corrections	\$ 32.14 per officer per hour
8.1.3	Transport Inmate(s) to Court Appearance	\$ No Bid
8.1.4	Security Services during Court Appearances	\$ No Bid
8.1.5	Transport Inmate(s) to Medical Appointments	\$ 32.14 per officer per hour
8.1.6	Security Services during Medical Appointments/Hospital Admittance/Stays	\$ 32.14 per officer per hour
8.1.7	Cancellation Charge (Only if en-route)	\$ 32.14 per officer per hour -- minimum 2 hours
8.1.8	Gasoline Surcharge if price of fuel goes over \$3.75 per gallon	\$.02 Per Mile
8.1.9	Fuel Surcharge for every \$.25 increase thereafter	\$.02 Per Mile

Respondent Name: Security Transport Services, Inc.	Telephone No: 785-267-3030
Point of Contact: Thomas M. Rork	Email No.: ststopeka4047@aol.com
Title: Vice President	Fax No.: 785-267-7402
Address: 1643 SW 41st St.	Email for PO: ststopeka4047@aol.com
City and State: Topeka, Kansas 66609	
Signature: 