

Request for Legislative Action

Res. #20726

Sponsor: Theresa Cass Galvin

Date: July 19, 2021

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20726
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	7/19/2021

Introduction

Action Items: ['Amend']

Project/Title:

Amending the Contract Resulting from RFQ 54-20 with SFS Architecture Dated December 29th, 2020 to Account for Additional Architecture and Engineering Design Services for Renovations at the Jackson County Courthouse.

Request Summary

During the Schematic Design Phase of the Jury Room Relocation project, it was determined that adding the DTCH south wing mezzanine would be beneficial to the long-term success of the relocation project. The original scope of the project was to only include the main level of the south wing. By adding the mezzanine level to the project, additional Court functions are able to be included as well as amenity space to the public.

In accordance with Section II of the contract executed with SFS Architecture for Architectural and Engineering Design Services, dated 12-29-2020, it is the request of the Public Works Department to amend the agreement due to additional services required. SFS Architecture, at the request of the 16th Circuit Court and the County, increased the Scope of Services provided to offer a more complete and suitable space to conduct Court and County operations. It is agreed that the out of scope work would require additional fee to complete the range of services retained under contract.

The increase in Architectural and Engineering Design Services is expected not to exceed \$58,500 and will maintain the original design and construction schedule as closely as possible.

Contact Information

Department:	Public Works	Submitted Date:	5/12/2021
Name:	Brian Gaddie	Email:	BGaddie@jacksongov.org
Title:	Director	Phone:	816-881-4496

Budget Information

Amount authorized by this legislation this fiscal year:	\$58,500
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$58,500
Is it transferring fund?	No

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Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
013 (County Improvement Fund)	1507 (Special Projects in Public Works)	58060 (Other Improvements)	\$58,500

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Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20588	December 14, 2020

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance
Certificate of Compliance
In Compliance
Minority, Women and Veteran Owned Business Program
Reviewed for Goals:
MBE: 9.50%
WBE: 11.70%
VBE: 1.00%
Prevailing Wage
Not Applicable

Fiscal Information

- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered.

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History

Brian Gaddie at 5/12/2021 3:59:52 PM - [Submitted |]
Department Director: Anne E. Collier at 7/2/2021 8:31:19 AM - [Returned for more information | Returning to re-add the comments and restart the workflow from Monday's outage.Original comments are as follows:"Brian Gaddie at 5/12/2021 3:59:52 PM - [Submitted |]Department Director: Brian Gaddie at 5/17/2021 10:23:24 AM - [Approved |]Finance (Purchasing): Barbara J. Casamento at 5/17/2021 2:16:45 PM - [Returned for more information | Include in the summary that this project was bid as RFQ 54-20 last year. A copy of the contract and the amendment need to be attached. If contract is too large, please send copy to Clerk's Office for Legislators to review.]Submitter: Brian Gaddie at 5/19/2021 4:59:06 PM - [Submitted | The original contracted executed with SFS for the services associated with this amendment request as approved by R.20588 has been uploaded. The summary has also been amended to include RFQ 54-20.]Department Director: Brian Gaddie at 5/19/2021 5:10:21 PM - [Approved |]Finance (Purchasing): Barbara J. Casamento at 5/20/2021 9:24:29 AM - [Approved |]Audit: Katie M. Bartle at 5/20/2021 11:25:55 AM - [Approved | eRLA 82]Finance (Budget): Mark Lang at 5/20/2021 12:17:42 PM - [Approved | Fiscal note has been attached.]Executive: Sylvia Stevenson at 5/23/2021 10:17:43 AM - [Approved |]"]Submitter: Brian Gaddie at 7/8/2021 1:36:46 PM - [Submitted | Fiscal note will need to be revised. Thank you.]
Department Director: Brian Gaddie at 7/8/2021 2:15:15 PM - [Approved |]
Finance (Purchasing): Barbara J. Casamento at 7/8/2021 4:37:39 PM - [Approved |]
Compliance: Jaime Guillen at 7/8/2021 4:50:46 PM - [Approved |]
Finance (Budget): Mark Lang at 7/9/2021 9:51:45 AM - [Approved | A revised fiscal note has been attached that is titled, "Fiscal Note 82 - Public Works - Jury Room addition (revised 07092021)".]
Executive: Troy Schulte at 7/9/2021 10:05:46 AM - [Approved |]
Legal: Elizabeth Freeland at 7/15/2021 10:59:45 AM - [Approved |]

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# 150721002 000

Date: July 9, 2021 RES #: 20726
eRLA ID #: 82

013 County Improvement Fund

1507 Special Projects in Public Works 58060 Other Improvements \$ 58,500

APPROVED

By Mark Lang at 9:49 am, Jul 09, 2021

\$ 58,500

Budget Office