

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord. No.: 19991

Sponsor(s): Tony Miller

Date: September 24, 2018

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting the transfer of \$84,591 from the Reserve Account and Awarding a Contract for Re-roofing Park Structures for the Parks + Rec Department to Construction Management Services of Olathe, Kansas under the terms and conditions of Invitation to Bid No. 46-18</u></p>																																													
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$84,591</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$84,591</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$84,591</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>TRANSFER FROM: 003-8006-56835 Park Fund, Reserve Fund, Reserve Operating</td> <td style="text-align: right;">\$84,591</td> </tr> <tr> <td>TRANSFER TO: 003-5103-58020 Park Fund, Non-Departmental, Buildings & Improvements</td> <td style="text-align: right;">\$84,591</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$84,591	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$84,591	Amount budgeted for this item * (including transfers):	\$84,591	Source of funding (name of fund) and account code number:		TRANSFER FROM: 003-8006-56835 Park Fund, Reserve Fund, Reserve Operating	\$84,591	TRANSFER TO: 003-5103-58020 Park Fund, Non-Departmental, Buildings & Improvements	\$84,591																															
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PRIOR LEGISLATION	<p>Prior ordinances and (date): 5062, 12/6/27 Prior resolutions and (date):</p>																																													
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																																													
REQUEST SUMMARY	<p>The Parks + Rec Department requires re-roofing of some of their structures. The Purchasing Department issued Invitation to Bid No. 46-18 in response to those requirements.</p> <p>Seventy-nine notifications were distributed and one response was received and evaluated as follows:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>No.</th> <th>Description</th> <th>Construction Management Services</th> </tr> </thead> <tbody> <tr> <td></td> <td>Group A</td> <td></td> </tr> <tr> <td>01</td> <td>Longview Lake Shelter #11</td> <td style="text-align: right;">\$21,684</td> </tr> <tr> <td>02</td> <td>Longview Lake Restroom #11</td> <td style="text-align: right;">\$17,298</td> </tr> <tr> <td>03</td> <td>Kemper Barn</td> <td style="text-align: right;">\$15,069</td> </tr> <tr> <td>04</td> <td>Missouri Town Woodworkers Cabin</td> <td style="text-align: right;">\$13,115</td> </tr> <tr> <td></td> <td>Group B</td> <td></td> </tr> <tr> <td>05</td> <td>Blue and Gray Shelter</td> <td style="text-align: right;">\$12,425</td> </tr> <tr> <td>06</td> <td>Longview Lake Shelter #7</td> <td style="text-align: right;">\$21,684</td> </tr> <tr> <td>07</td> <td>Longview Lake Restroom #7</td> <td style="text-align: right;">\$17,298</td> </tr> <tr> <td>08</td> <td>Longview Lake Campground Restroom West</td> <td style="text-align: right;">\$17,298</td> </tr> <tr> <td>09</td> <td>Longview Lake Campground Restroom East</td> <td style="text-align: right;">\$17,298</td> </tr> <tr> <td></td> <td>Unit Price Schedule</td> <td></td> </tr> <tr> <td>10</td> <td>Wood Sheathing Tear-Off and Replacement</td> <td style="text-align: right;">\$4.50/SF</td> </tr> <tr> <td>11</td> <td>Wood Fascia Tear-Off and Replacement</td> <td style="text-align: right;">\$15.00/LF</td> </tr> </tbody> </table> <p>The Parks + Rec Department recommends the Award of Items 1-5 in the amount of \$79,591 and Items 10 and 11 in the amount of \$5,000. Total Award Amount \$84,591.</p>	No.	Description	Construction Management Services		Group A		01	Longview Lake Shelter #11	\$21,684	02	Longview Lake Restroom #11	\$17,298	03	Kemper Barn	\$15,069	04	Missouri Town Woodworkers Cabin	\$13,115		Group B		05	Blue and Gray Shelter	\$12,425	06	Longview Lake Shelter #7	\$21,684	07	Longview Lake Restroom #7	\$17,298	08	Longview Lake Campground Restroom West	\$17,298	09	Longview Lake Campground Restroom East	\$17,298		Unit Price Schedule		10	Wood Sheathing Tear-Off and Replacement	\$4.50/SF	11	Wood Fascia Tear-Off and Replacement	\$15.00/LF
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	<p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the Award of a Contract for the Re-Roofing of Park Structures for the Parks + Rec Department to Construction Management Services of Olathe, Kansas in the amount of \$84,591 as the best bid received under the terms and conditions of Invitation to Bid No. 46-18.</p> <p>The Parks + Rec Department requests the transfer of \$84,591 from the Reserve as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 70%;"></td> <td style="text-align: right;">From:</td> <td style="text-align: right;">To:</td> </tr> <tr> <td>003-8006-56835, Park Fund, Reserve Fund, Reserve Operating</td> <td style="text-align: right;">\$84,591</td> <td></td> </tr> <tr> <td>003-5103-58020, Park Fund, Non-Departmental, Buildings and Improvements</td> <td></td> <td style="text-align: right;">\$84,591</td> </tr> </table>			From:	To:	003-8006-56835, Park Fund, Reserve Fund, Reserve Operating	\$84,591		003-5103-58020, Park Fund, Non-Departmental, Buildings and Improvements		\$84,591
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)										
COMPLIANCE	<input checked="" type="checkbox"/> MBE Goals 9.5% <input checked="" type="checkbox"/> WBE Goals 11.7% <input checked="" type="checkbox"/> VBE Goals 9.5%										
ATTACHMENTS	Abstract of Bids, Award Recommendation from Bruce Wilke of the Parks + Rec Department and the pertinent pages of Construction Management Services bid documents										
REVIEW	Department Director:	Date: 9-10-18									
	Finance (Budget Approval): <i>If applicable</i>	Date: 9/10/18									
	Division Manager:	Date: 9-18-18									
	County Counselor's Office:	Date:									

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

