

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20491

Sponsor(s): Theresa Cass Galvin

Date: September 14, 2020

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: Transferring \$78,850 within the County Improvement Fund for the purpose of making necessary security enhancements at the Eastern Jackson County Courthouse.																
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$78,850</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$78,850</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$78,850</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM:</td> <td style="text-align: right; vertical-align: top;">FROM ACCT:</td> </tr> <tr> <td>County Improvement Fund 013-5113-56790 Non-Departmental-Other Contractual Services</td> <td style="text-align: right; vertical-align: top;">\$78,850</td> </tr> <tr> <td>TO:</td> <td style="text-align: right; vertical-align: top;">TO ACCT:</td> </tr> <tr> <td>County Improvement Fund 013-1205-58020 Eastern Jackson County Courthouse – Building & Improvements Services</td> <td style="text-align: right; vertical-align: top;">\$78,850</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A	Amount authorized by this legislation this fiscal year:	\$78,850	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$78,850	Amount budgeted for this item * (including transfers):	\$78,850	Source of funding (name of fund) and account code number: FROM:	FROM ACCT:	County Improvement Fund 013-5113-56790 Non-Departmental-Other Contractual Services	\$78,850	TO:	TO ACCT:	County Improvement Fund 013-1205-58020 Eastern Jackson County Courthouse – Building & Improvements Services	\$78,850
Amount authorized by this legislation this fiscal year:	\$78,850																
Amount previously authorized this fiscal year:	\$0																
Total amount authorized after this legislative action:	\$78,850																
Amount budgeted for this item * (including transfers):	\$78,850																
Source of funding (name of fund) and account code number: FROM:	FROM ACCT:																
County Improvement Fund 013-5113-56790 Non-Departmental-Other Contractual Services	\$78,850																
TO:	TO ACCT:																
County Improvement Fund 013-1205-58020 Eastern Jackson County Courthouse – Building & Improvements Services	\$78,850																
PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date):																
CONTACT INFORMATION	RLA drafted by Troy Schulte, County Administrator at 881-1079																
REQUEST SUMMARY	This resolution transfers \$78,850 in County Improvement Fund contingency funding to the Facilities division of the Public Works to make security improvements as recommended by a security consultant hired by the 16 th Circuit Court. As a result of this report, the Circuit Court has requested that all accessible windows on the lower level of the Eastern Jackson County Courthouse be replaced with Level 3 bullet resistance exterior window frames and bullet resistant glazing. In all, 10 windows will be replaced with the requested replacement frames and glazing for a cost not to exceed \$78,850. A County term and supply vendor, Binswanger Glass, will be providing the necessary services.																
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals N/A <input type="checkbox"/> VBE Goals																

ATTACHMENTS		
REVIEW	Department Director: CAO: <i>J. B. [Signature]</i>	Date: <i>9-8-2020</i>
	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 8:15 am, Sep 08, 2020
	Division Manager: <i>Gray M. Schultz</i>	Date: <i>9-8-2020</i>
	County Counselor's Office: <i>Byron O. [Signature]</i>	Date: <i>9-10-2020</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
013-5113-56790	County Improvement Fund-Non-Departmental-Other Contractual Services	\$78,850

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

