

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res./Ord. No.: 19632

Sponsor(s): Tony Miller

Date: October 30, 2017

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>transferring \$7,000 within the Park Enterprise Fund and authorizing the Director of Finance and Purchasing to issue a check in the amount of \$7,000.00 to the World War I Museum for sponsorship of the Veterans Day Ceremony to be held November 11, 2017.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$7,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$7,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$7,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT 300-1220-56710 Park Enterprise Fund Dues/Mbrship 300-1220-56710 \$7,000 TO ACCT 300-1220-56210 Park Enterprise Fund Advertising 300-1220-56210 \$7,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$7,000 Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$7,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$7,000.00	Amount budgeted for this item * (including transfers):	\$7,000.00	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT 300-1220-56710 Park Enterprise Fund Dues/Mbrship 300-1220-56710 \$7,000 TO ACCT 300-1220-56210 Park Enterprise Fund Advertising 300-1220-56210 \$7,000
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): #19247 Sept. 6, 2016</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Miriam Hennyosy, Assistant to County Executive (881-3329) for Johnny Sweeney, Director of Economic Dev. (881-6665)</p>										
<p>REQUEST SUMMARY</p>	<p>This is the 4th year Jackson County has provided funding for free admission for Veterans and Active Duty Military Personnel to the National World War I Museum and Memorial on Veteran's Day, Nov. 11, 2017. Expected attendance is 1,500 to 2,000 with many attendees are veterans and their families. (Typically, admission for Veterans is \$2 off the adult ticket price of \$16 or \$14.) Jackson County's participation will be acknowledged accordingly: Signage at Museum entrance, Veteran's day Program and Walk of Honor Program, Museum's E-Newsletter, promotion materials including direct mail solicitation for Veteran's Day. Attached is additional information on the day's event.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p>										

	<input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Details provided by National WW 1 Museum	
REVIEW	Department Director:	Date: 10/29/2017
	Finance (Budget Approval): <i>If applicable</i>	Date: 10/26/17
	Division Manager:	Date: 10/26/17
	County Counselor's Office:	Date: 10/26/17

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Veterans Day 2017
\$7,000 Support Details
Free Admission supported by
Jackson County



**THE NATIONAL
WWI MUSEUM
AND MEMORIAL**

Saturday, November 11, 2017

Veterans Day Ceremony: 10 A.M. (tentative)

Walk of Honor Ceremony: 2 P.M. (tentative)

Expected Attendance

1,500 – 2,000 including Museum admissions and attendance to both ceremonies.

Most who attend the ceremonies are veterans and their families.

Veterans Day Ceremony: 400

Walk of Honor Ceremony: 250

Speakers and Activities

While no activities have been scheduled yet, each Veterans Day Ceremony features an honor guard, remarks from dignitaries, a keynote speaker, and musical performances.

Support Benefits

- **Signage**
 - Sign at entry of Museum: “Free Admission supported by Jackson County”
 - Logo included on Veterans Day Ceremony program (along with other sponsors)
 - Logo included on Walk of Honor Ceremony program (along with other sponsors)
 - Included on Veterans Day webpage on Museum’s website (along with other sponsors)
 - Logo on any signage printed for the day (along with other sponsors)
- Ability for Frank White or designee to sit on VIP stage and give comments
- Ability for Frank White or designee to participate in media interviews if possible (nearly all will be the day of Veteran’s Day from 4:30 AM – 7 AM)
- Press release to the media

For more information, contact Ashley Brown Morris at 816-888-8107;
abrown@theworldwar.org