

## Request for Legislative Action

Res. #20948

Sponsor: Theresa Cass Galvin

Date: May 10, 2022

### Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20948
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	5/10/2022

### Introduction

**Action Items:** ['Authorize']

**Project/Title:**

Authorizing a Twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend, for the furnishing of software maintenance to maintain the Fuel Master system for the Public Works Department to Syn-Tech as a Sole Source Vendor.

### Request Summary

The Public Works Department needs a term and supply vendor for software maintenance of the installed Fuel Master system. This agreement for software maintenance is for the Fuel Master System (vehicle AIM kits, fuel system software/hardware, and updates to programming codes, parts, and technical support) for the Public Works Road & Bridge Division. This service and additional vehicle fuel rings (AIM kits) can only be provided through this company.

The Public Works Road Maintenance Division supports a fuel station and fuel truck that runs sophisticated fueling equipment, its software and vehicle fuel initiation rings are associated with this Agreement.

Pursuant to Section 1030.1 of the Jackson County Code, the Purchasing Department recommends Syn-Tech for the maintenance of software for Fuel Master as a Sole Source. Research done by both the Purchasing Department and the Public Works Division indicates that Syn-Tech is the only company that can provide this specialized service for Fuel Master.

This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

It is estimated that the Public Works Department could expend approximately \$15,000.00 over the course of the year with Syn-Tech.

### Contact Information

<b>Department:</b>	Public Works	<b>Submitted Date:</b>	4/13/2022
<b>Name:</b>	Matt E. Willier	<b>Email:</b>	MWillier@jacksongov.org
<b>Title:</b>	Assistant Road and Bridge Administrator	<b>Phone:</b>	816-847-7083

## Request for Legislative Action

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			<b>!Unexpected End of Formula</b>

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
17395	October 18, 2010

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Less than \$50000	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

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### Fiscal Information

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

### History

This eRLA has been previously submitted and restarted. Original comments are below.

Matt E. Willier at 4/13/2022 10:44:58 AM - [Submitted | ]Department Director: Brian Gaddie at 4/15/2022 10:55:50 AM - [ Approved | ]Finance (Purchasing): Barbara J. Casamento at 4/18/2022 11:20:32 AM - [ Approved | ]Compliance: Katie M. Bartle at 4/18/2022 11:50:05 AM - [ Approved | ]Finance (Budget): Mary Rasmussen at 4/18/2022 1:03:25 PM - [ Approved | Term & Supply - no fiscal note required. ]Executive: Sylvya Stevenson at 4/19/2022 8:54:47 AM - [ Approved | ] Legal: Elizabeth Freeland at 4/25/2022 3:28:25 PM - Returned for more information. Please include prior legislation. Thanks!

New comments begin here.

Submitted by Public Works requestor: Matt E. Willier on 4/13/2022. Comments:

Approved by Department Approver Brian Gaddie on 4/29/2022 9:55:06 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 5/2/2022 11:55:45 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 5/2/2022 12:53:06 PM. Comments:

Approved by Budget Office Approver Mary Rasmussen on 5/2/2022 3:31:33 PM. Comments:

Approved by Executive Office Approver Sylvya Stevenson on 5/3/2022 11:36:11 AM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 5/5/2022 11:28:21 AM. Comments:



## Jackson County Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160  
Grain Valley, Missouri 64029  
(816) 847-7050 *phone*  
(816) 847-7051 *fax*

### MEMORANDUM

TO: Keith Allen, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works

DATE: April 4, 2022

SUBJECT: Sole Source Vendor: Syn-Tech

The Public Works Department needs a term and supply vendor for software maintenance of the installed Fuel Master system. This agreement for software maintenance is for the Fuel Master System (vehicle AIM kits, fuel system software/hardware, and updates to programming codes, parts, and technical support) for the Public Works Road & Bridge Division. This service and additional vehicle fuel rings (AIM kits) can only be provided through this company.

The Public Works Road Maintenance Division supports a fuel station and fuel truck that runs sophisticated fueling equipment, its software and vehicle fuel initiation rings are associated with this Agreement.

For the reasons above, it has been requested that Syn-Tech be considered a sole source vendor.

It is estimated that the Public Works Department could expend approximately \$15,000.00 over the course of the year with Syn-Tech.

Thank you for your consideration,

Matt E. Willier

Jackson County, Missouri

**AFFIDAVIT**

STATE OF FLORIDA )  
COUNTY OF LEON ) SS.

D. SCOTT DUNLAP of the city of TALLAHASSEE  
County of LEON State of FLORIDA being duly sworn on her or his oath, deposes and says,

1. That I am the CFO (Title of Affiant) of SYN-TECH SYSTEMS (Name of Bidder) and have been authorized by said Bidder to make this Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.
2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding potential ownership of publicly traded stock of bidder).
3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.
4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County or Bidder did not have on December 31, 2021 any property subject to taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to the assessment of Business Personal Property.
5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to the Invitation.
6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties, or the State of Missouri and City of Kansas City, Missouri Debarment List
7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.
8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

SYN-TECH SYSTEMS, INC (Name of Bidder)  
By: [Signature] (Signature of Affiant)  
CFO (Title of Affiant)

Subscribed and sworn to before me this 24 day of MARCH, 2022

[Signature]  
NOTARY PUBLIC in and for the County of LEON (SEAL)

State of FLORIDA

My Commission Expires: \_\_\_\_\_

