

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19482

Sponsor(s): Dennis Waits

Date: May 9, 2017

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$101,109 within Information Technology's budget and authorizing the purchase of Annual Software Maintenance Agreements for use by Various County Departments from the Vendors listed herein as a Sole Source Purchase at a total cost to the County of \$472,335.</u></p>																																				
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$472,335</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$472,335</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$472,335</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>Transfer From: 001-1305-58171 General, IT, Personal Computer/Accessories</td> <td>\$49,000</td> </tr> <tr> <td>Transfer From: 001-1305-55010 General, IT, Regular Salaries</td> <td>\$51,000</td> </tr> <tr> <td>Transfer To: 001-1305-56662 General, IT, Software Maintenance</td> <td>\$100,000</td> </tr> <tr> <td>Transfer From: 003-1305-58173 Park Fund, IT, Computer Equipment/Terminals</td> <td>\$1,109</td> </tr> <tr> <td>Transfer To: 003-1305-56662 Park Fund, IT, Software Maintenance</td> <td>\$1,109</td> </tr> <tr> <td>Total Transfer</td> <td>\$101,109</td> </tr> <tr> <td colspan="2">Funding Summary:</td> </tr> <tr> <td>001-1305-56662 General, IT, Software Maintenance</td> <td>\$100,000</td> </tr> <tr> <td>002-1305-56662 Health Fund, IT, Software Purchase</td> <td>\$217</td> </tr> <tr> <td>003-1305-56662 Park Fund, IT, Software Maintenance</td> <td>\$1,109</td> </tr> <tr> <td>045-1305-56662 Assessment Fund, IT, Software Maintenance</td> <td>\$296,519</td> </tr> <tr> <td>042-1801-56662, Recorder Technology, Recorder of Deeds, Software Maintenance</td> <td>\$74,490</td> </tr> <tr> <td>Total</td> <td>\$472,335</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <p style="text-align: center;">Department: Various Departments Estimated Use: (See attachment)</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$472,335	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$472,335	Amount budgeted for this item * (including transfers):	\$472,335	Source of funding (name of fund) and account code number:		Transfer From: 001-1305-58171 General, IT, Personal Computer/Accessories	\$49,000	Transfer From: 001-1305-55010 General, IT, Regular Salaries	\$51,000	Transfer To: 001-1305-56662 General, IT, Software Maintenance	\$100,000	Transfer From: 003-1305-58173 Park Fund, IT, Computer Equipment/Terminals	\$1,109	Transfer To: 003-1305-56662 Park Fund, IT, Software Maintenance	\$1,109	Total Transfer	\$101,109	Funding Summary:		001-1305-56662 General, IT, Software Maintenance	\$100,000	002-1305-56662 Health Fund, IT, Software Purchase	\$217	003-1305-56662 Park Fund, IT, Software Maintenance	\$1,109	045-1305-56662 Assessment Fund, IT, Software Maintenance	\$296,519	042-1801-56662, Recorder Technology, Recorder of Deeds, Software Maintenance	\$74,490	Total	\$472,335
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																																				
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Kyle Brack, Senior Buyer, 881-3265</p>																																				

REQUEST SUMMARY

The Annual Software Maintenance Agreements for Various County Departments are expiring and need to be renewed. These applications support critical departmental functions such as maintaining the County's website and the Recorder of Deed's records database. The Annual Software Maintenance Agreements are considered a Sole Source because the maintenance and updates can only be provided by the software developer.

Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of Annual Software Maintenance Agreements for use by Various County Departments at a total cost of \$472,333.65 as a Sole Source.

Below are the list of vendors to be used:

Vendor Name and Location	Amount
Thomson Reuters, Chicago, Illinois	\$425,307
Civic Plus, Manhattan, Kansas	\$34,025
Legal Files Software, Springfield, Illinois	\$7,483
Embarcadero, Austin, Texas	\$5,520
Total	\$472,335

The Information Technology Department also requests the transfer of \$101,108.11 within their budget as follows:

	FROM:	TO:
001-1305-58171 General, IT, Personal Computer/Accessories	\$49,000	
001-1305-55010 General, IT, Regular Salaries	\$51,000	
001-1305-56662 General, IT, Software Maintenance		\$100,000
003-1305-58173 Park Fund, IT, Computer Equipment/Terminals	\$1,109	
003-1305-56662 Park Fund, IT, Software Maintenance		\$1,109
Total Transfer	\$101,109	\$101,109

CLEARANCE

- Tax Clearance Completed (Purchasing & Department)
- Business License Verified (Purchasing & Department)
- Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)

ATTACHMENTS

Memorandums from the Information Technology and Recorder of Deeds Departments and invoices for the Annual Software Maintenance from each vendor.

REVIEW

Department Director:	Date:
Finance (Budget Approval): <i>If applicable</i>	Date: 5/2/17
Division Manager:	Date: 5/3/17
County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Department of
INFORMATION TECHNOLOGY

Jackson County, Missouri – 415 E. 12th Street, Room G-8, Kansas City, MO 64106
816-881-3151-Phone 816-881-3949-Fax

MEMORANDUM

TO: KYLE BRACK, SENIOR BUYER

FROM: SANDRA CUSTARD, RECORDER OF DEEDS OPERATIONS ADMINISTRATOR 

DATE: APRIL 6, 2017

SUBJECT: RLA FOR SOFTWARE MAINTENANCE FROM THOMSON REUTERS (MANATRON).

PLEASE PREPARE AN RLA FOR ANTHEM SOFTWARE FROM THOMSON REUTERS (MANATRON). ANTHEM IS USED AS THE OPERATING SYSTEM FOR THE RECORDER OF DEEDS. THOMSON REUTERS IS AN APPROVED SOLE SOURCE VENDOR FOR ANTHEM. THEY WILL PROVIDE MAINTENANCE AND SUPPORT OF ANTHEM FOR THE RECORDER OF DEEDS.

FUNDING FOR ANTHEM:

042/1801/6662 \$74,489.54

**Fiscal Note:
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date: May 2, 2017

RES # 19482

Department / Division	Character/Description	From	To
General Fund - 001			
1305 - Information Technology	58171 - Personal Computer/Accessories	\$ 49,000	\$ -
1305 - Information Technology	55010 - Regular Salaries	51,000	
1305 - Information Technology	56662 - Software Maintenance		100,000
Park Fund - 003			
1305 - Information Technology	58173 - Computer Equipment/Terminals	1,109	
1305 - Information Technology	56662 - Software Maintenance		1,109
		<u>\$ 101,109</u>	<u>\$ 101,109</u>

Fiscal Note:

This expenditure was included in the Annual Budget.

Date: May 2, 2017

PC# _____

RES # _____

Department / Division	Character/Description	Not to Exceed
General Fund - 001		
1305 - Information Technology	56662 - Software Maintenance	\$ 100,000
Health Fund - 002		
1305 - Information Technology	56662 - Software Maintenance	217
Park Fund - 003		
1305 - Information Technology	56662 - Software Maintenance	1,109
Recorder's Technology Fund - 042		
1801 - Recorder of Deeds	56662 - Software Maintenance	74,490
Assessment Fund - 045		
1305 - Information Technology	56662 - Software Maintenance	296,519
		<u>\$ 472,335</u>

 5/2/17
Budget Office



PLEASE REMIT PAYMENT TO:

MANATRON, INC.
PO BOX 71275
CHICAGO, IL 60694-1275
Toll Free 1.866.471.2900

Invoice	INVC055559
Date	12/28/2016
Page	1
Acct#	2545000
Reference	JAN28005A/18951

BILL TO:

JACKSON COUNTY RECORDER
415 EAST 12TH STREET, 104

KANSAS CITY MO 64106-2706

SHIP TO:

JACKSON COUNTY RECORDER
415 EAST 12TH STREET, 104

KANSAS CITY MO 64106-2706

ITEM NO.	DESCRIPTION	QTY	UNIT PRICE	EXTENDED PRICE
ANTHEM-S		1	\$63,261.17	\$63,261.17
AUM-ERECORDING-S		1	\$9,969.92	\$9,969.92
ANTHEM-S		1	\$1,258.45	\$1,258.45

FOR THE PERIOD OF 01/01/2017-12/31/2017

Subtotal	\$74,489.54
Tax	\$0.00
Total	\$74,489.54

Please note invoice and account number on your check to ensure accurate payment application.
THANK YOU!



Department of
INFORMATION TECHNOLOGY

Jackson County, Missouri – 415 E. 12th Street, Room G-8, Kansas City, MO 64106
816-881-3151-Phone 816-881-3949-Fax

MEMORANDUM

TO: KYLE BRACK, SENIOR BUYER

FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS

DATE: APRIL 6, 2017

SUBJECT: RLA FOR SOFTWARE MAINTENANCE.

PLEASE PREPARE AN RLA FOR 2017 SOFTWARE MAINTENANCE. THE SOFTWARE MAINTENANCE IS USED EACH YEAR FOR UPDATES AND ANY ASSISTANCE NEEDED IN MAINTAINING THE APPLICATIONS USED BY JACKSON COUNTY. THE VENDORS, SOFTWARE AND AMOUNTS ARE:

- THOMSON REUTERS (MANATRON), ASCEND, \$307,333.73
- THOMSON REUTERS (MANATRON), SIGMA, \$43,483.33
- CIVIC PLUS, WEBSITE HOSTING, \$34,024.05
- LEGAL FILES SOFTWARE, INC., COUNTY COUNSELOR, \$7,483.00
- EMBARCADERO, RAD STUDIO, \$5,520.00

TOTAL = \$397,844.11

CURRENTLY:

002/1305/6662 = \$ 217.00
045/1305/6662 = 296,519.00
\$296.736.00

TRANSFER FROM:

001/1305/8171 \$ 49,000.00
001/1305/5010 \$ 51,000.00
003/1305/8173 \$ 1,108.11
\$101,108.11

TRANSFER TO:

001/1305/6662 \$ 49,000.00
001/1305/6662 \$ 51,000.00
003/1305/6662 \$ 1,108.11
\$101,108.11

FUNDING:

001/1305/6662 \$100,000.00
002/1305/6662 217.00
003/1305/6662 1,108.11
045/1305/6662 296,519.00
TOTAL \$ 397,844.11



Department of
INFORMATION TECHNOLOGY

Jackson County, Missouri – 415 E. 12th Street, Room G-8, Kansas City, MO 64106
816-881-3151-Phone 816-881-3949-Fax

MEMORANDUM

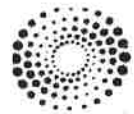
TO: KYLE BRACK, SENIOR BUYER

FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS *MES*

DATE: APRIL 5, 2017

SUBJECT: SOLE SOURCE DESIGNATION FOR THOMSON REUTERS (MANATRON)

THOMSON REUTERS (MANATRON) IS THE APPROVED SOLE SOURCE PROVIDER FOR ASCEND AND NEWERA SOFTWARE MAINTENANCE FOR JACKSON COUNTY, MISSOURI. THE ASCEND AND NEWERA MAINTENANCE FOR 2017 IS \$307,333.73.



PLEASE REMIT PAYMENT TO:

MANATRON, INC.
PO BOX 71275
CHICAGO, IL 60694-1275
Toll Free 1.866.471.2900

Invoice	INVC055560
Date	12/28/2016
Page	1
Acct#	2545055
Reference	JAN28003A/17009

BILL TO:

JACKSON COUNTY IT DEPT
415 EAST 12TH STREET, G8

KANSAS CITY MO 64106-2706

SHIP TO:

JACKSON COUNTY IT DEPT
415 EAST 12TH STREET, G8

KANSAS CITY MO 64106-2706

ITEM NO.	DESCRIPTION	QTY	UNIT PRICE	EXTENDED PRICE
ASCEND-ASSMT-S		1	\$280,713.37	\$280,713.37
NEWERA-S		1	\$12,738.00	\$12,738.00
ASCEND-WEBINQ-S		1	\$6,207.36	\$6,207.36
ASCEND-STATEMENT-S		1	\$3,837.50	\$3,837.50
ASCEND-PAYMENT-S		1	\$3,837.50	\$3,837.50

FOR THE PERIOD OF 01/01/2017-12/31/2017

Subtotal	\$307,333.73
Tax	\$0.00
Total	\$307,333.73

Please note invoice and account number on your check to ensure accurate payment application.
THANK YOU!



Department of
INFORMATION TECHNOLOGY

Jackson County, Missouri – 415 E. 12th Street, Room G-8, Kansas City, MO 64106
816-881-3151-Phone 816-881-3949-Fax

MEMORANDUM

TO: KYLE BRACK, SENIOR BUYER

FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS *MES*

DATE: APRIL 5, 2017

SUBJECT: SOLE SOURCE DESIGNATION FOR THOMSON REUTERS (MANATRON)

THOMSON REUTERS (MANATRON) IS THE APPROVED SOLE SOURCE PROVIDER FOR SIGMA-S SOFTWARE MAINTENANCE FOR JACKSON COUNTY, MISSOURI. THE SIGMA-S SOFTWARE MAINTENANCE FOR 2017 IS \$43,483.33.



PLEASE REMIT PAYMENT TO:

MANATRON, INC.
PO BOX 71275
CHICAGO, IL 60694-1275
Toll Free 1.866.471.2900

Invoice	INVC055561
Date	12/28/2016
Page	1
Acct#	2545055
Reference	JAN28004A/18809

BILL TO:

JACKSON COUNTY IT DEPT
415 EAST 12TH STREET, G8

KANSAS CITY MO 64106-2706

SHIP TO:

JACKSON COUNTY IT DEPT
415 EAST 12TH STREET, G8

KANSAS CITY MO 64106-2706

ITEM NO.	DESCRIPTION	QTY	UNIT PRICE	EXTENDED PRICE
SIGMA-S		1	\$42,027.02	\$42,027.02
SIGMA-S		1	\$1,456.31	\$1,456.31

FOR THE PERIOD OF 01/01/2017-12/31/2017

Subtotal	\$43,483.33
Tax	\$0.00
Total	\$43,483.33

Please note invoice and account number on your check to ensure accurate payment application.
THANK YOU!



Department of
INFORMATION TECHNOLOGY

Jackson County, Missouri – 415 E. 12th Street, Room G-8, Kansas City, MO 64106
816-881-3151-Phone 816-881-3949-Fax

MEMORANDUM

TO: KYLE BRACK, SENIOR BUYER

FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS *ME*

DATE: APRIL 5, 2017

SUBJECT: SOLE SOURCE DESIGNATION FOR CIVIC PLUS

CIVIC PLUS IS THE APPROVED SOLE SOURCE PROVIDER FOR WEBSITE HOSTING FOR JACKSON COUNTY, MISSOURI. THE CIVIC PLUS WEBSITE HOSTING FOR 2017 IS \$34,024.05.



CIVICPLUS

HELPING COMMUNITIES ENGAGE & INTERACT

Remit to:
302 S 4th St. Suite 500
Manhattan, KS 66502
P 888-228-2233
F 785-587-8951

Res. 19482

QUOTE

Estimate # 9136
Date 3/23/2017
Expires 4/22/2017

Bill To

Michael Ohlson-Dicus
Jackson County
415 East 12th Street
Room G8
Kansas City MO 64106

This quote does not initiate action by CivicPlus until the appropriate approvals have been received.

Quantity	Description	Amount
1	Dedicated Server -Jacksongov.org -Makeyourdayhere.com -Jacksoncountycombat.com -Jacksoncountysheriff.org -Jacksoncountyprosecutor.com -Jcoolaccess.org	1,200.00

Total \$1,200.00



Res. 19482

Remit to:
 302 S 4th St. Suite 500
 Manhattan, KS 66502
 P 888-228-2233 ext 291
 F 785-587-8951

Invoice

Invoice # 163468
Date 3/18/2017
Terms Net 30
Due Date 4/17/2017
PO #
Contract Start Date 3/18/2017
Contract End Date 3/17/2018

Bill To

Michael Ohlson-Dicus
 Jackson County
 415 East 12th Street
 Room G8
 Kansas City MO 64106

Qty	Description	Rate	Amount	Start Date	End Date
1	CivicSend Annual Renewal	4,719.75	4,719.75	3/18/2017	3/17/2018
1	Website Annual Fee Renewal for Website Hosting & Support	16,423.05	16,423.05	3/18/2017	3/17/2018
1	Prosecutor Subsite Annual Fee Renewal for Website Hosting & Support	1,653.75	1,653.75	3/18/2017	3/17/2018
1	Sheriff Subsite Annual Fee Renewal for Website Hosting & Support	1,653.75	1,653.75	3/18/2017	3/17/2018
1	Parks and Rec Subsite Annual Fee Renewal for Website Hosting & Support	1,653.75	1,653.75	3/18/2017	3/17/2018
1	Combat Subsite Annual Fee Renewal for Website Hosting & Support	1,653.75	1,653.75	3/18/2017	3/17/2018
1	Intranet Subsite Annual Fee Renewal for Website Hosting & Support	1,653.75	1,653.75	3/18/2017	3/17/2018
1	Annual Fee for Website Media Center Storage.	1,050.00	1,050.00	3/18/2017	3/17/2018
1	Custom Mobile App Annual Fee	2,047.50	2,047.50	3/18/2017	3/17/2018
1	LDAP Annual Fee	315.00	315.00	3/18/2017	3/17/2018

Total Amount Due 32,824.05
 \$32,824.05

PLEASE NOTE OUR UPDATED MAILING ADDRESS:

CIVICPLUS
302 S 4TH ST STE 500
MANHATTAN, KS 66502

QUESTIONS? EMAIL: ACCOUNTING@CIVICPLUS.COM

A Finance Charge of 2.9% Per Month Will Be Added To Past Due Accounts.

PAYMENT POLICY: Payments received will be applied first to finance charges, then to the oldest outstanding invoice(s).



Department of
INFORMATION TECHNOLOGY

Jackson County, Missouri – 415 E. 12th Street, Room G-8, Kansas City, MO 64106
816-881-3151-Phone 816-881-3949-Fax

MEMORANDUM

TO: KYLE BRACK, SENIOR BUYER

FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS *ME*

DATE: APRIL 5, 2017

SUBJECT: SOLE SOURCE DESIGNATION FOR LEGAL FILES SOFTWARE, INC.

LEGAL FILES SOFTWARE INC. PROVIDES A PROPRIETARY SOFTWARE APPLICATION TO THE COUNSELOR'S OFFICE AT JACKSON COUNTY, MISSOURI. THE MAINTENANCE AND SUPPORT FOR LEGAL FILES FOR 2017 IS \$7,483.00.

Invoice

Invoice Number:

9342

Invoice Date:

Apr 3, 2017

Page:

1

Legal Files Software, Inc.
801 S. Durkin Drive
Springfield, IL 62704

Voice: 217-726-6000
Fax: 217-726-7777

Sold To:
Jackson County, MO
Attn: Michael Ohlson
415 E. 12th Street, Room G-8
Kansas City, MO 64106

Ship to:

Customer ID	Customer PO	Payment Terms		
JACKSON01		Net 30 Days		
Sales Rep ID	Shipping Method	Ship Date	Due Date	
22			5/3/17	
Quantity	Item	Description	Unit Price	Extension
		Maintenance and Support 05/01/2017 thru 04/30/2018		7,483.00

	Subtotal	7,483.00
	Sales Tax	
	Total Invoice Amount	7,483.00
Check/Credit Memo No	Payment/Credit Applied	
	TOTAL	7,483.00

After 30 days, a 1.5% per month late fee (18% per annum) will be assessed.



Department of
INFORMATION TECHNOLOGY

Jackson County, Missouri – 415 E. 12th Street, Room G-8, Kansas City, MO 64106
816-881-3151-Phone 816-881-3949-Fax

MEMORANDUM

TO: KYLE BRACK, SENIOR BUYER

FROM: MICHAEL ERICKSON, DIRECTOR OF IT AND GIS *ME*

DATE: APRIL 5, 2017

SUBJECT: SOLE SOURCE DESIGNATION FOR EMBARCADERO

EMBARCADERO IS THE APPROVED SOLE SOURCE PROVIDER FOR RAD STUDIO ENTERPRISE.
THE SUPPORT AND MAINTENANCE FOR RAD STUDIO ENTERPRISE IN 2017 IS \$5,520.00.



Renewal Quote : Expires on 2/15/2017

Attention: Gary Goold

Company: Jackson County MIS

Billing Address: Jackson County Courthouse Kansas City MO 64106-2706 US

Shipping Address: Jackson County Courthouse Kansas City MO 64106-2706 US

Phone: (816) 881-3151

Email: ggoold@jacksongov.org

Terms: Net 30

Quote Name: Jackson County MIS - 3/1/2017 - Renewal

Notes:

Quote #: 00634320

Quote Date: 11/14/2016

Renewal Quotation Expires on: 2/15/2017

Sales Contact: Allison Douangsavanh

Phone: +1 713-285-5339

Email: allison.douangsavanh@embarcadero.com

Fax:

F.O.B:

Currency: USD

Origin

Product	SKU	Product Type	Description	Support Period	License Holder	Quantity	Unit Price	Extended Price
RAD Studio Ent Named - Support Renewal PID: 831468	BDE000MRNNWB0		RAD Studio Enterprise Named - Support Renewal	3/2/2017-3/1/2018	Gary Goold ggoold@jacksongov.org	5	\$ 1,104.00	\$ 5,520.00
License Total							\$ 0.00	
Maintenance Total							\$ 5,520.00	
Total Price								\$ 5,520.00
Grand Total								\$ 5,520.00

State, Provincial, and local sales taxes IF NOT included in this quote will be invoiced as applicable.