

# REQUEST FOR LEGISLATIVE ACTION

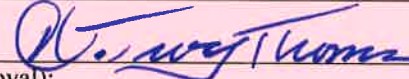

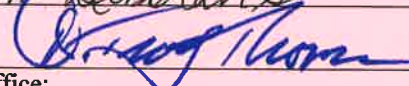
Completed by County Counselor's Office:

Res/Ord No.: 18434

Sponsor(s): James D. Tindall

Date: March 18, 2014

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twenty-Four Month Term and Supply Contract with Two Twelve Month Options to Extend for the furnishing of Repair, Replacement and Parts for Lawn Maintenance Equipment and Small Engines for Various County Departments to Lawn and Leisure of Lee's Summit, Missouri and Van Wall Equipment of Olathe, Kansas under the Terms and Conditions of Invitation to Bid No. 9-14.</u></p>																								
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$93,350.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$93,350.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$93,350.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:</p> <table style="width:100%;"> <tr> <td style="width:30%;">Department:</td> <td>Estimated Use:</td> </tr> <tr> <td>Parks + Rec Department</td> <td>\$85,850.00</td> </tr> <tr> <td>Public Works Department</td> <td>\$ 5,500.00</td> </tr> <tr> <td>Sheriff's Office</td> <td>\$ 2,000.00</td> </tr> <tr> <td><b>Estimated Total</b></td> <td><b>\$93,350.00</b></td> </tr> </table> <p>Requesting approval by the Legislature of the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Estimated use figures are for informational purposes only.</p> <p>Prior Year Budget (if applicable): \$41,000.00          Prior Year Actual Amount Spent (if applicable):\$79,000.00*</p> <p>*Increase in amount spent is due to repairs and replacement of aging and obsolete equipment; and the Sheriff's Office has begun to use this Term and Supply Contract for their equipment.</p>	Amount authorized by this legislation this fiscal year:	\$93,350.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$93,350.00	Amount budgeted for this item * (including transfers):	\$93,350.00	Source of funding (name of fund) and account code number:		Department:	Estimated Use:	Parks + Rec Department	\$85,850.00	Public Works Department	\$ 5,500.00	Sheriff's Office	\$ 2,000.00	<b>Estimated Total</b>	<b>\$93,350.00</b>				
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<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):                  Prior resolutions and (date): 17162, February 8, 2010</p>																								
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>																								
<b>REQUEST SUMMARY</b>	<p>Various County Departments require a Term and Supply Contract for Repair, Replacement and Parts for Lawn Maintenance Equipment and Small Engines. The Purchasing Department issued Invitation to Bid No. 9-14 to meet those requirements.</p> <p>A total of twenty-three notifications were distributed and four responses were received and evaluated as follows:</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>No</th> <th>Description</th> <th>Lawn &amp; Leisure Lees Summit, MO</th> <th>Van Wall Olathe, KS</th> <th>Professional Turf, Euleess, TX</th> <th>Feldmans Blue Springs,</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Discount on Parts</td> <td>12%</td> <td>10%</td> <td>None</td> <td>10%</td> </tr> <tr> <td>02</td> <td>Labor Charges Shop</td> <td>\$84.00</td> <td>\$79.95</td> <td>\$103.88</td> <td>\$65.00</td> </tr> <tr> <td>03</td> <td>Labor Charges on Site</td> <td>\$90.00</td> <td>\$89.95</td> <td>\$103.88</td> <td>N/B</td> </tr> </tbody> </table>	No	Description	Lawn & Leisure Lees Summit, MO	Van Wall Olathe, KS	Professional Turf, Euleess, TX	Feldmans Blue Springs,	01	Discount on Parts	12%	10%	None	10%	02	Labor Charges Shop	\$84.00	\$79.95	\$103.88	\$65.00	03	Labor Charges on Site	\$90.00	\$89.95	\$103.88	N/B
No	Description	Lawn & Leisure Lees Summit, MO	Van Wall Olathe, KS	Professional Turf, Euleess, TX	Feldmans Blue Springs,																				
01	Discount on Parts	12%	10%	None	10%																				
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03	Labor Charges on Site	\$90.00	\$89.95	\$103.88	N/B																				

	<p>Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the Split Award for the furnishing of Repair, Replacement and Parts for Lawn Maintenance Equipment and Small Engines for Various County Departments to Lawn and Leisure of Lee's Summit, Missouri and Van Wall Equipment of Olathe, Kansas under the Terms and Conditions of Invitation to Bid No. 9-14, as the lowest and best bids received.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>	
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Abstract of Bids, Recommendations from Using Departments and the pertinent pages of each recommended vendors bid documents.	
REVIEW	Department Director: 	Date: 3/6/14
	Finance (Budget Approval): If applicable N/A 	Date: 3-7-14
	Division Manager: 	Date: 3/13/14
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

NO	DESCRIPTION	UNIT	QTY	Lawn & Leisure	Van Wall	Professional	Feldmans	AMOUNT
				Lee's Summit	Equipment	Turf Products	Farm & Home	
				AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT
<b>Part II - Labor Charges on Services</b>								
1	Repairs and Service In Shop			84.00	79.95	103.88	65.00	
2	Repairs and Service @ County Site			90.00	89.85	103.88	NO BID	
<b>Part III - Other Charges</b>								
1	Pick-Up and Delivery Charges			70.00	65.00	200.00	100.00	
2	Any Other Charges			70.00	NO charge	200.00	2.00	
OPENED AND RECORDED ON: <u>February 18, 2014</u> BY <u>[Signature]</u> CLERK OF THE LEGISLATURE <u>Barbara Casamendo</u> PURCHASING								



**JACKSON COUNTY  
Parks + Rec**

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
MakeYourDayHere.com

**Res. 18434**

Michele Newman, Director  
(816) 503-4800  
Fax: (816) 795-1234

**MEMORANDUM**

**TO:** Barbara Casamento, Purchasing Supervisor  
**FROM:** Nicol Mancini, Administrative Assistant  
Maintenance and Operations  
**DATE:** February 24, 2014  
**SUBJECT:** Invitation to Bid No. 49-09 "Lawn Maintenance and Small  
Engine Replacement, Parts, and Service"

The Parks Department recommends splitting the contract with Lawn and Leisure & Van Wall.

- Provides discounts on parts that are utilized on a daily basis
- Van Wall's Delivery & P/U charge & combined with hourly rate is less expensive
- Parts are available for all equipment that the Parks + Rec utilizes

The Parks Department does **NOT** recommend Feldmans Farm & Home

- Even though the hourly repair rate is less expensive than all other bids, combine that with the delivery & Pick up charge it is more than Van Wall
- Repairs offered limited to a few items
- Discounts on parts utilized on a daily basis is very few & less than Lawn & Leisure & Van Wall
- Parts are very limited

Our **projected usage** during the next twelve months is \$85,850.00.

- 300 – 1666 – 57320 - \$5,000
- 300 – 1666 – 57510 - \$10,000
- 300 – 1654 – 57320 - \$1,500
- 300 – 1682 – 57320 - \$700
- 003 – 1614 – 57320 - \$70,000

**Previous year expenditures** was \$71,300

**Reasons for the difference** in dollar amounts requested:

Price increase due to parts for older equipment; more repairs are needed for older equipment. Used for blades, belts, gears, mower decks, pto parts, shields, Jacobsen golf parts, engines, pullys, John Deere & Stihl parts; Progressive & Buffalo Turbine Equipment parts; Toro Equipment, Ryan Equipment; Smitho & Cushsman parts.

2014 FEB 24 10:14



Michael D. Sanders, County Executive

**Barbara J. Casamento**

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**From:** Kirk L. Phillips  
**Sent:** Monday, February 24, 2014 10:33 AM  
**To:** Barbara J. Casamento  
**Subject:** RE: Evaluation on Invitation to Bid No. 9-14 Repair, Replace and Parks for Lawn Maintenance Equipment and Small Engines

Barbara,  
Sorry for the delay. I was off Friday and didn't get the Memo until this morning. For Public Works' purposes, because of proximity to our location and our equipment brands we recommend Lawn and Leisure. We anticipate that we will use approximately \$5,500 this year as we did in 2013 for our repair/parts.

Thanks,  
Kirk

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**From:** Barbara J. Casamento  
**Sent:** Monday, February 24, 2014 10:16 AM  
**To:** Kirk L. Phillips; Royce A. Richberg  
**Subject:** Evaluation on Invitation to Bid No. 9-14 Repair, Replace and Parks for Lawn Maintenance Equipment and Small Engines

Good Morning Gentlemen:

I send a Memorandum to you last week regarding the above referenced Invitation to Bid; I am requesting that you review and send back to me as quickly as possible as the Parks + Rec Department is most anxious to get this contract awarded as warm weather and grass mowing is just around the corner.

Please take a moment to review and send back your evaluations.

Thanks

BJC



OFFICE OF THE  
JACKSON COUNTY  
SHERIFF

SHERIFF  
**MIKE SHARP**  
COLONEL  
**HUGH L. MILLS**  
COLONEL  
**BEN C. KENNEY**


**Barbara Casamento**  
**Finance Department (Purchasing)**  
**Jackson County (MO)**

**Dear Ms. Casamento**

**This letter is to serve as a request to recommend the following for award, on bid No. 9-14 Repair, replace and Parts for Lawn Maintenance Equipment and Small Engines to Lawn & Leisure with an annual budget of \$2,000.00.**

**Lawn & Leisure bid met the bid requirements and was the low bid due to discount percentage, service chargers and location. Van Wall bid met the bid requirements and was the next low bid due to discount percentage, service chargers but location not good. Feldmans bid was the the third bid that met the bid requirements and was the next low bid due to discount percentage, service chargers. Prof Turf bid was the forth bid that is not acceptable at this time due to service chargers, no percentage discount and location.**

**Respectfully Submitted,**

  
**Captain Royce A. Richberg #6**  
**Commander Staff Services Division**

8.0 QUOTATION FORM

Part I - Discount from List Price on Parts and Replacements

Manufacturer	Equipment	Discount Offered
JOHN DEERE	TRACTORS & TURF	-12%
STIHL	ALL	-21%
SCHULTE	"	-0%
SCAG	TURF	-10%
WRIGHT STANDER	"	-5%
WOODS	"	-5%
TORO, RES	"	-18%
HONDA	"	-26%
BEFCO	"	-3%
BLUE BIRD	"	-0%
BILLY GOAT	"	-6%
KAWASAKI		-10%
KOHLER		-10%

Part II - Labor Charges on Services

Item	Description	Rate Per Hour
01	Repairs and Service In Shop	\$ 54. <sup>00</sup> /HR
02	Repairs and Service @ County Site (RTM)	\$ 90. <sup>00</sup> /HR PLUS TRIP CHARGE

Part III - Other Charges

Item	Description	Pricing
01	Pick-Up and Delivery Charges TURF	\$ 70. <sup>00</sup> (TRACTOR w/ 6000E/N 100. <sup>00</sup> )
02	Any Other Charges TRIP CHARGE	\$ 70. <sup>00</sup>

Company Name: LAWN AND LEISURE OF LEE'S SUMMIT, INC	Web Site Address: WWW.LAWNANDLEISURE.COM
Person Authorized to Sign Bid: THOMAS KRAFT	Telephone Number: 816-524-6695
Title: PRES	Fax Number: 816-524-0502
Signature: Thomas Kraft	Email Address: KRAFTT@LAWNANDLEISURE.COM
Street Address: 706 SE BLUE PEARL WAY	
City, State and Zip Code: LEE'S SUMMIT, MO 64063	



## 8.0 QUOTATION FORM

## Part I – Discount from List Price on Parts and Replacements


Manufacturer	Equipment	Discount Offered
John Deere	turf, golf, commercial, utility	10%
Honda power equipment	all honda power equipment	15%
Stihl	power equipment	15%
Polaris	utility vehicles	10%
Lastec	mowers	5%
Progressive Turf Equipment	mowers	5%
Ariens	snowblowers	5%
Land pride	mowers	5%
Billy Goat	aerators, seeders, debris equipment	5%

## Part II – Labor Charges on Services

Item	Description	Rate Per Hour
01	Repairs and Service In Shop	\$ 79.95
02	Repairs and Service @ County Site	\$ 89.95

## Part III – Other Charges

Item	Description	Pricing
01	Pick-Up and Delivery Charges	\$ 65 round trip
02	Any Other Charges	\$ 0

Company Name: VanWall Equipment	Web Site Address: www.vanwall.com
Person Authorized to Sign Bid: Ryan Krueger	Telephone Number: 913-397-6009
Title: Location Manager	Fax Number: 913-397-6090
Signature: 	Email Address:
Street Address: 800 N. Rogers Rd	Ryan.Krueger@vanwall.com
City, State and Zip Code: Olathe, KS 66062	