

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$39,779.00 from the fund balance of the 2010 General Fund to provide for increased staffing for the Jackson County Municipal Court.

**ORDINANCE #4301**, March 21, 2011

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, due to an increased workload in the Jackson County Municipal Court, the court has requested funding for a new full-time clerk position to increase customer service, alleviate workload on current staff, and take on additional responsibilities for the court, at a cost to the County of \$39,779.00; and,

WHEREAS, an appropriation is necessary to place the necessary funds in the appropriate spending accounts; now therefore,

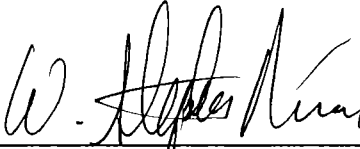
BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
2010 General Fund			
Municipal Court			
001-2810	Undesignated Fund Balance	\$39,779	
001-3004	55010 - Regular Salaries		\$ 29,994
001-3004	55040 - FICA Taxes		\$ 2,295
001-3004	55050 - Pension Plan Contribution		\$ 2,700
001-3004	55060 - Insurance Benefits		\$ 4,790

Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
~~Acting~~ County Counselor

I hereby certify that the attached Ordinance, Ordinance #4301 introduced on March 21, 2011, was duly passed on March 28, 2011 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

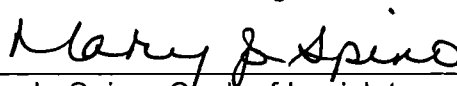
Nays 0

Abstaining 0

Absent 1

This Ordinance is hereby transmitted to the County Executive for his signature.

3/28/11  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance #4301.

3/28/2011  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Michael D. Sanders, County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 001 2810  
ACCOUNT TITLE: General Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$39,779.00

March 16, 2011  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Director of Finance and Purchasing

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~ Ord No.: 4301

Sponsor(s): Scott Burnett

Date: March 21, 2011

SUBJECT	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>AN ORDINANCE, appropriating \$39,779 from the fund balance to provide for staffing for the Jackson County Municipal Court.</u></p>																								
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$39,779</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$39,779</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$39,779</td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> <tr> <td>FROM:</td><td></td></tr> <tr> <td>001-2810</td><td>\$39,779</td></tr> <tr> <td>TO:</td><td></td></tr> <tr> <td>001-3004-55010</td><td>\$29,994</td></tr> <tr> <td>001-3004-55040</td><td>\$2,295</td></tr> <tr> <td>001-3004-55050</td><td>\$2,700</td></tr> <tr> <td>001-3004-55060</td><td>\$4,790</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$39,779	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$39,779	Amount budgeted for this item * (including transfers):	\$39,779	Source of funding (name of fund) and account code number:		FROM:		001-2810	\$39,779	TO:		001-3004-55010	\$29,994	001-3004-55040	\$2,295	001-3004-55050	\$2,700	001-3004-55060	\$4,790
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																								
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Amiee Wenson, Senior Admin. Manager, (816) 881-3073</p>																								
REQUEST SUMMARY	<p>The Jackson County Municipal Court began operations in July of 2008. Since that time, workload has steadily increased; from 2009 to 2010, for example, the court experienced an 82% increase in cases filed. Total revenues collected by the court more than doubled over the same time period.</p> <p>In September 2010, the court increased staffing by moving a part time clerk to full time. At this time, staff is requesting funding for a new full time clerk position in the municipal court to increase customer service, alleviate workload on current staff and take on additional responsibilities for the court.</p>																								

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i> <u>Victor Ball</u>	Date: <u>3-15-11</u>
	Division Manager:	Date: <u>3-15-11</u>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-2810	Undesignated Fund Balance	\$39,779

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer are available from the sources indicated below.

ORD: 4301

Alboran Ball 3-15-11  
Budgeting