

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**




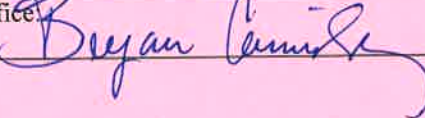
Completed by County Counselor's Office:

Res/Ord No.: 20199

Sponsor(s): Crystal Williams

Date: July 15, 2019

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: Request the transfer of funds within the General Fund in order to extend the architectural scope of services provided by BNIM for the repairs of the Jackson County Courthouse located in downtown Kansas City caused by the flood event that occurred on January 31<sup>st</sup>, 2019.</p>												
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$496,475</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$496,475</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$496,475</td> </tr> </table> <p>Source of funding (name of fund) and account code number:  <b>From Acct:</b>                  001-5101-58020 General Fund – Non-Departmental – Buildings &amp; Improvements  <b>To Acct:</b>                  001-1240-56790 General Fund – DTCH Flood-Insurance – Other Contractual Services</p> <table border="1"> <tr> <td><b>From Amount</b></td> <td>\$496,475</td> </tr> <tr> <td><b>To Amount</b></td> <td>\$496,475</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____                  Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$496,475	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$496,475	Amount budgeted for this item * (including transfers):	\$496,475	<b>From Amount</b>	\$496,475	<b>To Amount</b>	\$496,475
Amount authorized by this legislation this fiscal year:	\$496,475												
Amount previously authorized this fiscal year:	\$0												
Total amount authorized after this legislative action:	\$496,475												
Amount budgeted for this item * (including transfers):	\$496,475												
<b>From Amount</b>	\$496,475												
<b>To Amount</b>	\$496,475												
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____                  Prior resolutions and (date): _____</p>												
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Brian Gaddie, PE, Director of Public Works, 816-881-4496</p>												
<p><b>REQUEST SUMMARY</b></p>	<p>Immediately after the flood event at the downtown courthouse on January 31<sup>st</sup>, 2019, BNIM was retained under emergency declaration for professional architectural services to assist Jackson County remedy damages to the basement and upper floors of the building. In order to properly restore the historic building to its previous condition, careful planning and documentation must be performed prior to bidding the project for construction related services. Given the knowledge and experience they have obtained during this process, BNIM has been requested under continuation of the emergency declaration to provide this phase of service. The scope of services would include, but not be limited to:</p> <p>Design, Assessment, Documentation, Bid Specifications and Bidding Services for the following disciplines:                  Architectural Interior Finishes, Code/Life Safety/Accessibility, Mechanical/Electrical/Plumbing, IT/AV and Technology, Cost Estimating</p> <p>Upon approval of this request, BNIM has indicated a 12-15-week schedule to complete the planned scope of services. The County will issue a RFP for public advertisement to complete the necessary specified construction related services that result from BNIM's scope of services.</p>												
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals  <input type="checkbox"/> VBE Goals</p>												

ATTACHMENTS	BNIM Scope of Services, BNIM Schedule of Hours	
REVIEW	Department Director: 	Date: 7.11.19
	Finance (Budget Approval): <i>If applicable</i> 	Date: 7/11/19
	Division Manager: 	Date: 7/11/19
	County Counselor's Office: 	Date: 7/11/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

