

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twelve-month term and supply contract with two twelve-month options to extend for the furnishing of cell door motors for use by the Department of Corrections to Stewart Security Systems of Florence, Kentucky, under the terms and conditions of Invitation to Bid No. 8-12.

**RESOLUTION #17816**, February 21, 2012

**INTRODUCED BY** James D. Tindall, County Legislator

WHEREAS, pursuant to Invitation to Bid No. 8-12, the Director of Finance and Purchasing has solicited bids for the furnishing of cell door motors for use in the repair and replacement of cell doors within the Jackson County Detention Center; and,

WHEREAS, a total of thirteen notifications were distributed and two responses were received and evaluated as follows:

| <u>Bid Item</u>          | <u>Stewart Security<br/>Florence, KY</u> | <u>George Keene<br/>Clarence Center, NY</u> |
|--------------------------|------------------------------------------|---------------------------------------------|
| Cell Door Motor w/gear   | \$750.00                                 | \$897.00                                    |
| Cell Door Motor w/o gear | \$700.00                                 | \$837.00                                    |
| Discount on parts        | 20%                                      | 20%                                         |

and,

WHEREAS, the Director of Finance and Purchasing recommends that the contract be awarded to Stewart Security of Florence, KY, as the lowest and best bidder; and,

WHEREAS, this award is made on an as needed basis and does not obligate the

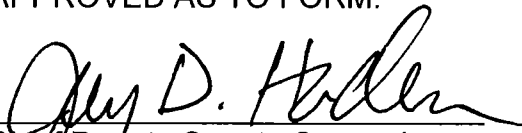
County to pay any specific amount, with the availability of funds for specific purchases being subject to annual appropriation; now therefore,

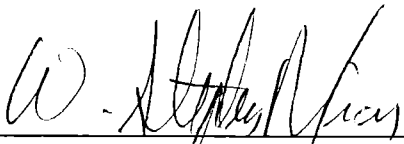
BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary for the accomplishment of the award; and,

BE IT FURTHER RESOLVED that the Director of the Department of Finance is authorized to make all payments, including final payment on the contracts, to the extent sufficient appropriations to the using spending agencies are available in the then current Jackson County budget.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Chief Deputy County Counselor

  
\_\_\_\_\_  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17816 of February 21, 2012 was duly passed on February 27, 2012 by the Jackson County Legislature. The votes thereon were as follows:


Yeas 9

Nays 0

Abstaining 0

Absent 0

2/27/12  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Mary Jo Spino, Clerk of the Legislature

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriation.

February 14, 2012  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Director of Finance and Purchasing

**REQUEST FOR LEGISLATIVE ACTION**

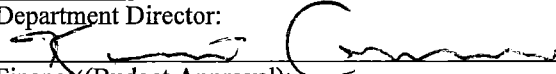
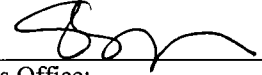
Completed by County Counselor's Office:

Res/~~Ord~~ No.: 17816

Sponsor(s): James D. Tindall

Date: February 21, 2012

| <p><b>SUBJECT</b></p>                                                                             | <p>Action Requested<br/> <input checked="" type="checkbox"/> Resolution<br/> <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract with Two Twelve Month Extension Options for the furnishing of Cell Door Motors for use by the Department of Corrections to Stewart Security Systems of Florence, Kentucky under the Terms and Conditions of Invitation to Bid No. 8-12.</u></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                         |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
|---------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------------------------------|------------------------------------------------|-------------------------------|--------------------------------------------------------|----------|--------------------------------------------------------|----------|---------------------------------------------------------------------|-------------------------------|----------|----------|---------------------------------|----------|----------|-----------------------|-----|-----|
| <p><b>BUDGET INFORMATION</b><br/> <i>To be completed By Requesting Department and Finance</i></p> | <table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM / TO</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)<br/> <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:<br/>                 Department: Department of Corrections Estimated Use: \$25,000.00*</p> <p>The RLA only approves the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Figures includes in the background section are for informational purposes to provide an estimate of contract value.</p> <p>*Increase in annual amount due to age of cell doors and increases in pricing of the motors.</p> <p>Prior Year Budget (if applicable): \$20,000.00<br/>                 Prior Year Actual Amount Spent (if applicable):\$18,595.00</p> | Amount authorized by this legislation this fiscal year: | \$                               | Amount previously authorized this fiscal year: | \$                            | Total amount authorized after this legislative action: | \$       | Amount budgeted for this item * (including transfers): | \$       | Source of funding (name of fund) and account code number: FROM / TO |                               |          |          |                                 |          |          |                       |     |     |
| Amount authorized by this legislation this fiscal year:                                           | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                         |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
| Amount previously authorized this fiscal year:                                                    | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                         |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
| Total amount authorized after this legislative action:                                            | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                         |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
| Amount budgeted for this item * (including transfers):                                            | \$                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                         |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
| Source of funding (name of fund) and account code number: FROM / TO                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                         |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
| <p><b>PRIOR LEGISLATION</b></p>                                                                   | <p>Prior ordinances and (date):<br/>                 Prior resolutions and (date): N/A</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                         |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
| <p><b>CONTACT INFORMATION</b></p>                                                                 | <p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                         |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
| <p><b>REQUEST SUMMARY</b></p>                                                                     | <p>The Department of Corrections requires a Term and Supply Contract for the furnishing of Cell Door Motors in order to replace and repair Cell Doors within the Detention Center. Finance and Purchasing issued Invitation to Bid No. 8-12 on January 4, 2012.</p> <p>A total of Thirteen notifications were distributed and two responses were received and evaluated as follows:</p> <table border="0"> <thead> <tr> <th></th> <th>Stewart Security<br/>Florence, KY</th> <th>George Keene<br/>Clarence Center, NY</th> </tr> </thead> <tbody> <tr> <td>01. LH Cell Door Motor w/gear</td> <td>\$750.00</td> <td>\$897.00</td> </tr> <tr> <td>02. LH Cell Door Motor w/o gear</td> <td>\$700.00</td> <td>\$837.00</td> </tr> <tr> <td>03. RH Cell Door Motor w/gear</td> <td>\$750.00</td> <td>\$897.00</td> </tr> <tr> <td>04. RH Cell Door Motor w/o gear</td> <td>\$700.00</td> <td>\$837.00</td> </tr> <tr> <td>05. Discount on Parts</td> <td>20%</td> <td>20%</td> </tr> </tbody> </table>                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                         | Stewart Security<br>Florence, KY | George Keene<br>Clarence Center, NY            | 01. LH Cell Door Motor w/gear | \$750.00                                               | \$897.00 | 02. LH Cell Door Motor w/o gear                        | \$700.00 | \$837.00                                                            | 03. RH Cell Door Motor w/gear | \$750.00 | \$897.00 | 04. RH Cell Door Motor w/o gear | \$700.00 | \$837.00 | 05. Discount on Parts | 20% | 20% |
|                                                                                                   | Stewart Security<br>Florence, KY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | George Keene<br>Clarence Center, NY                     |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
| 01. LH Cell Door Motor w/gear                                                                     | \$750.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$897.00                                                |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
| 02. LH Cell Door Motor w/o gear                                                                   | \$700.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$837.00                                                |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
| 03. RH Cell Door Motor w/gear                                                                     | \$750.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$897.00                                                |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
| 04. RH Cell Door Motor w/o gear                                                                   | \$700.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$837.00                                                |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |
| 05. Discount on Parts                                                                             | 20%                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 20%                                                     |                                  |                                                |                               |                                                        |          |                                                        |          |                                                                     |                               |          |          |                                 |          |          |                       |     |     |

|             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |               |
|-------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
|             | <p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award of the furnishing of Cell Door Motors for use by the Department of Corrections to Stewart Security Systems of Florence, KY under the terms and conditions of Invitation to Bid No. 8-12.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p> |               |
| CLEARANCE   | <input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A<br><input type="checkbox"/> Business License Verified (Purchasing & Department) N/A<br><input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)                                                                                                                                                                                                                                     |               |
| ATTACHMENTS | Abstract of Bids Received, the pertinent pages of Stewart Security's bid documents and a Recommendation Memorandum from Mr. Norman Dennison of the Department of Corrections.                                                                                                                                                                                                                                                                                                                                                     |               |
| REVIEW      | Department Director:                                                                                                                                                                                                                                                                                                                                                                                                                             | Date: 2-10-12 |
|             | Finance (Budget Approval):<br>If applicable <i>Robert S Ball</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Date: 2-10-12 |
|             | Division Manager:                                                                                                                                                                                                                                                                                                                                                                                                                                | Date: 2/10/12 |
|             | County Counselor's Office:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Date:         |

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

| Account Number: | Account Title: | Amount Not to Exceed: |
|-----------------|----------------|-----------------------|
|                 |                |                       |

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

ABSTRACT OF BIDS

| BID: 8-12                                                                                                                                                                                                                                                                  |                                                                                             |      |     | Stewart Security Systems Inc |        | Paul Nyznyk George A Keene Inc. |        |        |        |        |        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|------|-----|------------------------------|--------|---------------------------------|--------|--------|--------|--------|--------|
| OPENING DATE: 1/31/12                                                                                                                                                                                                                                                      |                                                                                             |      |     |                              |        |                                 |        |        |        |        |        |
| COMMODITY: Cell Door Motors                                                                                                                                                                                                                                                |                                                                                             |      |     |                              |        |                                 |        |        |        |        |        |
| NO                                                                                                                                                                                                                                                                         | DESCRIPTION                                                                                 | UNIT | QTY | AMOUNT                       | AMOUNT | AMOUNT                          | AMOUNT | AMOUNT | AMOUNT | AMOUNT | AMOUNT |
|                                                                                                                                                                                                                                                                            | Stewart-Decatur Replacement 1/20 HP Cell Door 1 Motor Style LH Motor with Gear Installed    |      |     | 750.00                       | 897.00 |                                 |        |        |        |        |        |
|                                                                                                                                                                                                                                                                            | Stewart-Decatur Replacement 1/20 HP Cell Door 2 Motor Style LH Motor without Gear Installed |      |     | 700.00                       | 837.00 |                                 |        |        |        |        |        |
|                                                                                                                                                                                                                                                                            | Stewart-Decatur Replacement 1/20 HP Cell Door 3 Motor Style RH Motor with gear Installed    |      |     | 750.00                       | 897.00 |                                 |        |        |        |        |        |
|                                                                                                                                                                                                                                                                            | Stewart-Decatur Replacement 1/20 HP Cell Door 4 Motor Style RH Motor without gear Installed |      |     | 700.00                       | 837.00 |                                 |        |        |        |        |        |
| <p>CERTIFICATION OF BID OPENING<br/>           BIDS WERE PUBLICLY<br/>           OPENED AND RECORDED<br/>           ON <u>January 31, 2012</u> BY<br/> <u>Mark Spivey</u><br/>           CLERK OF THE LEGISLATURE<br/> <u>Dorothy Carver</u><br/>           PURCHASING</p> |                                                                                             |      |     |                              |        |                                 |        |        |        |        |        |

QUOTATION

| NO | DESCRIPTION                                                                                      | UNIT PRICE      |
|----|--------------------------------------------------------------------------------------------------|-----------------|
| 1. | Stewart-Decatur Replacement 1/20 HP Cell Door Motor Style LH Motor <u>WITH</u> Gear Installed    | \$ 750.00       |
| 2. | Stewart-Decatur Replacement 1/20 HP Cell Door Motor Style LH Motor <u>WITHOUT</u> Gear Installed | \$ 700.00       |
| 3. | Stewart-Decatur Replacement 1/20 HP Cell Door Motor Style RH Motor <u>WITH</u> Gear Installed    | \$ 750.00       |
| 4. | Stewart-Decatur Replacement 1/20 HP Cell Door Motor Style RH Motor <u>WITHOUT</u> Gear Installed | \$ 700.00       |
|    |                                                                                                  |                 |
|    | <b>Misc. Parts "As Needed"</b>                                                                   | <b>DISCOUNT</b> |
| 5. | Discount off manufacturer's suggested list pricing for misc. parts as needed                     | 20 %            |

Minimum Order, if any: N/A

Delivery Time after receipt of Purchase Order: \*See Below 1 days

|                                                               |                            |
|---------------------------------------------------------------|----------------------------|
| SIGNATURE: <u>W. Keith Dickens</u>                            | DATE: <u>1-6-12</u>        |
| NAME: <u>W. Keith Dickens</u> (Print or Type)                 | PHONE: <u>859-371-6606</u> |
| TITLE: <u>PRESIDENT</u> (Print or Type)                       | CELL:                      |
| COMPANY NAME: <u>STEWART Security Systems</u> (Print or Type) | FAX: <u>859-371-5550</u>   |
| EMAIL ADDRESS: <u>keith73@fuse.net</u> (Print or Type)        |                            |
| WEB ADDRESS: (Print or Type)                                  |                            |

QUESTIONS

All questions regarding this Invitation to Bid must be in writing and emailed as detailed under General Conditions, Item Number Five on Page 11 of this Invitation to Bid. Deadline for questions is Thursday, January 26, 2012. Point of Contact for the Purchasing Department is Teddy Ballard, email address is [tballard@jacksongov.org](mailto:tballard@jacksongov.org). All questions will be answered in the form of an Addenda and posted on the County's website.

**FAILURE TO FOLLOW THIS PROCEDURE MAY RESULT IN THE REJECTION OF YOUR BID.**

*\* Delivery Time will depend on QTY ON HAND AT TIME OF ORDER. IF STOCK HAS BEEN DEPLETED AT TIME OF ORDER LEAD TIME WILL BE 12-16 WEEKS.*





## DEPARTMENT OF CORRECTIONS

(816) 881-4200  
FAX (816) 881-4241

JACKSON COUNTY, MISSOURI

1300 CHERRY STREET  
KANSAS CITY, MISSOURI 64106

### MEMORANDUM

**TO:** Barbara Casamento, Senior Buyer

**DIST:** Laura Scott, Jail Services Manager

**FROM:** Norman Dennison, Compliance and Maintenance Administrator *Norm Dennison*

**DATE:** February 9, 2012

**SUBJ:** Bid # 8-12

I have reviewed the Recap of bid information for #Bid 8-12. Stuart Security Systems is the lowest bid. I would estimate that the DOC would spend \$25,000.00 on door motors per year. The price for both vendors is the same regardless of the number of motors ordered. Lead time indicated is what I expected. This long delay is consistent with material such as this. This vendor, Stuart Security, is the sole source for security cell door repair parts and material for the DOC.

Norman Dennison  
Maintenance & Compliance Review Administrator

