

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19517

Sponsor(s): Crystal Williams

Date: June 19, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A resolution requesting a transfer within the Medical Examiner's budget to cover deficit in the 2017 overtime budget.</p>																		
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="349 598 1347 955"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$71,600</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$71,600</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM:</td> <td>FROM ACCT</td> </tr> <tr> <td>002-2001 5010 Health Fund, MEO, Regular Salaries</td> <td>\$66,510.</td> </tr> <tr> <td>002-2001-5040 Health Fund, MEO, FICA Taxes</td> <td>\$ 5,090.</td> </tr> <tr> <td>TO:</td> <td>TO ACCT</td> </tr> <tr> <td>002-2001 5030 Health Fund, MEO, Over Time Salaries</td> <td>\$71,600.</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$143,184. Prior Year Actual Amount Spent (if applicable): \$143,184.</p>	Amount authorized by this legislation this fiscal year:	\$71,600	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$71,600	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number; FROM:	FROM ACCT	002-2001 5010 Health Fund, MEO, Regular Salaries	\$66,510.	002-2001-5040 Health Fund, MEO, FICA Taxes	\$ 5,090.	TO:	TO ACCT	002-2001 5030 Health Fund, MEO, Over Time Salaries	\$71,600.
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																		
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Kandi Brooke, Administrative Supervisor for Dr. Diane Peterson, Chief Medical Examiner (816) 881-6600</p>																		
REQUEST SUMMARY	<p>This request authorizes a transfer within the Medical Examiner's budget to cover deficit of overtime budget in the 2017 adopted budget.</p>																		
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																		
ATTACHMENTS																			

Fiscal Note:
Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: June 14, 2017 PC# _____ RES # 19517

Department / Division	Character/Description	From	To
Health Fund - 002			
2001 - Medical Examiner	55010 - Regular Salaries	\$ 66,510	\$ -
2001 - Medical Examiner	55040 - FICA	5,090	
2001 - Medical Examiner	55030 - Overtime		71,600
		<u>\$ 71,600</u>	<u>\$ 71,600</u>

 6/14/17
 Budget Office

REVIEW	Department Director: <i>Diane Peterson MD</i>	Date: <i>03/10/2017</i>
	Finance (Budget Approval) <i>If applicable</i>	Date: <i>6/14/17</i>
	Division Manager <i>[Signature]</i>	Date: <i>6-14-17</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____.
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Medical Examiner's Office

950 East 21st Street
 Kansas City, MO 64108
 816-881-6600
 816-881-6641 fax

MEMO

To: Jaime Masters, Chief of Health Services

From: Diane C. Peterson, MD.

Date: March 9, 2017

Re: Request for Transfer

The Jackson County Medical Examiner's Office (JCMEO) is requesting submission of the attached RLA for \$71,600 to cover a deficit in the JCMEO 2017 overtime budget.

The JCMEO Investigator staff works 48 hours per week to cover 24/7 operations. The Autopsy staff also works weekends in addition to the 40-hour workweek. We need funding for overtime to support services to Jackson, Cass, Clay, and Platte Counties. Prior to the 2014 budget, JCMEO has had adequate funds to cover these operations.

Year	Budgeted \$	Actual Expenditures \$
2017	50,000.	\$26,020. as of 3/08/17
2016	*50,000.	143,184.
2015	*50,000.	135,343.
2014	*50,000.	116,237.
2013	152,000.	123,050.
2012	196,999.	189,599.

*2014 added \$80,000. to OT budget with RLA #18495 in May, 2014.

*2015 added \$80,000. to OT budget with RLA # 18786 in March, 2015.

*2016 added \$90,000. to OT budget with RLA # 19157 in May, 2016.

I greatly appreciate your assistance in this matter. Please let me know if you have any questions or request any documentation on this issue.

Regard,

Diane C. Peterson, MD.
 Chief Medical Examiner