

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19


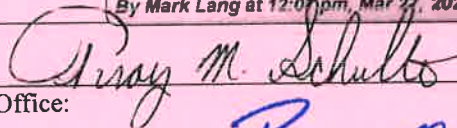
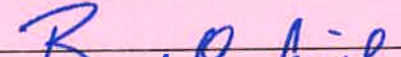
Completed by County Counselor's Office:

Res/Ord No.: 20402

Sponsor(s): Theresa Cass Galvin

Date: April 6, 2020

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution requesting the transfer of funds within the County Improvement Fund for necessary ADA related improvements to 16th Circuit Court Divisions within the Downtown Courthouse and the Albert A. Riederer Criminal Justice Complex.</p>														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:85%;">Amount authorized by this legislation this fiscal year:</td> <td style="width:15%; text-align: right;">\$220,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$220,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$220,000</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td>From: 013-5113-56790 - County Improvement Fund – Non-Departmental – Other Contractual Services</td> <td style="text-align: right; vertical-align: bottom;">\$220,000</td> </tr> <tr> <td>To: 013-1242-58020 - County Improvement Fund - ADA Improvements-Courts – Building & Improvements</td> <td style="text-align: right; vertical-align: bottom;">\$220,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$220,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$220,000	Amount budgeted for this item * (including transfers):	\$220,000	Source of funding (name of fund) and account code number:		From: 013-5113-56790 - County Improvement Fund – Non-Departmental – Other Contractual Services	\$220,000	To: 013-1242-58020 - County Improvement Fund - ADA Improvements-Courts – Building & Improvements	\$220,000
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PRIOR LEGISLATION	<p>Prior ordinances and (date): _____ Prior resolutions and (date): _____</p>														
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Brian Gaddie, PE, Director of Public Works, 816-881-4496</p>														
REQUEST SUMMARY	<p>Working in collaboration with the 16th Circuit Court, the Facilities Management Division of Public Works has identified a number of ADA related improvements that are required within the Downtown Courthouse and the Albert A Riederer Criminal Justice Complex. These improvements are necessary to ensure that accessibility is offered to the public and to Jackson County and Circuit Court associates, alike.</p> <p>The programmed improvements include upgrades to courtroom, courtroom support spaces, ingress and egress and general facility access. All improvements will be completed by Term and Supply Vendors and are scheduled in multiple phases that span approximately 8 months to ensure that the Circuit Court encounters the least amount of interruption to their operations.</p> <p>This request transfers the appropriate funds from the County Improvement Fund – Non-Departmental – Other Contractual Services to the project specific County Improvement Fund – ADA Improvements – Court – Buildings and Improvements. Quotes provided by County Term and Supply vendors have totaled \$199,295. The necessary fund request of \$220,000 includes a 10% +/- contingency to be utilized should unexpected encounters occur.</p>														

	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Term and Supply Cost Matrix	
REVIEW	 Department Director:	Date:
	Finance (Budget Approval): APPROVED <i>If applicable</i> <small>By Mark Lang at 12:07pm, Mar 27, 2020</small>	Date:
	Division Manager: 	Date: 3/30/2020
	County Counselor's Office: 	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: March 26, 2020

RES # 20402

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
013	County Improvement Fund		
5113 Non-Departmental - Cnty Imprvmt	56790 Other Contractual Services	\$ 220,000	\$ -
1242 ADA improvements - Court	58020 Buildings & Improvements	-	220,000
		<u>\$ 220,000</u>	<u>\$ 220,000</u>

APPROVED
 By Mark Lang at 12:12 pm, Mar 27, 2020
 Budget Office

Circuit Court ADA Improvements

Phase	Location	Scope	Duration	Cost
2	DTCH	Modifying Courtroom and Support Space for ADA Accessibility	40 days	\$91,779.60
2a	DTCH	Installing ADA Operators to South Entry - Overhead Door	1 day	\$11,811.00
2a	DTCH	Moving Access Control	3 days	\$10,000
3	ARC	Modifying Courtroom for ADA Access	47 days	\$43,065.75
3a	ARC	Modifying Garage Curbs	3 days	\$7,659.75
3b	ARC	Installing Ramp	5 days	\$25,119.15
4	DTCH	Modifying Courtroom - Court Reporter and Witness Stand	14 days	\$9,859.50
Project Subtotals				\$199,294.75
10% +/- Project Contingency				\$20,705.25
Project Total				\$220,000.00