

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19648

Sponsor(s): Alfred Jordan

Date: November 13, 2017

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: Transfer of Funds Within the Department of Corrections 2017 Budget to Accommodate Operational Needs</p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"><tr><td>Amount authorized by this legislation this fiscal year:</td><td>\$33,899</td></tr><tr><td>Amount previously authorized this fiscal year:</td><td>\$</td></tr><tr><td>Total amount authorized after this legislative action:</td><td>\$33,899</td></tr><tr><td>Amount budgeted for this item * (including transfers):</td><td>\$</td></tr><tr><td>Source of funding (name of fund) and account code number; FROM: 001-2701-56870 Food Services 001-2701-56790 Other Contractual Services TO: 001-2701-57140 Linen Supplies 001-2701-57010 Office Supplies 001-2701-56460 Refuse</td><td>FROM ACCT: \$16,399 \$17,500 TO ACCT: \$ 6,000 \$20,399 \$ 7,500</td></tr></table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$ Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$33,899	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$33,899	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM: 001-2701-56870 Food Services 001-2701-56790 Other Contractual Services TO: 001-2701-57140 Linen Supplies 001-2701-57010 Office Supplies 001-2701-56460 Refuse	FROM ACCT: \$16,399 \$17,500 TO ACCT: \$ 6,000 \$20,399 \$ 7,500
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): LJ Scott, Asst Dir Admin; 881-4232</p>										
REQUEST SUMMARY	<p>This RLA requests money transfers for essential service and operational needs for the Department of Corrections. 2017 savings in the Food Service account line, due to a new Food Service contract in mid year, and savings in the Other Contractual Services account line, due to discontinuing inmate boarding at JOCO MO, will fund these needs. Linen needs include blankets, and suicide smocks and blankets. Office supply needs are due to costs related to printer cartridges and other basic needs. Refuse needs are based on a change to more frequent weekly trash pick ups.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										

ATTACHMENTS		
REVIEW	Department Director:	Date: 11-3-17
	Finance (Budget Approval): <i>If applicable</i>	Date: 11/5/17
	Division Manager:	Date: 11/8/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:
Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: November 8, 2017

RES # 19648

Department / Division	Character/Description	From	To
General Fund - 001			
2701 - Corrections	56870 - Food Services	\$ 16,399	
2701 - Corrections	56790 - Other Contractual Services	17,500	
2701 - Corrections	57140 - Linen Supplies		6,000
2701 - Corrections	57010 - Office Supplies		20,399
2701 - Corrections	56460 - Refuse Collection		7,500
		\$ 33,899	\$ 33,899

Budget Office