

Request for Legislative Action

Res. #21442

Sponsor: Megan L. Marshall

Date: October 23, 2023

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21442
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	10/23/2023

Introduction

Action Items: ['Authorize']

Project/Title:

Authorizing the extension of current term and supply contract 58-18 for Lockbox services with UMB Bank of Kansas City, MO for use by the Collection department from November 13, 2023 through March 31, 2024.

Request Summary

On November 5, 2018 the Jackson County Legislature approved Resolution 20033, awarding a term and supply contract for the furnishing of Lockbox services for use by the Collection department to UMB Bank of Kansas City, MO under the terms and conditions of RFP58-18.

On November 22, 2021 the Jackson County Legislature approved Resolution 20822 to execute an addendum to include additional services for Lockbox.

This current contract expires November 12, 2023. A new request for RFP has been submitted in Bonfire, but unfortunately, there will not be enough time for the entire bid process to complete through award and purchase order prior to our necessary "vendor go live" date for the 2023 billing season.

Therefore, the Collection department is requesting to extend our current agreement TS58-18 with UMB from November 13, 2023 through March 31, 2024 to ensure that end of year mailed tax bill payments will all be timely processed by our existing lockbox processor.

We still intend for our RFP request for Lockbox services to go out for bid, but now it will be for services beginning in April 2024.

Collections is hereby requesting an extension of 58-18 from November 13, 2023 through March 31, 2024 in an amount not to exceed \$40,000 for this time period; \$31,000 for the 2023 budget year, and \$9,000 for the 2024 budget year to UMB Bank of Kansas City, MO. There are sufficient funds for 2023 purchase order of \$31,000 in 001-1403-56735-999-9999-9999-23.

Contact Information

Department:	Collections	Submitted Date:	9/18/2023
Name:	Karey A. Schulze	Email:	KSschulze@jacksongov.org
Title:	Office Administrator	Phone:	816-881-3038

Budget Information

Amount authorized by this legislation this fiscal year:	\$31,000
Amount previously authorized this fiscal year:	\$ 0

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Total amount authorized after this legislative action:			\$31,000
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	1403 (Collections)	56735 (Lock Box Services)	\$31,000

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20033	November 5, 2018
20822	November 22, 2021

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Other
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab. 	

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History

Submitted by Collections requestor: Karey A. Schulze on 9/18/2023. Comments:

Approved by Department Approver Karey A. Schulze on 9/18/2023 2:32:52 PM. Comments:

Approved by Purchasing Office Approver Craig A. Reich on 9/20/2023 8:58:44 AM. Comments:

Returned for more information by Compliance Office Approver Ikeela Alford on 9/20/2023 9:39:58 AM. Comments: Vendor not in compliance. Instructions for vendor will be emailed to department.

Submitted by Requestor Karey A. Schulze on 10/9/2023 2:23:22 PM. Comments: uploaded Certificate of Compliance for 2023

Approved by Department Approver Karey A. Schulze on 10/9/2023 2:26:16 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 10/11/2023 11:21:42 AM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 10/11/2023 11:28:06 AM. Comments:

Approved by Budget Office Approver David B. Moyer on 10/12/2023 2:31:26 PM. Comments:

Approved by Executive Office Approver Sylvya Stevenson on 10/12/2023 2:54:00 PM. Comments:

Approved by Counselor's Office Approver Anton Brehe on 10/18/2023 10:20:44 AM. Comments:

Jackson County Missouri

Certificate of Compliance



In accordance with Jackson County Code Chapter(s) 6 and 10,
this Certificate of Compliance is hereby issued to:

UMB Bank, n.a.
1010 Grand Blvd.
Kansas City, MO 64106
2023 Certificate: 20230926VC817

Issued: 2023-09-26

Expires: 2023-12-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

Chief Compliance Review Officer
Jackson County Missouri
816-881-3302
compliance@jacksongov.org