

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION authorizing the County Executive to execute an addendum to the Cooperative Agreement with Twelfth Street Heritage Development Corporation to provide funding and assistance to prevent homelessness, at a cost to the County not to exceed \$12,000.00.

RESOLUTION NO. 18196, June 17, 2013

INTRODUCED BY James D. Tindall, County Legislator

WHEREAS, by Resolution 18083, dated February 4, 2013, the Legislature did authorize the execution of an agreement with Twelfth Street Heritage Development Corporation of Kansas City, MO, to provide assistance to homeless persons at the recommendation of the Housing Resources Commission (HRC), at a cost to the County in the amount of \$30,000.00; and,

WHEREAS, Twelfth Street Heritage provides an assistance program in which its clients mow and manage 130 vacant lots in Kansas City; and,

WHEREAS, the County and Twelfth Street Heritage propose to execute an addendum to the Cooperative Agreement for the hiring of a supervisor to oversee additional seasonal mowing needs, at an additional cost to the County not to exceed \$12,000.00; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the County Executive be and hereby is authorized to execute an addendum to the Cooperative Agreement on behalf of the County with Twelfth Street Heritage Development Corporation,

Agreement on behalf of the County with Twelfth Street Heritage Development Corporation, in a form to be approved by the County Counselor, at an additional cost to the County not to exceed \$12,000.00; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the agreement and addendum thereto.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Greg D. Hark
Chief Deputy County Counselor

W. Alfred Meyer
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18196 of June 17, 2013, was duly passed on June 24, 2013 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9

Nays 0

Abstaining 0

Absent 0

6/24/13
Date

Mary Jo Spino
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 043 7001 56789
ACCOUNT TITLE: Homeless Assistance Fund
Housing Resource Commission
Outside Agency Funding
NOT TO EXCEED: \$12,000.00

June 11, 2013
Date

Robert J. Thomas
Director of Finance and Purchasing

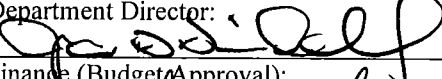
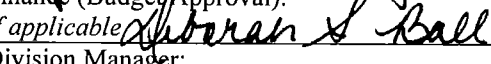
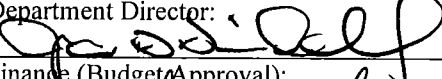
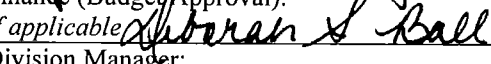
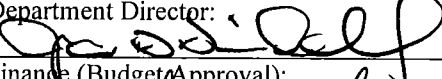
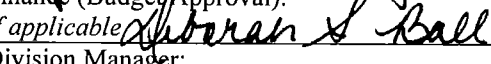
REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Resolution No.: 18196

Sponsor(s): James D. Tindall

Date: June 17, 2013

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A Resolution Authorizing The County Executive To Enter Into A First Addendum To The Agreement Authorizing An Additional \$12,000 To Twelfth Street Heritage Development Corporation For A New Fiscal Year Total of \$42,000 . The additional amount is needed to hire a supervisor to oversee the additional seasonal mowing needs.</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="332 594 1307 787"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$12,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$30,000</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$12,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$42,000</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM/TO:</td> <td>Homeless Assistance Fund 043-7001-56789</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$ Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$12,000	Amount previously authorized this fiscal year:	\$30,000	Total amount authorized after this legislative action:	\$12,000	Amount budgeted for this item * (including transfers):	\$42,000	Source of funding (name of fund) and account code number; FROM/TO:	Homeless Assistance Fund 043-7001-56789
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Amount budgeted for this item * (including transfers):	\$42,000										
Source of funding (name of fund) and account code number; FROM/TO:	Homeless Assistance Fund 043-7001-56789										
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): Resolution # 18083 February 4, 2013</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Cindy Wallace – Audit Assistant 881-3312</p>										
REQUEST SUMMARY	<p>1st Addendum to the agreement with Twelfth Street Heritage Development Corporation To Hire Additional Supervisor To Provide Oversight With Seasonal Mowing Needs.</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
ATTACHMENTS	<p>See Revised Budget</p>										
REVIEW	<table border="1" data-bbox="321 1465 1549 1709"> <tr> <td>Department Director: </td> <td>Date:</td> </tr> <tr> <td>Finance (Budget Approval): If applicable </td> <td>Date: 6-10-13</td> </tr> <tr> <td>Division Manager:</td> <td>Date:</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director: 	Date:	Finance (Budget Approval): If applicable 	Date: 6-10-13	Division Manager:	Date:	County Counselor's Office:	Date:		
Department Director: 	Date:										
Finance (Budget Approval): If applicable 	Date: 6-10-13										
Division Manager:	Date:										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

Date: June 10, 2013

~~ORD~~/RES # 18196

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
Homeless Assistance Fund - 043		
<u>7001 - Housing Resource Comm.</u>	<u>56789 - Outside Agency Funding</u>	<u>12,000.00</u>

Stephan Ball 6-10-13
Budgeting



June 5, 2013

Jackson County Housing Resource Commission
415 E 12th Street, 2nd Floor
Kansas City Mo 64106

Housing Resources Commission

Our organization is indeed grateful for the initial grant contribution offered by the Jackson County Housing Resource Commission. We seek your additional support with increasing the grant amount to incorporate a case manager, as our organization is witnessing a significant work (land abatement) schedule of 300 percent. Last year we mitigated 218 lots and this year we secured a contractual agreement to complete 650 lots. This increase generates the need to hire a case manager to manage this project, and therefore we request a total of \$42,000.00, and increase of the original \$12,000 for the case manager.

Respectfully,

Dwayne Williams
Executive Director

PERSONAL SERVICES

For each salary request below please attach a job description of duties

Position / Title (Case Managers Only)	Annual Salary	% of Salary to be funded by Jackson Co HRC	Amount of Salary to be funded by Jackson Co HRC
Program Manager	12,000	100%	\$ 12,000
Staff	17,000	100%	\$ 17,000
Administrative Services	2,500	100%	\$ 2,500
Accounting Services	2,500	100%	\$ 2,500
Fringe Benefits (limited to 20% of salaries)			\$ -

Total Personal Services \$ 34,000

SHELTER ASSISTANCE - Bednights, Emergency Shelter, Transitional Living

Maximum \$50 Per Individual / \$500 Per Family (Total \$300 Individual / \$300 Family)

Type: Bednights, Emergency Shelter, or Transitional Living	Unit Cost	Number of Units	Total Item Cost	2013 Jackson County HRC Request	Matching Funds	Total Item Cost
			-			
			-			
			-			

Total Shelter Assistance \$ -

MORTGAGE / RENTAL ASSISTANCE

Client must provide statement of arrears or foreclosure from landlord (on letterhead) to qualify

Type: Mortgage or Rent	Unit Cost	Number of Units	Total Item Cost	2013 Jackson County HRC Request	Matching Funds	Total Item Cost
			-			
			-			
			-			

Total Mortgage / Rental Assistance \$ -

UTILITIES

Client must provide statement of arrears on utility company letterhead to qualify

	\$300 Maximum Per Client	Number of Units	Total Item Cost	2013 Jackson County HRC Request	Matching Funds	Total Item Cost
			-			
			-			
			-			

Total Utilities \$ -

OTHER (Food, Clothing)

Maximum of \$50 Per Individual / \$100 Per Family Per Year

Type: Please Describe	Unit Cost	Number of Units	Total Item Cost	2013 Jackson County HRC Request	Matching Funds	Total Item Cost
Equipment			8,000	8,000		8,000
			-			

Total Other \$ 8,000

TOTAL 2013 JACKSON COUNTY HRC REQUEST \$ 42,000



**HOUSING RESOURCES COMMISSION FUNDING REQUEST FORM
2013 BUDGET**

415 E 12th Street, 2nd Floor
Kansas City, MO 64106

Email: hrc@jacksongov.org

Section A: Organization or Agency Informationpage 1
Section B: Agency's 2012 and 2013 Revenue Information page 2
Section C: Individual Program Budgetpage 3
Section D: Program Information pages 4 -10

Section A: Organization or Agency Information

Twelfth Street He

2124 e 12 th Street KCMO

816 216-6242

Fax:

Twelfth Street Herita

Federal Tax ID No: 431360031

Fiscal Year Cycle: 2013

Executive Director:

Dwayne Williams

Dwayne Williams President/CEO

816-674-2718

dawilliams61@aol.com

Major Program Activity (ies) - Check Only Those Activities For Which You Are Requesting Funding:

Personal Services (Case Manager)

Bednights

Emergency Shelter

Transitional Living

Mortgage/Rent Assistance

Utilities

Other - Food Clothing

Submittal of this request has been authorized by: Dwayne Williams

Date:

11/30/2012

Section A

Section B: Agency's 2012 and 2013 Revenue Information

Agency's 2013 Projected Revenue Information

Agency's 2013 Total Projected Revenue		Projected	% of
Funding Entity	Source You Will Request 2013 Funding From	Amount	Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County	Combat/Housing Resources	\$ 112,000	16
Other Counties		\$ -	0
City	Adopt A Lot/Abatement/Code Enforcement	\$ 300,000	44
Charity/Donations		\$ 8,000	1
Fundraisers		\$ 12,000	2
Other	Fund Development	\$ 250,000	37
2013 Total Projected Revenue		\$ 682,000	

Agency's 2012 Revenue Information

Agency's 2012 Total Revenue		Amount	% of
Funding Entity	Source You Received Funding From	Amount	Total Revenue
Federal		\$ -	0
State		\$ -	0
Jackson County	Combat/Housing Resources	\$ 72,500	27
Other Counties		\$ -	0
City	Adopt A Lot/Abatement/Code Enforcement	\$ 180,000	68
Charity/Donations	Board of Directors	\$ 5,000	2
Fundraisers	Monte Carlo Night	\$ 7,500	3
Other (please list)			0
2012 Total Revenue		\$ 265,000	

**If your agency received funding from Jackson County in 2012,
please identify the funding source, amount and program name below.**

Jackson County Funding Source	Yes	No	Amount	Program Name
COMBAT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	\$ 42,500	Youth Mentoring Program
Mental Health Levy	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Board of Services for Developmentally Disabled	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Domestic Violence Board	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
Housing Resources Commission	<input checked="" type="checkbox"/>	<input type="checkbox"/>	\$ 30,000	Re-Entry Program
Outside Agency Program	<input type="checkbox"/>	<input type="checkbox"/>	\$ -	
2012 Total Jackson County Funding			\$ 72,500	

Section D: 2013 Program Information

Agency Name: 12th Street Heritage Development Corporatiion

Program Name: Re-entry program

Agency History // Background

Briefly describe your agency's history and background.

In response to the impending challenges in the urban community, a small group of citizens under the leadership of entrepreneur Ollie Gates formed the Twelfth Street Heritage Development Corporation in 1984. The mission of the organization is to provide quality, stable and affordable housing through real estate development, new construction and rehabilitation in an effort to improve the quality of life of its residents'. The vision is to create a quality neighborhood with affordable housing that residents feel safe and invested to chart their destiny.

Section D: 2013 Program Information

Agency Name: 12th Street Heritage Development Corporation

Program Name: Re-entry program

Proposed Program

Detail functions to be performed by each program.

While prisoners have high levels of need in regards to education and job training, most prisoners do not participate in programs while they are incarcerated, and a small proportion of overall prison budgets are spent on in-prison programs. In 1996, only 6% of all money spent on prisons in the U.S. was directed towards in prison programs involving vocational and life skills training, educational activities and treatment. Additionally, in 2001, only one-third of prisons operated work-release programs and only 3% of prisoners participated in them.

Consequently, incarcerated persons face a variety of challenges related to education, employment and mental/ physical health. Due to the wide variety of barriers this population faces, it is imperative that community re-entry programs be designed and accessible to address as many of these challenges as possible. Research indicates that incarcerated persons have low levels of education and face many barriers in regards to their employability. Alarming statistics build a business case for the importance and value of programs of this nature.

- 70% are high school dropouts
- 50% are functionally illiterate
- 19% have less than eight years of education
- Pre-incarceration employment rates of offenders are lower than the employment rates of the general U S population

Based on these alarming statistics, the Twelfth Street Heritage Development Corporation proposes to expand its highly effective re-entry program to encompass the following components:

- Housing options/recommendations
- Education options/recommendations
- Job Training skills(on the job training)
- Long-term employment resources
- Counseling recommendations
- Substance abuse recommendations
- Life-skills training

Section D: 2013 Program Information

Agency Name: 12th Street Heritage Development Corporation

Program Name: Re-entry program

Participants	
Identify the number of participants by County that each program serves.	
Jackson, MO	25-30
Clay, Platte, Cass, MO	
Wyandotte, Johnson, KS	
Other Missouri	
Target Population	
Describe target population and demographics to be served by each program.	
<p>The target population is ex-offenders who reside within a five-mile radius of our organization. The targeted area is Kansas City, Missouri and Jackson County. The total number of participants will range from 25- 30, contingent upon the amount of funding awarded.</p> <p>Recent program outcomes included:</p> <ul style="list-style-type: none"> • 22 ex-offenders were during the summer (2012). The ex-offenders cut and maintained hundreds of properties in Jackson County MO • 3 of the 22 ex-offenders/employees were hired full-time • 8 of the participants who opened a bank accounts at Central Bank • 9 of the 22 employees secured an apartment • 6 of the 22 employees secured a home and were reunited with their families 	

Section D: 2013 Program Information

Agency Name: 12th Street Heritage Development Corporation

Program Name: Re-entry program

Service Delivery Area

Identify your specific geographic service delivery area for each program.

The service deliverables will remain separate of all of programmatic/fiscal dollars. The majority of the programs will be delivered within a fifteen mile radius of the organization(12th & Brooklyn)

Fund Separation

Indicate what measures your agency will take to ensure that funds received from Jackson County will be utilized for the benefit of Jackson County residents.

The following financial controls will be implemented to ensure fund separation:

- Computerized bookkeeping system, always up to date
- Clear and secure procedures for the spending of money
- Budgets which are regularly reviewed by board members and auditor
- Regular financial reports which include comparisons to budget
- Regular reconciliation of bank accounts
- Regular cash forecasting, and sound cash management
- Regular reviews of inventory and work-in-progress
- Clear and documented operational policies, for delegation and training

Section D: 2013 Program Information

Agency Name: 12th Street Heritage Development Corporation

Program Name: Re-entry program

Approach & Method
List the top three (3) objectives for each program:

- 1.
- 2.
- 3.

Detail specific methods you will use to achieve these objectives.

Approach Method/Logic Model(see attachment)

- Computerized bookkeeping system, always up to date
- Clear and secure procedures for the spending of money
- Budgets which are regularly reviewed by board members and auditor
- Regular financial reports which include comparisons to budget
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- Regular cash forecasting, and sound cash management
- Regular reviews of inventory and work-in-progress
- Clear and documented operational policies, for delegation and training

Approach Method/Logic Model

Inputs	Activities	Outputs	Outcomes
Funding	Develop customized/integrated case plans	# of long-term employment placements developed	Recidivism rate for program participants (60%)
Program Management	Develop linkages with community service providers	# of offenders who become tax payers	Percentage of offenders securing housing (10%)
Clients/Participants	Cut and manage 130 vacant lots	# of offenders who are still employed – 6 months after being released(12)	Percentage of offenders obtaining full-time employment. (20%)
Service Delivery Facility	Soft Skill Training	# of service providers(5)	2 participants will develop a business plan and start their own business
	Professional Develop/Employability Training	25 offenders will gain employment skills via the program	
	Introduction to business/entrepreneurship tools/resources		
	Establish a bank account		

Section D: 2013 Program Information

Agency Name: 12th Street Heritage Development Corporation

Program Name: Re-entry program

Mental Health

How does your agency deal with mental health due to homelessness?

Our organization will establish a cooperative agreement with Swope Health and Black Health Care Coalition Services to provide mental health screening and services for the participants.

What programs does your agency have in place or utilize to address mental health issues for the homeless population?

As demoted above, our organization will partner with external agencies which will screen, assess and provide individual and group therapy sessions.

Section D: 2013 Program Information

Agency Name: 12th Street Heritage Development Corporation

Program Name: Re-entry program

Evaluation:

How can the success of each program be evaluated?

Indicate performance measures or statistics you will use to demonstrate the success of each program.

Our organization will institute the following evaluation measurements:

- Develop and utilize a sound logic model to consistently evaluate and measure program objectives, strategy, activities, and the relationships between program components and partners.
- Develop concrete performance measures so that the program administrator can continuously monitor staff performance, program components, and overall program progress.
- Conduct process evaluations to identify problems with program implementation, strategy, and service delivery.
- Conduct impact evaluations to determine whether and to what extent a program had its intended effect.
- Employ a cost-benefit analysis to quantify whether the program is operating efficiently.