

**REQUEST FOR LEGISLATIVE ACTION**

Completed by County Counselor's Office:  
 Res/Ord No.: 19942  
 Sponsor(s): Tony Miller  
 Date: August 6, 2018

<b>SUBJECT</b>	Action Requested <input checked="" type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance  Project/Title: Transfer within the 2018 Park Fund for insurance and capital expenses																																						
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:70%;">Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$218,108</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$218,108</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">0</td> </tr> </table> <p>Source of funding (name of fund) and account code number; FROM</p> <table style="width:100%;"> <tr> <td style="width:60%;">003-1602-55010 Park Fund – Maintenance &amp; Operations – Regular Salaries</td> <td style="text-align: right;">\$114,108</td> </tr> <tr> <td>003-1603-55010 Park Fund – Historic Sites – Regular Salaries</td> <td style="text-align: right;">\$12,500</td> </tr> <tr> <td>003-1605-55010 Park Fund – Rangers – Regular Salaries</td> <td style="text-align: right;">\$66,500</td> </tr> <tr> <td>003-1624-55010 Park Fund – Natural Resources – Regular Salaries</td> <td style="text-align: right;">\$25,000</td> </tr> </table> <p>TO:</p> <table style="width:100%;"> <tr> <td style="width:60%;">003-1602-55060 Park Fund – Maintenance &amp; Operations – Insurance Benefits</td> <td style="text-align: right;">\$55,000</td> </tr> <tr> <td>003-1602-56570 Park Fund – Maintenance &amp; Operations – Maintenance &amp; Repair Misc.</td> <td style="text-align: right;">\$10,000</td> </tr> <tr> <td>003-1602-56790 Park Fund – Maintenance &amp; Operations – Other Contractual Services</td> <td style="text-align: right;">\$5,000</td> </tr> <tr> <td>003-1602-57390 Park Fund – Maintenance &amp; Operations – Concrete</td> <td style="text-align: right;">\$10,000</td> </tr> <tr> <td>003-1602-57440 Park Fund – Maintenance &amp; Operations – Rock</td> <td style="text-align: right;">\$15,000</td> </tr> <tr> <td>003-1602-58120 Park Fund – Maintenance &amp; Operations – Trucks</td> <td style="text-align: right;">\$23,108</td> </tr> <tr> <td>003-1603-57190 Park Fund – Historic Sites – Wearing Apparel</td> <td style="text-align: right;">\$9,500</td> </tr> <tr> <td>003-1603-57210 Park Fund – Historic Sites – Recreation Supplies</td> <td style="text-align: right;">\$3,000</td> </tr> <tr> <td>003-1605-55060 Park Fund – Ranger Division – Insurance Benefits</td> <td style="text-align: right;">\$35,000</td> </tr> <tr> <td>003-1608-58060 Park Fund – Construction Projects – Other Improvements</td> <td style="text-align: right;">\$47,500</td> </tr> <tr> <td>003-1624-57210 Park Fund – Natural Resources– Recreation Supplies</td> <td style="text-align: right;">\$5,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is:</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): \$ _____</p>	Amount authorized by this legislation this fiscal year:	\$218,108	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$218,108	Amount budgeted for this item * (including transfers):	0	003-1602-55010 Park Fund – Maintenance & Operations – Regular Salaries	\$114,108	003-1603-55010 Park Fund – Historic Sites – Regular Salaries	\$12,500	003-1605-55010 Park Fund – Rangers – Regular Salaries	\$66,500	003-1624-55010 Park Fund – Natural Resources – Regular Salaries	\$25,000	003-1602-55060 Park Fund – Maintenance & Operations – Insurance Benefits	\$55,000	003-1602-56570 Park Fund – Maintenance & Operations – Maintenance & Repair Misc.	\$10,000	003-1602-56790 Park Fund – Maintenance & Operations – Other Contractual Services	\$5,000	003-1602-57390 Park Fund – Maintenance & Operations – Concrete	\$10,000	003-1602-57440 Park Fund – Maintenance & Operations – Rock	\$15,000	003-1602-58120 Park Fund – Maintenance & Operations – Trucks	\$23,108	003-1603-57190 Park Fund – Historic Sites – Wearing Apparel	\$9,500	003-1603-57210 Park Fund – Historic Sites – Recreation Supplies	\$3,000	003-1605-55060 Park Fund – Ranger Division – Insurance Benefits	\$35,000	003-1608-58060 Park Fund – Construction Projects – Other Improvements	\$47,500	003-1624-57210 Park Fund – Natural Resources– Recreation Supplies	\$5,000
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	Prior Year Actual Amount Spent (if applicable): \$	
PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date):	
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director 503-4825	
REQUEST SUMMARY	<p>A Resolution transferring \$218,108 within the 2018 Park Fund to cover remaining insurance benefit costs for the year, purchase a replacement truck for Recreation Division and capital improvement projects for the Parks + Rec Department.</p> <p>Funds should be appropriated to the following accounts:  <u>Capital Equipment / Projects:</u>  003-1602-56570, Maintenance &amp; Repair Misc. -- \$10,000 (replace grinder pump at LV Beach)  003-1602-56790, Other Contractual Services -- \$5,000 (Repairs to Fort HVAC system)  003-1602-57390, Concrete -- \$10,000 (Replace sidewalks and add concrete to playground areas for ADA accessibility)  003-1602-57440, Rock -- \$15,000 (Rock for parking areas and road shoulders)  003-1602-58120, Trucks -- \$23,108 (Replace truck for Recreation Division – damaged in a storm)  003-1603-57190, Wearing Apparel -- \$9,500 (Interpretive Clothing for volunteers at Ft Osage)  003-1603-57210, Recreation Supplies -- \$3,000 (Replace archery nets for Kemper Education Center)  003-1608-58060, Other Improvements -- \$47,500 (Replace dock bumper boards at BS Marina \$10,000, safety striping on Liggett Cove and East Park Rd \$15,000, interpretative updates to Fort Officer Quarters \$11,000 and sidewalk and retaining wall repair at Adair Park \$11,500)  003-1624-57210, Recreation Supplies -- \$5,000 (Replacement parts for playground structures in the Parks)  <u>Insurance:</u>  003-1602-55060, Insurance Benefits - \$55,000 (to cover anticipated shortfall in Insurance Benefits account)  003-1605-55060, Insurance Benefits - \$35,000 (to cover anticipated shortfall in Insurance Benefits account)</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: Michele Newman, Director of Parks + Rec <i>Dianne Kimzey</i> Finance (Budget Approval): <i>[Signature]</i> If applicable Division Manager: <i>[Signature]</i> County Counselor's Office:	Date: 7/20/18 Date: 7/25/18 Date: 7/26/18 Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
<del>003-1602-55010</del>	<del>Park Fund - Maintenance &amp; Operations - Regular Salaries</del>	\$114,108
<del>003-1603-55010</del>	<del>Park Fund - Historic Sites - Regular Salaries</del>	<u>\$12,500</u>
<del>003-1605-55010</del>	<del>Park Fund - Ranger Division - Regular Salaries</del>	<del>\$66,500</del>
<del>003-1624-55010</del>	<del>Park Fund - Natural Resources - Regular Salaries</del>	<del>\$25,000</del>

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.


**Fiscal Note:**

Funds sufficient for this transfer are available from the sources indicated below.

Date: July 25, 2018

RES # 19942

Department / Division	Character/Description	From	To
<b>003 Park Fund</b>			
1602 Park Operations	55010 Regular Salaries	114,108	
1603 Heritage Programs and Museums	55010 Regular Salaries	12,500	
1605 Park Safety	55010 Regular Salaries	66,500	
1624 Natural Resources	55010 Regular Salaries	25,000	
1602 Park Operations	55060 Insurance Benefits		55,000
1602 Park Operations	56570 Maint. & Repair - Misc.		10,000
1602 Park Operations	56790 Other Contractual Services		5,000
1602 Park Operations	57390 Concrete		10,000
1602 Park Operations	57440 Rock		15,000
1602 Park Operations	58120 Automobiles		23,108
1603 Heritage Programs and Museums	57190 Wearing Apparel		9,500
1603 Heritage Programs and Museums	57210 Recreation Supplies		3,000
1605 Park Safety	55060 Insurance Benefits		35,000
1608 Capital Projects	58060 Other Improvements		47,500
1624 Natural Resources	57210 Recreation Supplies		5,000
		\$ 218,108	\$ 218,108

  
 Budget Officer