

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** awarding a twelve (12) month term and supply contract, with one twelve (12) month extension option, for the furnishing of concession services for use by the Parks and Recreation Department at the Frank White and 140<sup>th</sup> and Holmes softball complexes to Elliott Scott of Lee's Summit, MO, under the terms and conditions of Request for Proposals No. 54-09.

**RESOLUTION #17189**, March 1, 2010

**INTRODUCED BY** Fred Arbanas, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited proposals on Request for Proposals No. 54-09 for the furnishing of concessions services for use by the Parks and Recreation Department at the Frank White and 140<sup>th</sup> and Holmes softball complexes to provide for departmental needs for the upcoming one-year period; and,

WHEREAS, a total of thirteen (13) notifications were distributed and three (3) responses received, one of which was a no bid, as follows:

<u>BIDDER</u>	<u>MONTHLY FEE (Payable to the County)</u>
Elliott Scott, Lee's Summit, MO	\$6,000.00
JE Gross Concessions, Blue Springs, MO	\$3,250.00

and,

WHEREAS, the Director of Finance and Purchasing recommends that the contract be awarded to Elliott Scott of Lee's Summit, MO, as the highest and best bidder; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Pamela Sellin  
Deputy/Assistant County Counselor

[Signature]  
Acting County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17189 of March 1, 2010, was duly passed on March 1, 2010 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Absent 1

3-1-10  
Date

Mary Jo Spino  
Mary Jo Spino, Clerk of Legislature

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:  
 Res/Ord No.: 17189  
 Sponsor(s): Fred Arbanas  
 Date: March 1, 2010

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract, with one Twelve Month Option to Extend for the furnishing of Concession Services at Frank White and 140<sup>th</sup> and Holmes Concession Operations for the Parks and Recreation Department under the Terms and Conditions of Request for Proposal No. 54-09.</u></p>												
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT</td> </tr> <tr> <td></td> <td>TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:    Department: Estimated Use: \$</p> <p>This is a Revenue Producing Contract, the awarded vendor pays the County.</p> <p>Prior Year Budget (if applicable):    Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT		TO ACCT
Amount authorized by this legislation this fiscal year:	\$												
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Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT												
	TO ACCT												
<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):          Prior resolutions and (date): 16570, March 10, 2008</p>												
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Supervisor, 881-3253</p>												
<b>REQUEST SUMMARY</b>	<p>The Parks and Recreation Department requires a Term and Supply Contract for Concession Services at the Frank White and 140<sup>th</sup> and Holmes Concession Operations.</p> <p>A total of thirteen notifications were distributed and three responses were received, one of which was a "No Bid"; the other two were evaluated as follows:</p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td></td> <td style="text-align: right;">Monthly Fee to be paid to the County</td> </tr> <tr> <td>Elliott Scott, Lee's Summit, MO</td> <td style="text-align: right;">\$ 6,000.00</td> </tr> <tr> <td>JE Gross Concessions, Blue Springs, MO</td> <td style="text-align: right;">\$ 3,250.00</td> </tr> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends the award for the furnishing of Concession Services for the Parks and Recreation Department to Elliott Scott of Lee's Summit, Missouri under the Terms and Conditions of Request for Proposal No. 54-09 as the best proposal received.</p>		Monthly Fee to be paid to the County	Elliott Scott, Lee's Summit, MO	\$ 6,000.00	JE Gross Concessions, Blue Springs, MO	\$ 3,250.00						
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<b>CLEARANCE</b>	<p><input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												

ATTACHMENTS	Abstract of Bids Received and the Award Recommendation Memorandum from Mr. Jim Bracciano and Mr. Steve Hall of the Parks and Recreation Department.	
REVIEW	Department Director: <i>Michelle Newman</i>	Date: <i>2-19-10</i>
	Finance (Budget Approval): <i>If applicable Mary Rasmussen</i>	Date: <i>2/22/10</i>
	Division Manager: <i>SG</i>	Date: <i>2/22/10</i>
	County Counselor's Office:	Date: -

Fiscal Information (to be verified by Budget Office in Finance Department)



- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_.
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

ABSTRACT OF BIDS

BID NO: 54-09 OPENING DATE: 1/19/10 COMMODITY: Concessions: Frank White		Bridges	Elliott Scott Companies	J.E. Gross Concessions	AMOUNT	AMOUNT	AMOUNT
NO	DESCRIPTION	UNIT	QTY	AMOUNT	AMOUNT	AMOUNT	AMOUNT
1	Monthly Concession Operation Fee			No Bid	\$ 9,000.00	3,250.00	
2	Lump Sum for 3 Tournaments			" "	\$ 500.00	1,000.00	
3	Lump Sum per Tournament over 3			" "	\$ 200.00	-0-	

CERTIFICATION OF BID OPENING  
 BIDS WERE PUBLICLY  
 OPENED AND RECORDED  
 ON: January 19 2010 BY  
  
 CLERK OF THE LEGISLATURE  
  
 PURCHASING



## JACKSON COUNTY Parks & Recreation

22807 Woods Chapel Road  
Blue Springs, Missouri 64015  
www.jacksongov.org

*Administration  
Historic Sites  
Ranger Station  
Leisure Services  
(816) 503-4800  
Fax (816) 795-1234*

*Kemper Outdoor  
Education Center  
(816) 229-8980*

*Fred Arbanas  
Golf Course at  
Longview Lake  
(816) 761-9445*

*Blue Springs Marina  
(816) 795-1112*

*Jacomo Marina  
(816) 795-8888*

*Longview Marina  
(816) 966-0131*

*Special Population  
Services  
(816) 763-5130*

### MEMORANDUM

To: Barbara Casamento  
Purchasing Supervisor

Through: Michele Newman  
Director, Parks and Recreation

From: Jim Bracciano, Steve Hall  
Recreation, Parks

Date: January 27, 2010

Reference: RFP No. 54-09, Concessions: Frank White & 140<sup>TH</sup> & Holmes. Term and Supply Contract

After reviewing Bid No. 54-09, Concessions: Frank White & 140<sup>TH</sup> & Holmes, Jackson County Parks and Recreation is in agreement with the Purchasing Department's recommendation that the bid of \$6,000.00 per month from Elliott Scott Companies of Lee's Summit, Missouri, be accepted by Jackson County. This is the best proposal received.

Jim Bracciano, Steve Hall  
JCP&R Recreation