

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**A RESOLUTION** transferring \$1,390.00 within the 2015 General Fund and authorizing an increase to the contract with Legal Files Software of Springfield, IL, for the furnishing of an additional user license for the Legal Files Case and Matter Management System for use by the Office of County Counselor, at an additional cost to the County not to exceed \$1,390.00.

**RESOLUTION NO. 18891**, July 27, 2015

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, by Resolution 17684, dated September 26, 2011, the Legislature did award a contract for Legal Files Case and Matter Management System services for use by the Office of County Counselor to Legal Files Software, of Springfield, Illinois, as a sole source purchase, at a cost to the County not to exceed \$67,914.00; and,

WHEREAS, by Resolution 17874, dated April 2, 2012, and by Resolution 17982, dated September 24, 2012, the Legislature did authorize the purchase of additional licenses and related services because the Office of the County Counselor increased its staff, at a cost to the County not to exceed \$7,526.00; and,

WHEREAS, by Resolution 18013, dated October 29, 2012, the Legislature authorized a test environment license for use by the Information Technology Department for the efficient operation of the software system, at an additional cost to the County not to exceed \$1,500.00; and,

WHEREAS, by Resolution 18247, dated August 26, 2013, the Legislature authorized the addition of an email notification module, at an additional cost to the County not to

exceed \$5,745.00; and,

WHEREAS, the Office of the County Counselor has added an outside attorney position and an additional Legal Files user licenses and related services are needed, at an additional cost to the County not to exceed \$1,390.00; and,

WHEREAS, a transfer is necessary to place the necessary funds in the appropriate spending account; and,

WHEREAS, the County Executive recommends said transfer; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the following transfer within the 2015 General Fund be and is hereby made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>
General Fund County Counselor 001-1101	56790 – Other Contractual Svcs	\$1,390	
General Fund County Counselor 001-1101	56661 – Software Purchases		\$1,390

and,

BE IT FURTHER RESOLVED by the County Legislature of Jackson County, Missouri, that the increase to the contract with Legal Files Software of Springfield, Illinois, in the amount of \$1,390.00 for the furnishing of an additional user license and related services

for use by the Office of County Counselor is hereby authorized, and that the Director of Finance and Purchasing be and is hereby authorized to execute for the County any documents necessary for the accomplishment of the increase, in a form to be approved by the County Counselor; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including the increase and final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

*Ann D. Heath*  
Chief Deputy County Counselor

*W. Stephen Nifor*  
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18891 of July 27, 2015, was duly passed on July 27, 2015 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Absent 0

Excused 1

7.27.15  
Date

*Mary Jo Spino*  
Mary Jo Spino, Clerk of the Legislature

Funds sufficient for this transfer are available from the source indicated below.

ACCOUNT NUMBER: 001 1101 56790  
ACCOUNT TITLE: General Fund  
County Counselor  
Other Contractual Services  
NOT TO EXCEED: \$1,390.00

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 001 1101 56661  
ACCOUNT TITLE: General Fund  
County Counselor  
Software Purchase  
NOT TO EXCEED: \$1,390.00

*July 16, 2015*  
Date

*Greg Thomas*  
Director of Finance and Purchasing