

JUL 26 2018

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:  
 Res/Ord No.: 19947  
 Sponsor(s): Tony Miller  
 Date: August 6, 2018

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$29,700.00 within the Parks Fund for Maintenance and Operations and authorizing the purchase of a Jacobsen Truckster HD and Core Harvester for use by Parks + Rec from Kansas Golf and Turf of Lenexa, KS under the terms and conditions of NJPA Contract No 062117-JCS, an existing competitively bid contract., and authorizing the surplus of a 2000 Cushman Truckster to be used as trade-in on the purchase.</u></p>												
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$29,700.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$29,700.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$29,700.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM: 003-1602-55010 Park Fund – Maint &amp; Operations – Regular Salaries</td> <td>\$29,700.00</td> </tr> <tr> <td>TO: 003-1602-58170 Park Fund – Maint &amp; Operations – Other Equipment</td> <td>\$29,700.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$29,700.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$29,700.00	Amount budgeted for this item * (including transfers):	\$29,700.00	Source of funding (name of fund) and account code number: FROM: 003-1602-55010 Park Fund – Maint & Operations – Regular Salaries	\$29,700.00	TO: 003-1602-58170 Park Fund – Maint & Operations – Other Equipment	\$29,700.00
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____          Prior resolutions and (date): _____</p>												
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Katie Bartle, Senior Buyer, 816-881-3465</p>												
<p><b>REQUEST SUMMARY</b></p>	<p>Parks + Rec would like to purchase a new Jacobsen Truckster HD and Jacobsen Core Harvester for use at the Fred Arbanas Golf Course and trade-in an existing model that has exceeded its expected use.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the purchase of a Jacobsen Truckster HD and Jacobsen Core Harvester and the surplus of one existing 2000 Cushman Truckster to be used as trade-in from Kansas Golf and Turf of Lenexa, KS under the terms and conditions of NJPA Contract 062117-JCS, an existing competitively bid contract.</p> <p>Pursuant to Chapter 11, Section 1134 of the Jackson County Code, the Director of Finance and Purchasing recommends the 2000 Cushman Truckster in the attached Surplus Declaration be declared surplus and used as trade-in.</p> <p>The Director of Finance and Purchasing also requests the transfer of funds as follows:</p> <table> <tr> <td></td> <td>FROM</td> <td>TO</td> </tr> <tr> <td>003-1602-55010 Park Fund – Maint &amp; Operations – Regular Salaries</td> <td>\$29,700.00</td> <td></td> </tr> <tr> <td>003-1602-58170 Park Fund – Maint &amp; Operations – Other Equipment</td> <td></td> <td>\$29,700.00</td> </tr> </table>		FROM	TO	003-1602-55010 Park Fund – Maint & Operations – Regular Salaries	\$29,700.00		003-1602-58170 Park Fund – Maint & Operations – Other Equipment		\$29,700.00			
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003-1602-58170 Park Fund – Maint & Operations – Other Equipment		\$29,700.00											

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals                      No goals assigned <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Recommendation Memo from Parks + Rec, Quote from Kansas Golf and Turf, Surplus Declaration for trade-in equipment, and a copy of the NJPA Contract No 062117-JCS	
REVIEW	Department Director:	Date:
	<i>[Signature]</i>	7-23-18
	Finance (Budget Approval) If applicable	Date:
	<i>[Signature]</i>	7/26/18
Division Manager:	<i>[Signature]</i>	Date:
County Counselor's Office:		7/26/18

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

Funds sufficient for this transfer are available from the sources indicated below.

Date: July 25, 2018

RES # 19947

Department / Division	Character/Description	From	To
<b>003 Park Fund</b>			
1602 Park Operations	55010 Regular Salaries	29,700	
1602 Park Operations	58170 Other Equipment		29,700
		\$ 29,700	\$ 29,700

Budget Officer \_\_\_\_\_