

REQUEST FOR LEGISLATIVE ACTION
EXECUTIVE OFFICE

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20463

Sponsor(s): Crystal Williams

Date: July 20, 2020

JUL 13 2020

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: A Resolution to transfer funds within the 2020 Park Fund to replace unanticipated expenses related to storm cleanup.</p>								
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$20,000</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$20,000</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$20,000</td> </tr> </table> <p>Source of funding (name of fund) and account code number: FROM: 003-1602-57110 Park Fund – Park Operations – Gasoline \$5,000 003-1601-56210 Park Fund – Director’s Office – Advertising \$15,000 TO: 003-1602-56790 Park Fund – Park Operations – Other Contractual Services \$5,000 003-1601-56790 Park Fund – Director’s Office – Other Contractual Services \$15,000</p> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$20,000	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$20,000	Amount budgeted for this item * (including transfers):	\$20,000
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>								
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director of Enterprise Operations, 503-4825</p>								
<p>REQUEST SUMMARY</p>	<p>Requesting \$20,000 to be transferred within the Park Fund and placed in Other Contractual Services to replace expenses that were used to fund the storm cleanup at the Parks Administration Building. The storm cleanup was an unanticipated expense for this year’s budget. The transfer will replace the funds used to expedite the payment for the cleanup.</p> <p>The Parks Administration Building suffered severe tree damage during a storm on June 4, 2020. Lots of trees were uprooted and taken out during this severe thunderstorm / possible low-grade tornado.</p>								
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor’s Office)</p>								
<p>COMPLIANCE</p>	<p><input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals</p>								

ATTACHMENTS		
REVIEW	Department Director: Michele Newman, Director of Parks <i>Michele Newman</i>	Date: 7-6-20
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>Ray M. Schultz</i>	Date: 7-15-2020
	County Counselor's Office: <i>Bryan Conroy</i>	Date: 7/15/20

APPROVED
By Mark Lang at 1:57 pm, Jul 07, 2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in ____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# _____

Date: July 7, 2020

RES # 20463

<u>Department / Division</u>		<u>Character/Description</u>	<u>From</u>	<u>To</u>
003	Park Fund			
1601	Director of Parks	56210 Advertising	\$ 15,000	\$ -
1602	Park Operations	57110 Gasoline	5,000	
1601	Director of Parks	56790 Other Contractual Services	-	15,000
1602	Park Operations	56790 Other Contractual Services	-	5,000
			<u>\$ 20,000</u>	<u>\$ 20,000</u>

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Budget Office