

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:
 Res/Ord No.: 18781
 Sponsor(s): Scott Burnett
 Date: March 30, 2015

<p>SUBJECT</p>	<p>Action Requested: A resolution requesting a transfer within the General fund in the Public Works - Facilities budget to fund account lines that require additional money for necessary expenditures to maintain County Facilities. <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Reallocation of 2015 funds from the General Fund into various Facilities Management accounts as listed below.</p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="347 596 1192 961"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$37,602</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$37,602</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$37,602</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: From: Building Maint/Repairs 001-1204-58020 To: Please see attached worksheet for listing of accounts</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Please see attached worksheet Prior Year Actual Amount Spent (if applicable): Please see attached worksheet</p>	Amount authorized by this legislation this fiscal year:	\$37,602	Amount previously authorized this fiscal year:	0	Total amount authorized after this legislative action:	\$37,602	Amount budgeted for this item * (including transfers):	\$37,602	Source of funding (name of fund) and account code number: From: Building Maint/Repairs 001-1204-58020 To: Please see attached worksheet for listing of accounts	
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): none</p> <p>Prior resolutions and (date): none</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Marilyn Scothorne, Office Administrator, Facilities Management, 881-3258</p>										
<p>REQUEST SUMMARY</p>	<p>Requesting the transfer of \$37,602 from 001-1204-58020, Building Improvements, into the accounts listed in the attached worksheet. These funds will be dispersed into accounts that will, or already do require additional money for necessary maintenance expenditures needed on County Facilities due to increased costs and labor hours required. The transfer of these funds will allow for a more accurate reflection of needed/expected expenditures from those accounts, which in turn will significantly reduce the amount of transfers needed throughout the year.</p>										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Worksheet detailing Budget Transfer Request listing all accounts that will be affected.	
REVIEW	Department Director: <i>Earl Newill</i>	Date: <i>3-18-15</i>
	Finance (Budget Approval): <i>If applicable</i> <i>Mary Rosmunen</i>	Date: <i>3/20/15</i>
	Division Manager: <i>Debra Thomas</i> <i>Mary Ann Brown</i> <i>3/24/15</i>	Date: <i>3/20/15</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:
Jackson County, Missouri**

Funds sufficient for this transfer are available from the sources indicated below.

Date: March 20, 2015 PC#

RES # 18781

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
General Fund - 001			
<u>1204 - Facilities - Kansas City</u>	<u>58020 - Buildings & Improvements</u>	<u>37,602</u>	
<u>1204 - Facilities - Kansas City</u>	<u>55030 - Overtime Salaries</u>		<u>2,790</u>
<u>1204 - Facilities - Kansas City</u>	<u>56510 - Maint. & Repair - Buildings</u>		<u>8,812</u>
<u>1204 - Facilities - Kansas City</u>	<u>57330 - Plumbing Supplies</u>		<u>1,000</u>
<u>1204 - Facilities - Kansas City</u>	<u>57360 - Electric Supplies</u>		<u>1,000</u>
<u>1204 - Facilities - Kansas City</u>	<u>57370 - Building Operating Supplies</u>		<u>9,000</u>
<u>1205 - Facilities - Independence</u>	<u>55030 - Overtime Salaries</u>		<u>6,000</u>
<u>1206 - Facilities - Independence Sq</u>	<u>56510 - Maint. & Repair - Buildings</u>		<u>5,000</u>
<u>1206 - Facilities - Independence Sq</u>	<u>57370 - Building Operating Supplies</u>		<u>4,000</u>
		<u>37,602</u>	<u>37,602</u>

Mary Rasmussen
Budgeting

RLA - BUDGET TRANSFER REQUEST

FROM:	2015 Budget	2014 Budget	2014 Actual Expenditures
Building Improvements	\$ 62,457	\$ 62,457	\$ 5,776
	\$ 37,602		
TO:			
Overtime Salaries			
Building Maint/Repairs	2,790	10,400	14,705
Plumbing Supplies	8812	37,853	87,970
Electrical Supplies	1,000	5,000	6,447
Building Operating Supplies	1,000	3,000	7,917
Overtime Salaries	9,000	9,876	35,600
Building Maint/Repairs	6,000		10,466
Building Operating Supplies	5,000	2,805	8,416
	4,000	500	5,095
TOTAL	\$ 37,602	\$ 131,891	\$ 182,392