

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~RES~~ Ord No.: 4662

Sponsor(s): Theresa Garza Ruiz

Date: September 15, 2014

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Jackson County Sheriff's Office DWI/Traffic Safety Unit Salary Grant. An Ordinance to appropriate \$160,255.22 from the Undesignated Fund Balance, \$160,255.22 from the Sheriff's Office Grant Matching Fund and to authorize the County Executive to execute an agreement with the Missouri Traffic and Highway Safety Division, in acceptance of a grant awarded by the Missouri Department of Transportation to the Sheriff's Office.</p>																								
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$320,510.44</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$320,510.44</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM: Grant Fund - 010; Undesignated Fund Balance - 2810</td> <td>FROM ACCT \$160,255.22</td> </tr> <tr> <td>Matching Fund 004-4201-56798</td> <td>\$160,255.22</td> </tr> <tr> <td>TO: Grant Fund 010; DWI Unit - 4266 ;</td> <td>TO ACCT</td> </tr> <tr> <td>Salary - 55010</td> <td>\$222,000.00</td> </tr> <tr> <td>FICA - 55040</td> <td>\$ 18,299.00</td> </tr> <tr> <td>Pension - 55050</td> <td>\$ 21,528.00</td> </tr> <tr> <td>Health Insurance - 55060</td> <td>\$ 41,483.44</td> </tr> <tr> <td>Overtime - 55030</td> <td>\$ 17,200.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$364,352.14 Prior Year Actual Amount Spent (if applicable): continues to be used/billed through September 30,2014</p>	Amount authorized by this legislation this fiscal year:	\$320,510.44	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$320,510.44	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM: Grant Fund - 010; Undesignated Fund Balance - 2810	FROM ACCT \$160,255.22	Matching Fund 004-4201-56798	\$160,255.22	TO: Grant Fund 010; DWI Unit - 4266 ;	TO ACCT	Salary - 55010	\$222,000.00	FICA - 55040	\$ 18,299.00	Pension - 55050	\$ 21,528.00	Health Insurance - 55060	\$ 41,483.44	Overtime - 55030	\$ 17,200.00
Amount authorized by this legislation this fiscal year:	\$320,510.44																								
Amount previously authorized this fiscal year:	\$																								
Total amount authorized after this legislative action:	\$320,510.44																								
Amount budgeted for this item * (including transfers):	\$																								
Source of funding (name of fund) and account code number; FROM: Grant Fund - 010; Undesignated Fund Balance - 2810	FROM ACCT \$160,255.22																								
Matching Fund 004-4201-56798	\$160,255.22																								
TO: Grant Fund 010; DWI Unit - 4266 ;	TO ACCT																								
Salary - 55010	\$222,000.00																								
FICA - 55040	\$ 18,299.00																								
Pension - 55050	\$ 21,528.00																								
Health Insurance - 55060	\$ 41,483.44																								
Overtime - 55030	\$ 17,200.00																								
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): #4561 August 29, 2013</p> <p>Prior resolutions and (date):</p>																								
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Beverly Smith, Traffic Analyst (816)524-4302</p>																								
<p>REQUEST SUMMARY</p>	<p>Accept and appropriate \$160,255.22 from the Undesignated Fund Balance for the Jackson County Sheriff's DWI/Traffic Unit Salary Project #15-154-AL-041 and to authorize the County Executive to execute an agreement with the Traffic and Highway Safety Division of the Missouri Department of Transportation. The grant is awarded in the amount of \$160,255.22 - 50% of the salary and fringe benefits for one (1) Sergeant and four (4) Deputies (which comprise the Jackson County Sheriff's DWI/Traffic Unit) .</p>																								

The grant requires Matching Local Funds of \$160,255.22. The term of the grant is October 1, 2014 through September 30, 2015.

There continues a need to provide the county with the DWI/Traffic Enforcement in an effort to decrease the number of injuries and fatalities due to the Impaired Driver.

Please appropriate \$320,510.44 as follows:

Salary – 55010	\$222,000.00
FICA – 55040	18,299.00
Health Insurance – 55060	41,483.44
Overtime – 55030	17,200.00
Pension – 55050	21,528.00
Total	\$320,510.44

CLEARANCE

Tax Clearance Completed (Purchasing & Department)


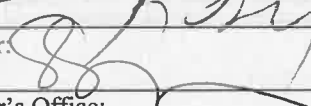
Business License Verified (Purchasing & Department)

Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)

ATTACHMENTS

Three (3) original DWI/Traffic Unit Salary contract #15-154-AL-041 and one (1) copy accompanying announcement letter.

REVIEW

Department Director:		Date: 8/24/2014
Finance (Budget Approval): If applicable		Date: 9/9/14
Division Manager:		Date: 9/11/14
County Counselor's Office:		Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
010-2810	Grant Fund- Undesignated Fund Balance	\$160,255.22
004-4201-56798	Matching Funds	\$160,255.22

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: September 10, 2014

ORD #662

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
Road & Bridge Fund - 004			
4201 - Sheriff's Department	56798 - Grant Match	160,255	
9100 - Operating Transfers	56105 - Operating Transfers Out		160,255
Grant Fund - 010			
4266 - Traffic Safety Unit Grant	45370 - Increase Revenues	160,255	
4266 - Traffic Safety Unit Grant	47070 - Operating Transfers In	160,255	
2810	Undesignated Fund Balance		320,510
2810	Undesignated Fund Balance	320,510	
4266 - Traffic Safety Unit Grant	55010 - Regular Salaries		222,000
4266 - Traffic Safety Unit Grant	55040 - FICA		18,299
4266 - Traffic Safety Unit Grant	55050 - Pension		21,528
4266 - Traffic Safety Unit Grant	55060 - Health Insurance		41,483
4266 - Traffic Safety Unit Grant	55030 - Overtime		17,200
Budgeting		320,510	320,510

Missouri Department of Transportation

830 MoDOT Drive
P.O. Box 270
Jefferson City, MO 65102
573-751-4161
1-800-800-2358
Fax: 573-634-5977

August 01, 2014

Sheriff Mike Sharp
Jackson County Sheriff's Office
3310 N.E. Rennau Rd.
Lee's Summit, MO 64064-2129

Dear Sheriff Sharp:

Enclosed is a contract between the Traffic and Highway Safety Division and the Jackson County Sheriff's Office for a DWI Unit Salary project.

The project obligates \$160,255.22 in federal funds for the period October 01, 2014 through September 30, 2015. All expenditures should be claimed against project #15-154-AL-041.

Please review this contract carefully for any discrepancies or questions. If acceptable, have the appropriate individuals sign the Contract Cover Page and have the Project Director **initial at the bottom of each page** to indicate that he/she has reviewed the contract. The Authorizing Official and Project Director signatures on the contract must be signed by two separate individuals. After signing, please return all pages of the contract to the Traffic and Highway Safety Division.

This contract does not become effective until the Highway Safety Director has approved and signed it. No costs can be incurred by your agency prior to the Director's approval. Once the Director approves the contract, a fully executed copy will be returned to your agency.

If you have any questions concerning the project activity or reimbursement procedures, please contact Marcus Holmes, Intermediate System Management Specialist at 573-751-5408. We look forward to working with you and your staff.

Sincerely,



Leanna Depue, Ph.D.
Highway Safety Director

Enclosure

