

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19557

Sponsor(s): Alfred Jordan

Date: August 7, 2017

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting an Resolution transferring \$141,801 from the undesignated Fund Balance General Fund and authorizing the purchase of Kitchen Equipment for the Department of Corrections from U.S. Foods of Lenexa, KS under the terms and conditions of the U.S. Communities Contract No. 13924, an existing government contract in the amount of</u></p>																				
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$141,801</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$141,801</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$141,801</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>TRANSFER FROM: 001-5101-58020 General Fund, Non-Departmental, Buildings and Improvements</td> <td style="text-align: right;">\$141,801</td> </tr> <tr> <td>TRANSFER TO: 001-5101-58170 General Fund, Non-Departmental, Other Equipment</td> <td style="text-align: right;">\$ 71,109</td> </tr> <tr> <td>TRANSFER TO: 001-5101-56130 General Fund, Non-Departmental, Freight Charges</td> <td style="text-align: right;">\$ 4,250</td> </tr> <tr> <td>TRANSFER TO: 001-5101-57150 General Fund, Non-Departmental, Kitchen &amp; Dining Supplies</td> <td style="text-align: right;">\$66,442</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$141,801</b></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: _____ Estimated Use: \$ _____</p> <p>Prior Year Budget (if applicable): _____  Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$141,801	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$141,801	Amount budgeted for this item * (including transfers):	\$141,801	Source of funding (name of fund) and account code number:		TRANSFER FROM: 001-5101-58020 General Fund, Non-Departmental, Buildings and Improvements	\$141,801	TRANSFER TO: 001-5101-58170 General Fund, Non-Departmental, Other Equipment	\$ 71,109	TRANSFER TO: 001-5101-56130 General Fund, Non-Departmental, Freight Charges	\$ 4,250	TRANSFER TO: 001-5101-57150 General Fund, Non-Departmental, Kitchen & Dining Supplies	\$66,442	<b>Total</b>	<b>\$141,801</b>
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<b>PRIOR LEGISLATION</b>	Prior ordinances and (date): _____ Prior resolutions and (date): _____																				
<b>CONTACT INFORMATION</b>	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253																				
<b>REQUEST SUMMARY</b>	<p>The Department of Corrections would like to purchase Kitchen Equipment to replace equipment that has exceeded its useful life. The Department of Corrections would like to purchase the equipment from U.S. Foods of Lenexa, Kansas under the terms and conditions of the U.S. Communities Contract No. 13924, an existing competitively bid government contract.</p> <p>The Director of Finance and Purchasing also requests the transfer of \$141,801 as follows:</p> <table style="width: 100%; margin-top: 10px;"> <tr> <td></td> <td style="text-align: right;">FROM:</td> <td style="text-align: right;">TO:</td> </tr> <tr> <td>001-5101-58020 General Fund, Non-Departmental, Building &amp; Improvements</td> <td style="text-align: right;">\$141,801</td> <td></td> </tr> <tr> <td>001-5101-58170 General Fund, Non-Departmental, Other Equipment</td> <td></td> <td style="text-align: right;">\$ 71,109</td> </tr> <tr> <td>001-5101-56130 General Fund, Non-Departmental, Freight Charges</td> <td></td> <td style="text-align: right;">\$ 4,250</td> </tr> <tr> <td>001-5101-57150 General Fund, Non-Departmental, Kitchen &amp; Dining Supplies</td> <td></td> <td style="text-align: right;">\$ 66,442</td> </tr> </table>		FROM:	TO:	001-5101-58020 General Fund, Non-Departmental, Building & Improvements	\$141,801		001-5101-58170 General Fund, Non-Departmental, Other Equipment		\$ 71,109	001-5101-56130 General Fund, Non-Departmental, Freight Charges		\$ 4,250	001-5101-57150 General Fund, Non-Departmental, Kitchen & Dining Supplies		\$ 66,442					
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CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	A quote from U.S. Foods and the pertinent pages of the U.S. Communities Contract	
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date: 8/7/17
	Division Manager: <i>Mary Rasmussen</i>	Date: 8/7/17
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

