

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 4696

Sponsor(s): Theresa Garza Ruiz

Date: Nov. 24, 2014

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: Requesting an Ordinance appropriating \$149,225 from the General Fund, \$9,000 from the Health Fund and, \$33,341 from the Park Fund Assigned for Compensated Absences Fund Balance to cover budget deficits for vacation and sick leave payouts during 2014.</p>																												
<p><b>BUDGET INFORMATION</b>  <i>To be completed                  By Requesting                  Department and                  Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$191,566</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$191,566</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT</td> </tr> <tr> <td>From: 001-9999-32640 Compensated Absences</td> <td>\$149,225</td> </tr> <tr> <td>002-9999-32640 Compensated Absences</td> <td>\$9,000</td> </tr> <tr> <td>003-9999-32640 Compensated Absences</td> <td>\$33,341</td> </tr> <tr> <td></td> <td>TO ACCT</td> </tr> <tr> <td>To: 001-5101-55130 Vacation Payout</td> <td>\$110,452</td> </tr> <tr> <td>001-5101-55140 Sick Leave Payout</td> <td>\$ 38,773</td> </tr> <tr> <td>002-5102-55130 Vacation Payout</td> <td>\$ 9,000</td> </tr> <tr> <td>003-5103-55130 Vacation Payout</td> <td>\$ 18,088</td> </tr> <tr> <td>003-5103-55140 Sick Leave Payout</td> <td>\$ 15,253</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):                  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$191,566	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$191,566	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT	From: 001-9999-32640 Compensated Absences	\$149,225	002-9999-32640 Compensated Absences	\$9,000	003-9999-32640 Compensated Absences	\$33,341		TO ACCT	To: 001-5101-55130 Vacation Payout	\$110,452	001-5101-55140 Sick Leave Payout	\$ 38,773	002-5102-55130 Vacation Payout	\$ 9,000	003-5103-55130 Vacation Payout	\$ 18,088	003-5103-55140 Sick Leave Payout	\$ 15,253
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>																												
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Mary Rasmussen, Budgeting Supv., 881-1278</p>																												
<p><b>REQUEST SUMMARY</b></p>	<p>The cost of vacation payouts has exceeded the amount estimated in the 2014 budget and more payouts are expected before year end. Therefore, it is now necessary to appropriate \$149,225 from the General Fund, \$9,000 from the Health Fund, and \$33,341 from the Park Fund Assigned for Compensated Absences Fund Balance for vacation and sick leave payouts.</p>																												

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i> <i>Alison L Ball</i>	Date: <i>11-18-14</i>
	Division Manager: <i>[Signature]</i>	Date: <i>11/18/14</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: November 17, 2014

ORD # 4696

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>General Fund - 001</b>			
32640	Compensated Absences	149,225	
5101 - Non Departmental	55130 - Vacation Payout		110,452
5101 - Non Departmental	55140 - Sick Leave Payout		38,773
<b>Health Fund - 002</b>			
32640	Compensated Absences	9,000	
5102 - Non Departmental	55130 - Vacation Payout		9,000
<b>Park Fund - 003</b>			
32640	Compensated Absences	33,341	
5103 - Non Departmental	55130 - Vacation Payout		18,088
5103 - Non Departmental	55140 - Sick Leave Payout		15,253

*Sharon L Ball 11-18-14*  
Budgeting