

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: ~~454~~ 4741

Sponsor(s): Dan Tarwater

Date: June 8, 2015

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: An ordinance appropriating from the fund balance of the 2015 Convention/Sports Complex Fund for use by the Sports Authority to fund an Office Administrator position. Also to adjust the Pension for 2015 budget.</p>														
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$73,685</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$73,685</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM: Convention/Sports Complex Fund 007-2810 TO:</td> <td>FROM ACCT \$73,685 TO ACCT</td> </tr> <tr> <td>New Position Convention/Sports Complex Fund 007-5020-55010 Regular Salaries 007-5020-55040 FICA 007-5020-55050 Pension 007-5020-55060 Insurance Benefits</td> <td>\$28,823 \$ 2,205 \$ 4,151 \$10,977</td> </tr> <tr> <td>2015 Pension Adjustment 007-5020-55050 Pension</td> <td>\$27,529</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$73,685	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$73,685	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number; FROM: Convention/Sports Complex Fund 007-2810 TO:	FROM ACCT \$73,685 TO ACCT	New Position Convention/Sports Complex Fund 007-5020-55010 Regular Salaries 007-5020-55040 FICA 007-5020-55050 Pension 007-5020-55060 Insurance Benefits	\$28,823 \$ 2,205 \$ 4,151 \$10,977	2015 Pension Adjustment 007-5020-55050 Pension	\$27,529
Amount authorized by this legislation this fiscal year:	\$73,685														
Amount previously authorized this fiscal year:	\$0														
Total amount authorized after this legislative action:	\$73,685														
Amount budgeted for this item * (including transfers):	\$0														
Source of funding (name of fund) and account code number; FROM: Convention/Sports Complex Fund 007-2810 TO:	FROM ACCT \$73,685 TO ACCT														
New Position Convention/Sports Complex Fund 007-5020-55010 Regular Salaries 007-5020-55040 FICA 007-5020-55050 Pension 007-5020-55060 Insurance Benefits	\$28,823 \$ 2,205 \$ 4,151 \$10,977														
2015 Pension Adjustment 007-5020-55050 Pension	\$27,529														
<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Mary Rasmussen, Budgeting Supervisor, 881-1278</p>														
<p>REQUEST</p>															

SUMMARY	The Sports Authority is in need of an Office Administrator. This new position will require an appropriation from the fund balance of the Convention/Sports Complex Fund.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>6/8/15</i>
	Division Manager: <i>Mary Rasmussen</i>	Date:
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
007-2810	Undesignated Fund Balance	\$73,685

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

