

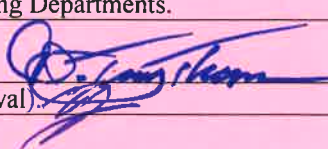

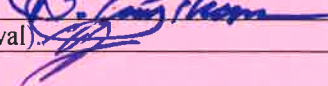
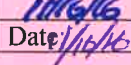
REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19319

Sponsor(s): Greg Grounds

Date: November 28, 2016

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Awarding a Twelve Month Term and Supply Contract, with Four Twelve Month Options to Extend, for the furnishing of Fuel for Various County Departments to the City of Kansas City, Missouri's Central Fleet as an acquisition from other government.</u>																							
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: \$ _____ <table border="1" style="width:100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td>Prosecuting Attorney's Office</td> <td style="text-align: right;">\$10,000.00</td> </tr> <tr> <td>Medical Examiner's Office</td> <td style="text-align: right;">\$10,000.00</td> </tr> <tr> <td>Rock Island Rail Corridor Authority</td> <td style="text-align: right;">\$ 2,500.00</td> </tr> <tr> <td>Assessment</td> <td style="text-align: right;">\$ 2,000.00</td> </tr> <tr> <td>Public Works Department</td> <td style="text-align: right;">\$ 2,000.00</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$26,500.00</td> </tr> </table> <p>The RLA only approves the Term and Supply Contract; the funds will be appropriated through the annual budget adoption. Figures included in the background section are for informational purposes only.</p> <p>Prior Year Budget (if applicable): \$57,600.00 Prior Year Actual Amount Spent (if applicable): \$26,550.00</p>		Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		Prosecuting Attorney's Office	\$10,000.00	Medical Examiner's Office	\$10,000.00	Rock Island Rail Corridor Authority	\$ 2,500.00	Assessment	\$ 2,000.00	Public Works Department	\$ 2,000.00	Total	\$26,500.00
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PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date): 18315, November 25, 2013																							
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Jessica Johnson, Senior Buyer, 881-3465																							
REQUEST SUMMARY	Various County Departments in the downtown area require a Term and Supply contract to purchase fuel on an "as needed" basis. The City bills the County the cost of fuel plus 29 cents per gallon for administrative costs. Pursuant to Section 1030.2 of the Jackson County Code, the Director of Finance and Purchasing is requesting the approval of a Twelve Month Term and Supply Contract with four (4) twelve months options to extend for the furnishing of Fuel for use by Various County Departments with the City of Kansas City, Missouri Central Fleet as an acquisition from other government. This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount.																							
ATTACHMENTS	Memorandum from Using Departments.																							
REVIEW	Department Director: 	Date: 																						
	Finance (Budget Approval): 	Date: 																						

<i>If applicable</i>	
Division Manager: <i>Mary Lou Brown</i>	Date: <i>11/22/16</i>
County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



PURCHASING DEPARTMENT

415 East 12th Street
Kansas City, Missouri 64106

816-881-3267
Fax 816-881-3268

DISPOSITION OF TERM & SUPPLY CONTRACT MEMORANDUM

TO: Marvin Walker, Corrections
Laura Scott, Corrections
Karey Schulze, Collections
Gina Robinson, Prosecutor's Office *GR*
Kandi Brooke, Medical Examiner
Carol Gordon, Assessments
Caroline Deihl, Road & Bridge
Joe Tomlinson, Facilities Management
Chriss Howard, Executive's Office
Martha Poe, Engineering Div.

FROM: Jessica Johnson, Senior Buyer, Purchasing *JMJ*

DATE: September 28, 2016

RE: Term & Supply Contract No. OG18315 Fuel from KCMO – Central Fleet

The above referenced Term & Supply Contract expires on **December 2, 2016** with zero (0) extensions remaining.

Please review and advise me of the following:

- A. Department needs service.
- B. Rebid with attached changes.
- ~~C. Rebid with specifications as they stand.~~
- D. Department does not require services of this bid.

Total estimated amount needed for departmental use \$ 10,000

Please return a copy of this memorandum and any requested changes to my attention by **October 7, 2016**, so that appropriate action can be taken.

If you have any questions, please feel free to call me at 881-3465. Thank you.



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K. Brooke 9/28/16

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 ✓ Chris Howard, Executive's Office — *Rock Island Rail*
 Martha Poe, Engineering Div.

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Total estimated amount needed for departmental use \$ 2,500.⁰⁰

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