

**REQUEST FOR LEGISLATIVE ACTION**


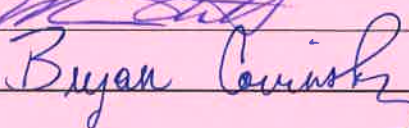
Completed by County Counselor's Office:

Res/Ord No.: 5332

Sponsor(s): Theresa Cass Galvin

Date: May 4, 2020

SUBJECT	Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance Project/Title: An ordinance transferring \$234,850 from 001-32810 to 013-32810, appropriating \$120,000 into 013-1240-56620 and increasing the revenue budget in Fund 013 by \$8,919,665.																						
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="360 445 1399 808"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$9,154,515</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$9,154,515</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$0</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: FROM:</td> <td>FROM ACCT</td> </tr> <tr> <td>001-38210 – General Fund-Undesignated Fund Balance</td> <td>\$234,850</td> </tr> <tr> <td>013-1240-47040 – County Imp. Fund-DTCH Ins-Flood – Reimb. Dmg. Claims</td> <td>\$8,919,665</td> </tr> <tr> <td>TO:</td> <td>TO ACCT</td> </tr> <tr> <td>013-32810 – County Imp. Fund – Undesignated Fund Balance</td> <td>\$114,850</td> </tr> <tr> <td>013-1240-56620 – County Imp. Fund-DTCH Ins-Flood-Rent</td> <td>\$120,000</td> </tr> <tr> <td>013-32810 – County Imp. Fund – Undesignated Fund Balance</td> <td>\$8,919,665</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____  Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____	Amount authorized by this legislation this fiscal year:	\$9,154,515	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$9,154,515	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number: FROM:	FROM ACCT	001-38210 – General Fund-Undesignated Fund Balance	\$234,850	013-1240-47040 – County Imp. Fund-DTCH Ins-Flood – Reimb. Dmg. Claims	\$8,919,665	TO:	TO ACCT	013-32810 – County Imp. Fund – Undesignated Fund Balance	\$114,850	013-1240-56620 – County Imp. Fund-DTCH Ins-Flood-Rent	\$120,000	013-32810 – County Imp. Fund – Undesignated Fund Balance	\$8,919,665
Amount authorized by this legislation this fiscal year:	\$9,154,515																						
Amount previously authorized this fiscal year:	\$0																						
Total amount authorized after this legislative action:	\$9,154,515																						
Amount budgeted for this item * (including transfers):	\$0																						
Source of funding (name of fund) and account code number: FROM:	FROM ACCT																						
001-38210 – General Fund-Undesignated Fund Balance	\$234,850																						
013-1240-47040 – County Imp. Fund-DTCH Ins-Flood – Reimb. Dmg. Claims	\$8,919,665																						
TO:	TO ACCT																						
013-32810 – County Imp. Fund – Undesignated Fund Balance	\$114,850																						
013-1240-56620 – County Imp. Fund-DTCH Ins-Flood-Rent	\$120,000																						
013-32810 – County Imp. Fund – Undesignated Fund Balance	\$8,919,665																						
PRIOR LEGISLATION	Prior ordinances and (date): 5205 (3/11/19); 5211 (3/25/19); 5228 (5/20/19); 5232 (6/10/19); 5235 (6/10/19); 5237 (7/1/19); 5240 (7/22/19); 5258 (9/9/19); 5280 (10/21/19) Prior resolutions and (date): 20199 (7/15/19)																						
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Bob Crutsinger, Director of Finance & Purchasing, 881-3120																						
REQUEST SUMMARY	Transferring \$234,850 from 001-32810 to 013-32810, appropriating \$120,000 into 013-1240-56620 and increasing the revenue budget in the County Improvement Fund (013) by \$8,919,665.  \$496,475 was transferred from 001-5101-58020 pursuant to Res. #20199 dated 7/15/19. This was done before insurance proceeds from Travelers related to the DTCH water damage were received. This money will be refunded to the General Fund Undesignated Fund Balance.  The balance of previously appropriated, unspent funds in 001-1240 in 2019 is \$731,325. This amount, minus the \$496,475 being refunded to the General Fund Undesignated Fund Balance results in a balance of \$234,850.  Requesting \$120,000 of the insurance proceeds in the undesignated fund balance in the County Improvement Fund to be appropriated into 013-1240-56620 for the monthly rent payments for 1301 Oak. \$120,000 is an estimate for January through December of 2020. This is where the Public Administrator employees have been housed since early 2019. January through April rent payments were made out of Fund 001. A journal entry will be prepared and submitted to move those payments from Fund 001 to Fund 013.  Three checks totaling \$8,919,664.36 from Travelers were received and deposited in the County Improvement Fund (013) in 2020. Those checks are #90887052 dated 1/21/20 for \$1,296,127.74, #90887051 dated 1/21/20 for \$3,609,502.67 and #90887053 dated 1/21/20 for \$4,014,033.95. These checks are currently recorded as revenue and included in the undesignated fund balance of the County Improvement Fund. This legislation is requesting the authorization to increase the revenue budget in the County Improvement Fund (013) by the \$8,919,665 of insurance proceeds received in 2020.  The remaining undesignated fund balance in the County Improvement Fund after this legislation will assist in																						

	funding three contracts that were approved in December and January. Ord. #5307, 1/21/20 approved and appropriated a RAND contract in the amount of \$6,698,765 into 013-1240-58020. Res. #20317 approved the Schindler elevator contract in the amount of \$6,360,545 which was encumbered in 013-5113-58020. Res. #20331 on 12/9/19 approved a RAND contract in the amount of \$3,862,200 which was encumbered in 013-5113-58020. \$309,200 of that contract is for an upgrade to the 12 <sup>th</sup> floor electrical.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Copies of previously unappropriated Travelers checks	
REVIEW	Department Director: <small>bcrutsinger@jacksongov.org</small>	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: 	Date: 5-7-2020
	County Counselor's Office: 	Date: 5/7/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- Funds sufficient for this appropriation and transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-32810	General Fund-Undesignated Fund Balance	\$234,850

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this transfer and appropriation are available from the source indicated below.

Date: May 7, 2020

ORD # 5332

Department / Division	Character/Description	From	To
<b>General Fund - 001</b>			
9999	32810 Undesignated Fund Balance	234,850	
9100 - Operating Transfers	56105 - Operating Transfers Out		234,850
<b>County Improvement Fund - 013</b>			
1240 - DTCH Flood-Insurance	47070 - Inter Fund Transfers	234,850	
9999	32810 Undesignated Fund Balance		234,850
9999	32810 Undesignated Fund Balance	120,000	
1240 - DTCH Flood-Insurance	56620 - Rent		120,000
1240 - DTCH Flood-Insurance	47040 - Increase Revenues	8,919,665	
9999	32810 Undesignated Fund Balance		8,919,665
		<b>\$ 9,509,365</b>	<b>\$ 9,509,365</b>

**APPROVED**

*By Mark Lang at 12:54 pm, May 07, 2020*

Budgeting

Jackson County, MO  
Downtown Courthouse Water Damage on 1-31-19 & 2-4-19  
Close-Out Reconciliations of Travelers Insurance Proceeds (as of 5-5-2020)

<b>INSURANCE PROCEEDS FROM TRAVELERS</b>				
Check Date	Ord/Res #	Amount	GL Approp Acct	
2/11/2019	5205	200,000.00	001-1240	
03/07/19	5211	500,000.00	001-1240	
03/08/19	5211	500,000.00	001-1240	
04/29/19	5228	407,989.48	001-1240	
05/10/19	5232	127,244.01	001-1240	
05/28/19	5235	369,478.87	001-1240	
05/29/19	5235	33,240.65	001-1240	
06/10/19	5237	483,188.46	001-1240	
06/17/19	5240	64,530.01	001-1240	
06/17/19	5240	89,837.85	001-1240	
07/03/19	5240	59,142.69	001-1240	
07/22/19	5258	91,061.64	001-1240	
07/22/19	5258	65,041.74	001-1240	
08/01/19	5258	94,242.29	001-1240	
08/12/19	5258	116,057.70	001-1240	
09/23/19	5280	18,628.24	001-1240	
Total Approp in FY 2019		<u>3,219,683.63</u>	Total Insurance Proceeds in Fund 001	
10/18/19		60,652.01	Ck in Fund 013	
12/26/19		300,000.00	Ck in Fund 013	
12/26/19		300,000.00	Ck in Fund 013	
Subtotal - Received in 2019		<u>660,652.01</u>		
01/21/20		3,609,502.67	Ck in Fund 013 RLA not generated yet	
01/21/20		1,296,127.74	Ck in Fund 013 RLA not generated yet	
01/21/20		4,014,033.95	Ck in Fund 013 RLA not generated yet	
Subtotal - Received in 2020		<u>8,919,664.36</u>		
		<u>9,580,316.37</u>	Total Insurance Proceeds in Fund 013	
<b>Total Insurance Proceeds to Date</b>		<b><u>12,800,000.00</u></b>		
<b>Insurance Proceeds In Fund 001</b>				
Insurance Proceeds Appropriated in 2019		3,219,683.63		
* Fund 001 Appropriations (Unspent)		<u>(234,849.48)</u>	Net of: \$731324.48 less payback of \$496,475 (Res. 20199)	
Total Insurance Proceeds In Fund 001		<u>2,984,834.15</u>		
<b>Uses of Insurance Proceeds In Fund 001</b>				
FY 2019 Expenses Paid		2,984,837.52		
FY 2019 Outstanding Encumbrances		-		
Total Uses of Insurance Proceeds In Fund 001		<u>2,984,837.52</u>	(Difference Between Proceeds Of \$3.37 - Rounding)	
<b>Insurance Proceeds In Fund 013</b>				
Amount Recorded in Fund 013 - 2019		660,652.01		
Amount Recorded in Fund 013 - 2020		8,919,664.36		
* Fund 001 Appropriations (Unspent), Trf to Fund 013		<u>234,849.48</u>		
Total Insurance Proceeds In Fund 013		<u>9,815,165.85</u>		
<b>Uses of Insurance Proceeds In Fund 013</b>				
* Rent for Public Administrator (Jan - Dec 2020)		120,000.00		
Contract - Rand Corp. (DTCH Upper Floors)		5307 <u>6,698,765.00</u>	Ordinance approved 1-21-2020 (Acct 013-1240-58020)	
Subtotal of Insurance Proceed Obligations		<u>6,818,765.00</u>		
Insurance Proceeds Available for Other Contracts		2,996,400.85		
<b>Other Major Contracts For DTCH Repairs</b>				
Schindler Elevator		20317 6,360,545.00	Resolution approved 12-9-2019 (Acct 013-5113-58020)	
Rand Corporation		20331 3,862,200.00	Resolution approved 12-9-2019 (Acct 013-5113-58020)	
			\$309,300 for 12th Floor Electrical Upgrade	
* = Indicates RLA will be created to authorize these transactions				

\$496,475 was transferred from 001-5101-58020 pursuant to Resolution 20199 dated 7/15/2019. This was done before insurance proceeds from Travelers related to the DTCH water damage was received. In order to refund the General Fund, \$496,475 will be left in the undesignated fund balance. No action is required.

The balance of previously appropriated, unspent fund in 001-1240 in 2019 is \$731,324.48. This amount, minus the \$496,475 repayment of the General Fund for the BNIM contract results in a balance of \$234,849.48.

Requesting \$120,000 of the \$234,849.48 be re-appropriated into 013-1240-56620 for the monthly rent payments for 1301 Oak. \$120,000 is an estimate for January through December of 2020. This is where the Public Administrator employees have been housed since early 2019.

This leaves \$114,849.48 to be transferred from the Fund 001 2019 balance to Fund 013 balance.

FROM ACCOUNT	AMOUNT	TO ACCOUNT	AMOUNT
001-32810*	\$731,324.48	001-32810	\$496,475
		013-1240-56620	\$120,000
		013-32810	\$114,849.48

Three checks totaling \$660,652.01 from Travelers were received and deposited in 001-1240 in 2019 but not yet appropriated. Those checks are #90655176 dated 10/18/19 for \$60,652.01, #90826676 dated 12/26/19 for \$300,000 and #90826677 dated 12/26/19 for \$300,000. Since these were not appropriated, a journal entry was done to move them from Fund 001 to Fund 013 making it so no action is required on the RLA.

FROM ACCOUNT	AMOUNT	TO ACCOUNT	AMOUNT
001-32810	\$660,652	013-32810	\$660,652

Three checks totaling \$8,919,664.36 from Travelers were received and deposited in 013-1240 in 2020. Those check are #90887052 dated 1/21/20 for \$1,296,127.74, #90887051 dated 1/21/20 for \$3,609,502.67 and #90887053 dated 1/21/20 for \$4,014,033.95.

FROM ACCOUNT	AMOUNT	TO ACCOUNT	AMOUNT
013-1240-47040	\$8,919,664.36	013-32810	\$8,919,664.36

Three contracts were executed and money appropriated from Fund 013 totaling \$16,921,510. Resolution #20331 dated 12/9/19 awarded Rand Construction a contract for the design-build services of electrical and water lines at the downtown courthouse in the amount of \$3,862,200. Resolution #20317 dated 12/9/19 awarded Schindler Elevator Corporation a contract for the restoration and modernization of elevators at the downtown courthouse in the amount of \$6,360,545. Ordinance 5307 dated 1/21/20 awarded Rand Construction a contract for the repair and restoration of water damage at the downtown courthouse in the amount of \$6,698,765.

Contracts in 013           \$16,921,510

Insurance Proceeds

In 013 After Legislation \$9,645,093.39

Difference                   \$7,276,416.61 County Responsibility (aka "betterment")

\*32810 is "undesignated fund balance"

2019 Expenses	2,984,837.52	
2019 Balance	731,324.48	
Pay Back General Fund (Res 20199)	(496,475.00)	
Checks Not Appropriated in 2019	660,652.01	
Checks Not Appropriated in 2020	<u>8,919,664.36</u>	
	12,800,003.37	
Global Settlement	<u>12,800,000.00</u>	
Difference		(3.37) Difference is Rounding

2019 Appropriation	3,716,162.00	
Pay Back General Fund (Res 20199)	(496,475.00)	
Checks Not Appropriated in 2019	660,652.01	
Checks Not Appropriated in 2020	<u>8,919,664.36</u>	
	12,800,003.37	
Global Settlement	<u>12,800,000.00</u>	
Difference		(3.37) Difference is Rounding

Insurance Proceeds in 2019 & 2020

2019 Expenses	2,984,837.52	
2019 Encumbrances	<u>-</u>	
	2,984,837.52	Insurance Proceeds to stay in 2019 in Fund 001
Global Settlement	12,800,000.00	
2019 Insurance Proceeds	<u>2,984,837.52</u>	
	9,815,162.48	Insurance Proceeds in 2020 in Fund 013
2019 Insurance Proceeds	2,984,837.52	
2020 Insurance Proceeds	<u>9,815,162.48</u>	
Global Settlement	12,800,000.00	

Fund 001-Appropriated Balance (unspent)	234,849.48
Fund 001-Cash-Not Yet Appropriated	<u>660,652.01</u>
	895,501.49
Fund 013-Cash-Not Yet Appropriated	<u>8,919,664.36</u>
	9,815,165.85
Estimated Rent @ 1301 Oak for 2020	<u>(120,000.00)</u>
Ins Proceeds in Fund 013 after this Legislation	9,695,165.85