

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

~~Res~~/Ord No.: 5094

Sponsor(s): Alfred Jordan

Date: May 7, 2018

<p>SUBJECT</p>	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>An ordinance repealing schedule IV to Chapter 2, Jackson County Code, 1984, relating to position titles and salaries ranges of County employees not within the merit system and enacting, in lieu thereof, one new schedule to the same subject; Awarding one-time compression adjustments for those affected employees.</u></p>																
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="310 554 1195 926"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td style="text-align: center;">FROM ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number:	FROM ACCT						
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): 4899 9/22/16 ; 4924 10/31/16 Prior resolutions and (date):</p>																
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Gina Robinson, Chief of Operations, 881-3369</p>																
<p>REQUEST SUMMARY</p>	<p>The Jackson County Prosecutor's Office is requesting to change the salary ranges of certain job classifications i.e. (Chief Investigator and Investigator II) based on a market analysis performed by the County's Human Resources department and per the Memorandum of Understanding with the Carpenter's District of Greater St. Louis & Vicinity in an effort to attract and retain talent for the Jackson County Prosecutor's Office. The recommended change is as follows:</p> <table data-bbox="293 1724 1166 1965"> <tr> <td>Executive Assistant to Prosecuting Attorney</td> <td style="text-align: right;">\$29,580 – 54,000</td> </tr> <tr> <td>Secretary to Prosecuting Attorney</td> <td style="text-align: right;">\$26,410 - 40,940</td> </tr> <tr> <td>Deputy Prosecuting Attorney</td> <td style="text-align: right;">\$92,000-143,000</td> </tr> <tr> <td>Chief</td> <td style="text-align: right;">\$80,000-125,000</td> </tr> <tr> <td>Chief of Operations</td> <td style="text-align: right;">\$87,800-135,000</td> </tr> <tr> <td>Trial Team Leader</td> <td style="text-align: right;">\$77,150-120,000</td> </tr> <tr> <td>Assistant Prosecuting Attorney</td> <td style="text-align: right;">\$50,000-115,000</td> </tr> <tr> <td>Assistant Prosecuting Attorney I</td> <td style="text-align: right;">\$50,000-83,750</td> </tr> </table>	Executive Assistant to Prosecuting Attorney	\$29,580 – 54,000	Secretary to Prosecuting Attorney	\$26,410 - 40,940	Deputy Prosecuting Attorney	\$92,000-143,000	Chief	\$80,000-125,000	Chief of Operations	\$87,800-135,000	Trial Team Leader	\$77,150-120,000	Assistant Prosecuting Attorney	\$50,000-115,000	Assistant Prosecuting Attorney I	\$50,000-83,750
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	Assistant Prosecuting Attorney II	\$60,000-95,000
	Assistant Prosecuting Attorney III	\$68,000-109,000
	Assistant Prosecuting Attorney IV	\$75,000-115,000
	Chief Investigator	[\$41,075 - 67,775] \$45,000-\$73,000
	Investigator II	[\$29,580 - 45,856] \$35,000-\$55,000
	Investigator I	\$26,410 - 40,940
	Director	\$75,000 - 110,520
	Victim Services Director	\$41,075 - 67,775
	Program Administrator	\$80,000-125,000
	Advisor to the Prosecuting Attorney	\$29,580 - \$54,000
	These positions are budgeted and therefore an amendment to Chapter 2. Any budgetary impacts as a result of these changes in salary will be funded by salary savings and reallocation of funds within the current FY18 budget.	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Chuan Peters Baker</i>	Date: <i>4/23/18</i>
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>ESB</i>	Date: <i>5/1/18</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.