



# Jackson County Missouri

Jackson County Courthouse  
415 E. 12th Street, 2nd floor  
Kansas City, Missouri  
64106  
(816)881-3242

## Request for Legislative Action

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**File #: 25-209, Version: 0**

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**REQUESTED MEETING DATE:** 6/16/2025

**Resolution No:** 21953

**Sponsor:** Charlie Franklin

**Date:** June 30, 2025

**SPONSORS:**

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*To be confirmed by County Counselor's Office:*

**STAFF CONTACT:** Dawn C. Hickman **PHONE: Enter Phone Number:** 816.881.3246

**EMAIL:** dchickman@jacksongov.org

**DEPARTMENT:** Clerk of the Legislature

**TITLE:** A RESOLUTION awarding a contract for the furnishing of appointment management software for use by the Office of the Clerk of the Legislature to QLess Software of Pasadena, CA, as a sole source purchase, at an actual cost to the County in the amount of \$9,450.00.

**SUMMARY:** The Office of the Clerk of the Legislature has a need for appointment management software to provide for reduced waiting times, manage office traffic, and staff scheduling. The County Clerk's Office has been using the QLess Appointment Management Software as a sole source since 2020 at its downtown Kansas City and Independence locations to provide a convenient on-line system for notary customers to schedule appointments.

Pursuant to section 1030.1 of the Jackson County Code, 1984, the Director of Finance and Purchasing has determined that this software can be obtained from only one source, QLess Software of Pasadena, CA, to ensure compatibility with other County software and ease of maintenance.

**FINANCIAL IMPACT:**

**NO** ☐

Amount	Fund	Department	Line-Item Detail
\$9,450.00	001	0201	56663

**YES** ☒

**ACTION NEEDED:** AWARD A CONTRACT

**ATTACHMENTS:**

QLess Quote