

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19


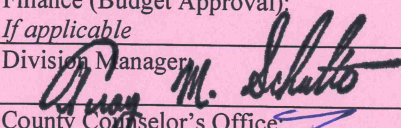
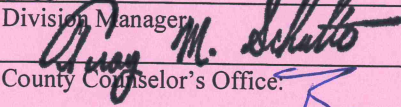
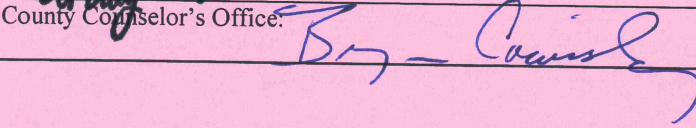
Completed by County Counselor's Office:

~~Res~~/Ord No.: 5502

Sponsor(s): Dan Tarwater III

Date: April 26, 2021

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$1,594,795 from the General Fund – Undesignated Fund Balance to cover costs associated with emergency cooling of the Downtown Courthouse associated with improvements to the facility's chilled water system.</p>																		
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:70%;">Amount authorized by this legislation this fiscal year:</td> <td style="width:30%; text-align: right;">\$1,594,795</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$1,594,795</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td> </tr> <tr> <td colspan="2">FROM:</td> </tr> <tr> <td>001-9999-32810 General Fund – Undesignated Fund Balance</td> <td style="text-align: right; vertical-align: bottom;">\$1,594,795</td> </tr> <tr> <td colspan="2">TO:</td> </tr> <tr> <td>001-1204-6510 General Fund – Downtown Courthouse – Maintenance and Repairs – Buildings</td> <td style="text-align: right; vertical-align: bottom;">\$1,594,795</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$1,594,795	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$1,594,795	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number:		FROM:		001-9999-32810 General Fund – Undesignated Fund Balance	\$1,594,795	TO:		001-1204-6510 General Fund – Downtown Courthouse – Maintenance and Repairs – Buildings	\$1,594,795
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Res. 20648, 4/12/2021 Prior resolutions and (date): _____</p>																		
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Brian Gaddie, Director of Public Works, 881.4496</p>																		
REQUEST SUMMARY	<p>As stated in Resolution 20648, extreme cold temperatures in late February forced Facilities staff to discharge the chilled water system to prevent components from freezing and rupturing causing serious damage. During the discharge process, it was evident that the system has degraded substantially since previous inspections. This evidence created a concerning situation that proved the system was not intact and unable to be recharged and placed into operation.</p> <p>In association with immediate and emergency repairs to the Downtown Courthouse chilled water system approved through Resolution 20648, a plan to cool the building has been prepared to allow occupants on certain floors to remain operational. In conjunction with the 16th Circuit Court, the County has identified vital areas of the building that must remain in service during the repairs of the chilled water system. The only floors that will be cooled under this proposal are floors 3-8. All other floors will have to adjust work schedules or work remotely should the building become uncomfortably hot over the next few weeks.</p> <p>After reviewing several possible methodologies, it was determined that the most cost-effective method with the highest chance of success would be to employ air-cooled chillers to serve multiple air handlers placed on the courthouse grounds. These air handlers would then be ducted to windows near existing air handlers in the</p>																		

	<p>building, allowing the building air handlers to draw the conditioned air into their return ducts and distribute that air through the building. Key areas are served by 31 existing air handlers distributed on floors between the 3rd- and eighth-floor mezzanines. The air handling equipment and the associated components will be secured behind fencing to protect the equipment and the public alike.</p> <p>It is the request of the Public Works Department that funds be transferred from the Undesignated Fund Balance of the General Fund to address the temporary cooling of the Downtown Courthouse. The funding requested has been derived from known costs, provided by the County's term and supply HVAC vendor, required to provide the most cost-effective and successful method in cooling the facility during repairs to the chilled water system.</p> <p>The proposed work will be completed under the terms and conditions set forth by the County's existing term and supply HVAC vendor. The initial installation of necessary equipment and the first installment of rental fees is expected not to exceed a cost of \$1,368,472. Removal of all equipment and work required to return the facility to its previous condition and the appropriate performance and payment bonding are included in the initial fees. Additional rental fees and insurance, based on 3-week periods, will be incurred at a rate of \$178,130 and \$16,655, respectively. The off-site cooling system will be required to be functional during the chilled water system repairs, which is expected to be 8 weeks in duration. The initial installation fees and one 3-week cycle of rental and insurance have been requested within this Resolution. Incidentals incurred to existing County Facilities Management operating accounts have also been requested in the amount of \$31,538. Total funds requested for transfer is not to exceed \$1,594,795.</p>	
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS	Rand and JCI Work Plan and Quotes	
REVIEW	Department Director:  Finance (Budget Approval): <i>If applicable</i>  Division Manager:  County Counselor's Office: 	Date: 4-20-2021 Date: 4-26-2021 Date: 4/26/2021

APPROVED
By Mark Lang at 10:03 am, Apr 23, 2021

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____

- Funds sufficient for this transfer are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
001-9999-32810	General Fund – Undesignated Fund Balance	\$1,594,795

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: April 23, 2021

Ord # 5502
eRLA ID #: _____

Org Code/Description	Object Code/Description	From	To
001 General Fund			
9999 -	32810 Undesignated Fund Balance	\$ 1,594,795	\$ -
1204 Fac. Mgmt Kansas City	56510 Maint. & Repair - Buildings	-	1,594,795
		<u>\$ 1,594,795</u>	<u>\$ 1,594,795</u>

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Budget Office