

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION awarding a contract for the furnishing of software maintenance for use by the Recorder of Deeds Department to Manatron, Inc., of Portage, MI, at a cost to the County not to exceed \$70,549.00, as a sole source purchase.

RESOLUTION NO. 18181, June 3, 2013

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, section 1030.1 of the Jackson County Code, 1984, eliminates the requirement for competitive bidding when items to be purchased can be obtained from only one source; and,

WHEREAS, that section requires notification of and approval by the Legislature on such sole source purchases exceeding \$25,000.00; and,

WHEREAS, the Director of Finance and Purchasing recommends a contract with Manatron, Inc., of Portage, MI, for the furnishing of software maintenance for use by the Recorder of Deeds Department; and,

WHEREAS, the Director of Finance and Purchasing further recommends that he not take competitive bids with regard to said contract for the reason that Manatron, Inc., is the only known supplier of maintenance for its own proprietary Hart Anthem System records software; and,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri that a contract be awarded to Manatron, Inc., of Portage, MI, in the amount of \$70,549.00, as a sole

source purchase, and that the Director of Finance and Purchasing is authorized to execute for the County any documents necessary to the accomplishment of this award; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing be and hereby is authorized to make all payments, including final payment on the contract.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:

Jay D. Hader
Chief Deputy County Counselor

W. Stephen Nixon
County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 18181 of June 3, 2013, was duly passed on June 10, 2013 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 9 Nays 0
Abstaining 0 Absent 0

6-10-13
Date

Mary Jo Spino
Mary Jo Spino, Clerk of Legislature

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury of the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 042 1801 56662

ACCOUNT TITLE: Recorder's Technology Fund
 Records Department
 Software Maintenance

NOT TO EXCEED: \$70,549.00

May 29, 2013
Date

B. J. Thomas
Director of Finance & Purchasing

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 18181

Sponsor(s): Scott Burnett

Date: June 3, 2013

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the purchase of a Computer Software Maintenance for use by the Records Department from Manatron, Inc of Portage, Michigan at a cost to the County of \$70,548.45 as a Sole Source purchase.</u></p>										
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$70,548.45</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$70,548.45</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$70,548.45</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 042-1801-56662 Recorder's Technology, Records , Software Maintenance</td> <td>\$70,548.45</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$70,548.45	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$70,548.45	Amount budgeted for this item * (including transfers):	\$70,548.45	Source of funding (name of fund) and account code number: 042-1801-56662 Recorder's Technology, Records , Software Maintenance	\$70,548.45
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>										
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Cassandra Cheek, Senior Buyer, 881-3265</p>										
<p>REQUEST SUMMARY</p>	<p>The Record's Department uses Anthem Systems for their software. Manatron, Inc. of Portage, Michigan purchased the HART Anthem System and as such, is the only vendor who can provide maintenance for the system.</p> <p>Pursuant to Section 1030.1 of the Jackson County Code, the Director of Finance and Purchasing requests authorization for the purchase of a Computer Software Maintenance Agreement for use by the Record's Department from Manatron, Inc of Portage, Michigan as a Sole Source Purchase.</p>										
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p>ATTACHMENTS</p>	<p>A Memorandum from Robert T. Kelly Director of Records.</p>										
<p>REVIEW</p>	<table border="1"> <tr> <td>Department Director: <i>Robert T. Kelly</i></td> <td>Date: 5/17/13</td> </tr> <tr> <td>Finance (Budget Approval): If applicable <i>Alvin Ball</i></td> <td>Date: 5-22-13</td> </tr> <tr> <td>Division Manager: <i>[Signature]</i></td> <td>Date: 5/23/13</td> </tr> <tr> <td>County Counselor's Office:</td> <td>Date:</td> </tr> </table>	Department Director: <i>Robert T. Kelly</i>	Date: 5/17/13	Finance (Budget Approval): If applicable <i>Alvin Ball</i>	Date: 5-22-13	Division Manager: <i>[Signature]</i>	Date: 5/23/13	County Counselor's Office:	Date:		
Department Director: <i>Robert T. Kelly</i>	Date: 5/17/13										
Finance (Budget Approval): If applicable <i>Alvin Ball</i>	Date: 5-22-13										
Division Manager: <i>[Signature]</i>	Date: 5/23/13										
County Counselor's Office:	Date:										

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

MANATRON

A Thomson Reuters Business

Please Remit Payment to:
 Manatron, Inc.
 PO Box 71275
 Chicago, IL 60694-1275
 Toll Free 1-866-471-2900

INVOICE

Invoice	INVC047445
Date	4/12/2013
Page	1
Acct#	2545000
Reference	JUN22993A/18951

BILL TO:

JACKSON COUNTY RECORDER
 415 EAST 12TH STREET
 ROOM 104

KANSAS CITY MO 64106-2706

SHIP TO:

JACKSON COUNTY RECORDER
 415 EAST 12TH STREET
 ROOM 104

KANSAS CITY MO 64106-2706

ITEM NO	DESCRIPTION	QTY	UNIT PRICE	EXTENDED PRICE
ANTHEM-S		1	\$56,784.96	\$56,784.96
IMAGE IMPORT-S		1	\$2,084.60	\$2,084.60
ERECORDING-S		1	\$8,949.27	\$8,949.27
ANTHEM-S		1	\$1,129.62	\$1,129.62
XHW		2	\$800.00	\$1,600.00

FOR THE PERIOD OF 6/1/13-5/31/14

Subtotal	\$70,548.45
Tax	\$0.00
Total	\$70,548.45

PLEASE REMIT ONE COPY WITH YOUR PAYMENT
 THANK YOU!



RECORDER OF DEEDS

JACKSON COUNTY COURTHOUSE
415 EAST 12th STREET, ROOM 104
KANSAS CITY, MISSOURI 64106-2706

816-881-3191
FAX: 816-881-3719

TO: Barbara Casamento
Purchasing Supervisor

FROM: Robert T. Kelly
Director, Recorder of Deeds

RE: Sole Source for Manatron, Inc. Software Maintenance

DATE: May 1, 2013

This is a request for sole source designation for Manatron, Inc. of Portage, Michigan.

Manatron, Inc. of Portage, Michigan purchased the HART Anthem System and as such, is the only vendor who can provide maintenance for the system.

Based upon the above information, I am respectfully requesting that Manatron, Inc. of Portage, Michigan be treated as a sole source vendor for maintenance on our system.

The cost of the 2013 maintenance for this system is \$70,548.45. It will be paid from fund 042-1801-56662.