

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION declaring certain property within the Information Technology Department as surplus and authorizing its sale to Global Resource, Inc., of Houston, TX.

RESOLUTION #17812, February 13, 2012

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, the Information Technology Department has several telephones and accessories used in the County's previous telephone system, further described and itemized in the attached Exhibit A; and,

WHEREAS, the Director of Finance and Purchasing solicited formal written bids under Invitation to Bid No. 1-12 for the sale of this property; and

WHEREAS, a total of fifty-two notifications were distributed and one response was received, as follows:

<u>BIDDER</u>	<u>TOTAL BASE BID</u>
Global Resource, Inc. Houston, TX	\$1,100.00

WHEREAS, the Director of Finance and Purchasing recommends that said surplus property listed in the attached Exhibit A be declared unusable and sold to Global Resource, Inc., of Houston, TX, under the terms and conditions of Invitation to Bid No.


1-12; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that the surplus property within the Information Technology Department, further described and itemized on the attached Exhibits A, be declared unusable personal property, and that the Director be and hereby is authorized to dispose of it by sale to Global Resource, Inc., pursuant to chapter 11, Jackson County Code, 1984; and,

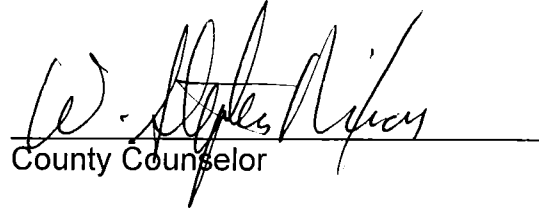
BE IT FURTHER RESOLVED that the Director be and hereby is authorized to execute any and all documents necessary to the accomplishment of the sale.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:



Chief Deputy County Counselor



County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution #17812 of February 13, 2012 was duly passed on February 21, 2012 by the Jackson County Legislature. The votes thereon were as follows:

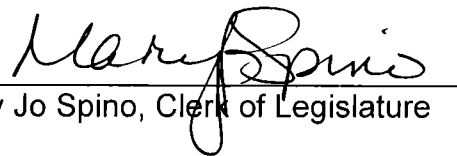
Yeas 8

Nays 0

Abstaining 0

Absent 1

2.21.12
Date



Mary Jo Spino, Clerk of Legislature

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 17812

Sponsor(s): Scott Burnett

Date: February 13, 2012

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>De claring certain personal property as surplus and authorizing its disposal.</u></p>											
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="321 520 1187 741"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT TO ACCT</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION: <input checked="" type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>		Amount authorized by this legislation this fiscal year:	\$	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT
Amount authorized by this legislation this fiscal year:	\$											
Amount previously authorized this fiscal year:	\$											
Total amount authorized after this legislative action:	\$											
Amount budgeted for this item * (including transfers):	\$											
Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT TO ACCT											
PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>											
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Teddy Ballard, Senior Buyer, 881-3465</p>											
REQUEST SUMMARY	<p>The IT Department requested Purchasing assist them in disposing of the telephones and accessories used in the old telephone system.</p> <p>Invitation to Bid No. 1-12 was issued; a total of 52 notifications were distributed. One response was received.</p> <table data-bbox="310 1255 1377 1318"> <tr> <td>BIDDER</td> <td style="text-align: right;">TOTAL BASE BID</td> </tr> <tr> <td>Global Resource, Inc., Houston, Texas</td> <td style="text-align: right;">\$1,100.00</td> </tr> </table> <p>The Director of Finance and Purchasing recommends the unusable personal property in the attached Exhibit be declared surplus and unusable personal property and authorize its disposal in accordance with Chapter 11 of the Jackson County Code, 1984.</p> <p><u>Disposal Plan:</u> Sell to Global Resource, Inc. of Houston, Texas, under the terms and conditions set forth in Invitation to Bid No. 1-12.</p>		BIDDER	TOTAL BASE BID	Global Resource, Inc., Houston, Texas	\$1,100.00						
BIDDER	TOTAL BASE BID											
Global Resource, Inc., Houston, Texas	\$1,100.00											
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>											
ATTACHMENTS	<p>Quotation Sheet from Global Resource; recommendation memo from Mr. Bill Noll, Director of IT; and Surplus Property Declaration Exhibit</p>											
REVIEW	<table border="1" data-bbox="305 1686 1524 1927"> <tr> <td>Department Director: <i>Bill Noll</i></td> <td>Date: <i>2-6-2012</i></td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable N/A Deborah A Ball</i></td> <td>Date: <i>2-6-12</i></td> </tr> <tr> <td>Division Manager: <i>[Signature]</i></td> <td>Date: <i>2/6/12</i></td> </tr> <tr> <td>County Counselor's Office: <i>[Signature]</i></td> <td>Date:</td> </tr> </table>		Department Director: <i>Bill Noll</i>	Date: <i>2-6-2012</i>	Finance (Budget Approval): <i>If applicable N/A Deborah A Ball</i>	Date: <i>2-6-12</i>	Division Manager: <i>[Signature]</i>	Date: <i>2/6/12</i>	County Counselor's Office: <i>[Signature]</i>	Date:		
Department Director: <i>Bill Noll</i>	Date: <i>2-6-2012</i>											
Finance (Budget Approval): <i>If applicable N/A Deborah A Ball</i>	Date: <i>2-6-12</i>											
Division Manager: <i>[Signature]</i>	Date: <i>2/6/12</i>											
County Counselor's Office: <i>[Signature]</i>	Date:											

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

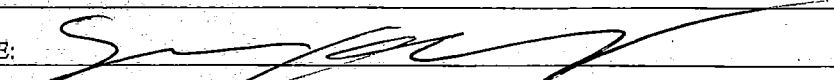
- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

QUOTATION

By submission, the undersigned Bidder certifies that they have examined the Surplus Telephones and Accessories or have otherwise satisfied themselves as to the existing condition of the Surplus Telephones and Accessories and the Invitation to Bid documents, including addenda.

The undersigned Bidder offers to pay as the total purchase price for One (1) Lot Surplus Telephones and Accessories, the sum of:

One Thousand One Hundred Dollars (\$ 1,100.00
6 zero cents)

SIGNATURE: 	DATE: 01/18/12
NAME: Sean K. Ramey (Print or Type)	PHONE: 281-214-1111
TITLE: Director (Print or Type)	CELL: (281)639-6333
COMPANY NAME: Global Resource, Inc. (Print or Type)	FAX: (866) 208-7885
EMAIL ADDRESS: info@martx.com (Print or Type)	
WEB ADDRESS: www.martx.com (Print or Type)	

QUESTIONS

All questions regarding this Invitation to Bid must be in writing and emailed as detailed under General Conditions, Item Number Four on Page 9 of this Invitation to Bid. Deadline for questions is Thursday, January 19, 2012. Point of Contact for the Purchasing Department is Teddy Ballard, email address is tballard@jacksongov.org. All questions will be answered in the form of an Addenda and posted on the County's website:

FAILURE TO FOLLOW THIS PROCEDURE MAY RESULT IN THE REJECTION OF YOUR BID.

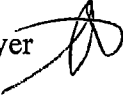


PURCHASING DEPARTMENT

415 East 12th Street
Kansas City, Missouri 64106

816-881-3267
Fax 816-881-3268

MEMO

DATE: January 25, 2012
TO: Mike Lear, Assistant Director of IT
FROM: Teddy Ballard, Senior Buyer 
SUBJECT: Invitation to Bid No. 1-12 SALE OF TELEPHONES AND ACCESSORIES

The above-referenced Invitation to Bid opened January 24th. Attached is a copy of the one (1) bid received for your review and evaluation.

Please review this information and return a copy of this Memo with your evaluation and recommendation to me as soon as possible.

If you have any questions, please feel free to call me at 881-3465. Thank you.

Attachments

I recommend that you move forward and award the sale of the telephones to the bid of \$ 1,100.00

Bill Noel 2-3-2012

Director of IT



SURPLUS/TRANSFER DECLARATION FORM

JACKSON COUNTY, MISSOURI

SURPLUS

-DO NOT DUPLICATE-

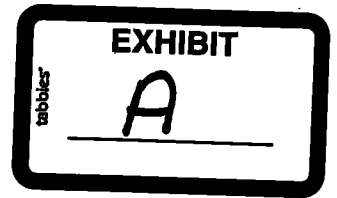
TRANSFER

Date of Surplus: 2/2/2017
Department Name: IT Department Code: 1305
Point of Contact: _____ Phone Number: _____
Please Check: Select only one
 Surplus Transfer
Receiving Department Phone Number: _____

Transaction Date	Fixed Asset #	Asset Description	Disposition Code*	Model Year	Make/Model	Serial/Vin Number	Useful Life**	Purchase Date	Original Cost
<i>See attached list of telephones</i>									

* Indicate if Asset was (S) Sold, (D) Donated, (R) Recycled, (X) Scrapped, (T) Trade-in, or (O) Other.
** Refer to Asset Subclass Listing.

1. User Department send to Finance Department



PHONES
INVENTORY OF SURPLUS TELEPHONES AND ACCESSORIES

NO	DESCRIPTION	QTY
	Set Types	
1.	M-5008 Complete Sets	591
2.	M-5208 Complete Sets	130
3.	M-5216 Complete Sets	2
4.	M-5316 E/W Power Adaptor	502
5.	M-5316 Without Power Adaptor	244
6.	M-522 Add-on Module	50
7.	M-522 Add-on Module Base	39
8.	Power Adaptor	42
	SET TYPES TOTAL	1,600
	Single Line Sets	
9.	Nortel Model 8009	17
10.	Cortelco Model Centurion	34
11.	Cortelco Model T 909B	2
12.	ITT, Model 2500	4
13.	ITT, Model 3983	2
14.	Panasonic Model KX 2365	3
15.	Radio Shack Model 43619	1
16.	Radio Shack Model 43-3911	1
	SINGLE LINE SETS TOTAL	64