

Request for Legislative Action

Res. #21160

Sponsor: Megan L. Marshall

Date: February 14, 2023

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21160
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	2/14/2023

Introduction

Action Items: ['Award']

Project/Title:

Awarding a Twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend, for the furnishing of Special Event Equipment Rental for Various County Departments to Electra Entertaining and Events, LLC dba AAA Party Rental of Lenexa KS, under the terms and conditions of Invitation to Bid No. 119-22.

Request Summary

Various County Departments require a Term and Supply Contract for the furnishing of Special Event Equipment Rental. The Purchasing Department issued Invitation to Bid No. 119-22 in response to those requirements. A total of (43) notifications were distributed, (19) document takers with (1) response received and evaluated. A Scoring Summary of the Invitation to Bid 119-22, Bidders Quotation Sheet, Bidders Exceptions Sheet and the using Departments Recommendation Memos are attached.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the using Departments recommend the award of a twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Special Event Equipment Rental for use by Various County Departments to Electra Entertaining and Events, LLC dba AAA Party Rental of Lenexa KS, meeting all the bid requirements under the terms and conditions of Invitation to Bid No. 119-22.

This award is made on as "As Needed" basis and does not obligate Jackson County to pay any specific amount. The annual estimated spend for use by Various County Departments is \$26,000.00. The availability of funds for this specific purchase(s) is subject to annual appropriations.

The Jackson County Compliance Portal was checked, status was green/issued and showed an expiration date of 2023-12-31.

Contact Information

Department:	Finance	Submitted Date:	1/31/2023
Name:	John Konon	Email:	jkonon@jacksongov.org
Title:	Buyer	Phone:	816-881-3292

Budget Information

Request for Legislative Action

Amount authorized by this legislation this fiscal year:		\$ 0
Amount previously authorized this fiscal year:		\$ 0
Total amount authorized after this legislative action:		\$
Is it transferring fund?		No
Single Source Funding:		
Fund:	Department:	Line Item Account:
		Amount:
!Unexpected End of Formula		

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Less than \$50000	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information

Request for Legislative Action

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

History

Submitted by Finance requestor: John Konon on 1/31/2023. Comments:

Approved by Department Approver Bob Crutsinger on 2/1/2023 12:41:53 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 2/1/2023 1:39:24 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 2/1/2023 2:44:42 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 2/1/2023 2:53:38 PM. Comments:

Approved by Executive Office Approver Sylva Stevenson on 2/2/2023 11:02:34 AM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 2/9/2023 11:05:31 AM. Comments:



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: John Konon, Purchasing Department

FROM: Dianne Kimzey, Parks + Rec

DATE: January 26, 2023

RE: Special Event Rental

The Parks + Rec Department is recommending AAA Party Rental for Invitation to Bid 119-22 Special Event Equipment Rental.

This contract will supply the necessary tent equipment for Park events. The anticipated use on the contract is \$9,000 for the Department.

If you have any questions, please do not hesitate to contact me.



Frank White, Jr., County Executive

Memo

To: Purchasing Department
From: Cathy Jackson
cc: Name
Date: 01/30/2023
Re: AAA Rental

After carefully reviewing the rental vendor submissions, the Communications department feel that AAA party rental meets the County Executive Office needs for the rental of tents, tables and chairs.

The County Executive Office will spend approximately between \$1,000 to \$2,500 on the items listed on bid119-22.

Thank you,

Cathy I. Jackson

Communication Assistant

ATTACHMENT I
BIDDERS QUOTATION SHEET
JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 119-22

Item#	Tents	UOM	Colors Available	Unit Price
1	Tent, Canvas 20 X 20	EA	White	\$ 325 / day
2	Tent, Canvas 20 X 40	EA	White	\$ 480 / day
3	Tent, Canvas 30 X 30	EA	White	\$ 525 / day
4	Tent, Canvas 30 X 60	EA	White	\$ 950 / day
5	Tent, Canvas 40 X 40	EA	White	\$ 1000 / day
6	Tent, Canvas 40 X 80	EA	White	\$ 1650 / day
7	Tent, Canvas 60 X 60	EA		\$ N/A

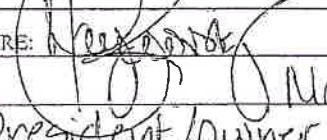
Item#	Tent Side Walls	UOM	Colors Available	Unit Price
8	Tent, Canvas Solid Side Wall	FT	White	\$ 25.00 / 20 ft / day

Item#	Canopy	UOM	Colors Available	Unit Price
9	Canopy, Frame 20 X 20	EA	White	\$ 325 / day
10	Canopy, Frame 20 X 40	EA	White	\$ 480 / day
11	Canopy, Frame 30 X 30	EA	White	\$ 525 / day
12	Canopy, Frame 30 X 60	EA	White	\$ 950 / day
13	Canopy, Frame 40 X 40	EA	White	\$ 1000 / day
14	Canopy, Frame 40 X 80	EA	White	\$ 1650 / day

Item#	Folding Tables	UOM	Colors Available	Unit Price
15	Folding Table, 8' X 30"	EA	brown wood / tan plastic	\$ 8.50 / \$ 9.50 / day
16	Folding Table, 60" Round	EA	brown wood / gray or tan plastic	\$ 9.00 / \$ 9.50 / day

Item#	Chairs	UOM	Colors Available	Unit Price
17	Plastic Folding Chairs	EA	White brown or black	\$ 2.00 / day

Item#	Linens	UOM	Colors Available	Unit Price
18	Linens, Fitting 8' X 30" Table	EA	black, white, ivory spandex	\$ 48.50 / day
19	Linens, Fitting 60" Round Table	EA	black, white, ivory spandex	\$ 50.00 / day

SIGNATURE: 	DATE: 11/6/2023
NAME: Mary D. Rychnowsky (Print or Type)	PHONE: 816.333.1767
TITLE: President / Owner (Print or Type)	MOBILE: 314.378.0141
COMPANY NAME: Electra Entertainment and Events LLC (Print or Type)	FAX: 816.444.7270
EMAIL ADDRESS: dba AAA Party Rental mrychnowsky@aaa-partyrental.com (Print or Type) Karen@aaa-partyrental.com	

BIDDER'S EXCEPTIONS
TO
SPECIFICATIONS
OF
JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 119-22

Respondent's attention is directed to Paragraph 4 of the General Conditions of this Invitation to Bid. READ THIS PARAGRAPH CAREFULLY.

The following exceptions to the Specifications of Invitation to Bid No. 119-22 are requested by the undersigned Respondent: (Use additional pages as necessary.)

REFERENCE PARA # & PAGE #	EXCEPTION REQUESTED
5.14 of Page 3	All Reservations with delivery needed/requested will have a delivery fee of \$140.00/truck. Number of trucks is T.B.D. by scope of job/rental items.

Name of Firm: _____

Signature of Bidder: _____



119-22 - Special Event Equipment Rental

Scoring Summary

Active Submissions

	Total	A - Purchasing Evaluation	A-1 - Term and Supply Contract Page	A-2 - Affidavit
Supplier	/ 100 pts	/ 0 pts	Pass/Fail	Pass/Fail
AAA Event Rental	90	0	Pass	Pass



A-3 - Copy of Certificate of Compliance	A-4 - Statement of Contractors Qualifications	A-5 - Acknowledgment of Receipt of Addenda	A-6 - Greater Kansas City Metropolitan Area Information Memo	A-7 - Bidders Quotation Sheet
Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Pass	Pass	Pass	Pass	Pass



A-8 - Bidders Excerptions	B - Department Evaluation	B-1 - Exceptions	B-2 - Contractors Qualifications	B-3 - Bidders Quotation
Pass/Fail	/ 100 pts	/ 15 pts	/ 35 pts	/ 50 pts
Pass	90	10	30	50