

R. 21067

**CivicPlus**

302 South 4th St. Suite 500  
Manhattan, KS 66502  
US

**Quote #:**

Q-26826-1

**Date:**

6/29/2022 1:52 PM

**Expires On:**

9/27/2022

**Product:**

CivicEngage

**Client:**

Jackson County COMBAT MO - CivicEngage

**Bill To:**

Jackson County COMBAT MO - CivicEngage

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Megan Schindler	x	megan.schindler@civicplus.com		Net 30

## CivicEngage - Statement of Work

QTY	Product Name	DESCRIPTION	PRODUCT TYPE
1.00	Premium Department Header Package - CivicEngage	Page specific Site ID, Navigation, Banner, Graphic Links, Colors; follows main site layout.	
1.00	Premium Department Header Annual Fee - CivicEngage	Premium Department Header Annual Fee	Renewable
1.00	Premium Department Header Implementation - CivicEngage	Premium Department Header Implementation	One-time
1.00	Premium Department Header Package - CivicEngage	Page specific Site ID, Navigation, Banner, Graphic Links, Colors; follows main site layout.	
1.00	Premium Department Header Annual Fee - CivicEngage	Premium Department Header Annual Fee	Renewable
1.00	Premium Department Header Implementation - CivicEngage	Premium Department Header Implementation	One-time
1.00	Premium Department Header Package - CivicEngage	Page specific Site ID, Navigation, Banner, Graphic Links, Colors; follows main site layout.	
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1.00	Premium Department Header Annual Fee - CivicEngage	Premium Department Header Annual Fee	Renewable
1.00	Premium Department Header Implementation - CivicEngage	Premium Department Header Implementation	One-time

**FILED**

DEC 13 2022

MARY JO SPINO  
COUNTY CLERK

QTY	Product Name	DESCRIPTION	PRODUCT TYPE
1.00	Premium Department Header Package - CivicEngage	Page specific Site ID, Navigation, Banner, Graphic Links, Colors; follows main site layout.	
1.00	Premium Department Header Annual Fee - CivicEngage	Premium Department Header Annual Fee	Renewable
1.00	Premium Department Header Implementation - CivicEngage	Premium Department Header Implementation	One-time

List Price - Year 1 Total	USD 25,799.85
Total Investment - Year 1	USD 21,284.85
Annual Recurring Services - Year 2	USD 4,137.00

Total Days of Quote:298

1. This Statement of Work ("SOW") shall be subject to the terms and conditions of the Jackson County COMBAT MO - CivicEngage Statement of Work signed by and between the Parties ("the Agreement"). By signing this SOW, Client expressly agrees to the terms and conditions of the Agreement, as though set forth herein.
2. Client will be invoiced for the Total Investment - Year 1 (the sum of one-time costs and a prorated portion of the Annual Recurring Services) upon signing and submission of this SOW. The Annual Recurring Services subscription fee for the Products (as described above) included in this SOW are prorated and co-termed to align with the Client's current billing schedule and the Annual Recurring Services amount will subsequently be added to Client's Term and regularly scheduled annual invoices under the terms of the Agreement.
3. Each year this SOW is in effect, a technology investment and benefit fee, as agreed to in the Agreement, will be applied to the Annual Recurring Services subscription fee.

Signature Page to follow.

**Acceptance**

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW and the Agreement terms and conditions

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client Jackson County/MO  
By: [Signature]  
Name: Bob Crutsinger  
Title: Director of Finance  
Date: 10-20-2022

CivicPlus  
By: [Signature]  
Name: Amy Vikander  
Title: Senior VP of Customer Success  
Date: 10/31/2022

APPROVED AS TO FORM  
[Signature]  
County Counselor

ATTEST:  
[Signature]  
Clerk of the County Legislature

### Contact Information

\*all documents must be returned: Master Service Agreement, Statement of Work, and Contact Information Sheet.

<b>Organization</b>	<b>URL</b>	
Street Address		
Address 2		
City	State	Postal Code
CivicPlus provides telephone support for all trained clients from 7am -7pm Central Time, Monday-Friday (excluding holidays). Emergency Support is provided on a 24/7/365 basis for representatives named by the Client. Client is responsible for ensuring CivicPlus has current updates.		
<b>Emergency Contact &amp; Mobile Phone</b>		
<b>Emergency Contact &amp; Mobile Phone</b>		
<b>Emergency Contact &amp; Mobile Phone</b>		
<b>Billing Contact</b>	<b>E-Mail</b>	
Phone	Ext.	Fax
Billing Address		
Address 2		
City	State	Postal Code
Tax ID #	Sales Tax Exempt #	
Billing Terms	Account Rep	
Info Required on Invoice (PO or Job #)		
Are you utilizing any external funding for your project (ex. FEMA, CARES):		
Y [ ] or N [ ]		
Please list all external sources:		
<b>Contract Contact</b>		
Phone	Ext.	Fax
<b>Project Contact</b>		
Phone	Ext.	Fax

**CivicPlus**

302 South 4th St. Suite 500  
Manhattan, KS 66502  
US

**Quote #:**

Q-25611-4

**Date:**

5/18/2022 5:04 PM

**Expires On:**

8/31/2022

**Product:**

CivicEngage

**Client:**

Jackson County COMBAT MO - CivicEngage

**Bill To:**

Jackson County COMBAT MO - CivicEngage

SALESPERSON	Phone	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Megan Schindler	x	megan.schindler@civicplus.com		Net 30

## CivicEngage - Statement of Work

QTY	Product Name	DESCRIPTION	PRODUCT TYPE
1.00	Ultimate Redesign Implementation - CivicEngage	Ultimate Redesign Implementation	One-time

List Price - Year 1 Total	USD 26,901.00
Total Investment - Year 1	USD 15,511.12
Annual Recurring Services - Year 2	USD 0.00

Total Days of Quote:291

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IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client Jackson County, Mo  
By: [Signature]  
Name: Bob Crutcher  
Title: Director of Finance  
Date: 10-20-2022

CivicPlus  
By: [Signature]  
Name: Amy Vikander  
Title: Senior VP of Customer Success  
Date: 10/31/2022

APPROVED AS TO FORM

[Signature]  
County Counselor

ATTEST:

[Signature]  
Clerk of the County Legislature



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<b>Emergency Contact &amp; Mobile Phone</b>		
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<b>Billing Contact</b>	<b>E-Mail</b>	
Phone	Ext.	Fax
Billing Address		
Address 2		
City	State	Postal Code
Tax ID #	Sales Tax Exempt #	
Billing Terms	Account Rep	
Info Required on Invoice (PO or Job #)		
Are you utilizing any external funding for your project (ex. FEMA, CARES):		
Y [ ] or N [ ]		
Please list all external sources:		
<b>Contract Contact</b>	<b>Email</b>	
Phone	Ext.	Fax
<b>Project Contact</b>	<b>Email</b>	
Phone	Ext.	Fax

R. 21067

### REVENUE CERTIFICATE

There is a balance otherwise unencountered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation of \$36,796.00 which is hereby authorized.

Date

10-10-2021

  
Director of Finance and Purchasing  
Account No. 008-4401-56662

PC 440122019 000 ML

# Jackson County Missouri Certificate of Compliance



In accordance with Jackson County Code Chapter(s) 6 and 10,  
this Certificate of Compliance is hereby issued to:

CivicPlus, LLC  
302 S 4th St Suite 500  
Manhattan, KS 66502  
2022 Certificate: 20220909VC545

Issued: 2022-09-09  
Expires: 2022-12-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

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Chief Compliance Review Officer  
Jackson County Missouri  
816-881-3302  
compliance@jacksonsongov.org



415 E. 12<sup>th</sup> Street  
Kansas City, Missouri 64106  
Jacksoncountycombat.com

## MEMORANDUM

*Vincent M. Ortega*  
Director  
(816) 881-3886

*Dawna J. Shumate*  
Deputy Director  
(816) 881-3510

**COMBAT**  
**Commissioners:**  
*Larry Beaty*  
*Mark S. Bryant*  
*Stephanie Burton*  
*Arimenta Dupree*  
*Alfred Jordan*  
*Joseph Spalitto, DDS*  
*Lanna Ultican*  
*Kelvin L. Walls, M.D*  
*Elizabeth Williams*

*Fax:*  
(816) 881-1416

TO: Ms. Barbara Casamento

FROM: Vincent M. Ortega, COMBAT Director

SUBJECT: Source Request for CivicPlus (Q-26826-1 & Q-25611-4)

DATE: August 30, 2022

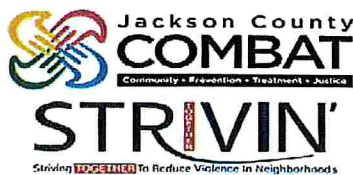
cc: Jean Peters Baker, Jackson County Prosecutor,  
Michael Erickson, IT Director

The purpose of this request is to enter into a contract with CivicPlus for software maintenance services for the redesigning of the Jackson County COMBAT's website in line with its rebranding plan. The scheduled work allows for continuity and stability of the COMBAT's website.

Since 2015, CivicPlus has provided the content management system (CMS) for jacksoncountycombat.com. Over the last seven years, COMBAT's communications administrator has become proficient using this platform to maintain and expand COMBAT's website. Presently, all COMBAT's web content is housed with the CivicPlus CMS. COMBAT uses CivicPlus to manage its community and customer e-mail lists and to send out its e-mail blasts to nearly 20,000 subscribers. Additionally, CivicPlus manages COMBAT's domain registration and SSL certifications.

Funding for this contract is as follows:

Transferring From: 008-4401-56799 (\$36,795.97)  
Transferring To: 008-4401-56662 (\$36,795.97)



Director  
Jackson County Court House  
415 E. 12th Street, 9th Floor  
Kansas City, Missouri 64106  
Office: 816.881.3886  
Fax: 816.881.1416

## Keron E. Hopkins

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**From:** Michael S. Erickson  
**Sent:** Monday, August 29, 2022 8:30 AM  
**To:** Keron E. Hopkins  
**Cc:** Vince M. Ortega; Joseph Loudon  
**Subject:** Re: Website Redesign -

Good morning Keron -

I approve the use of CivicPlus as a CMS platform for COMBAT. As for sole source, I believe Joe Loudon would be best to justify it better than I can since he's more familiar with the offering.

Do you know if the Prosecutor department is renewing their agreement as well?

Thanks,  
Mike

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**From:** Keron E. Hopkins <KHopkins@jacksongov.org>  
**Date:** Monday, August 29, 2022 at 8:11 AM  
**To:** Michael S. Erickson <MErickson@jacksongov.org>  
**Cc:** Vince M. Ortega <VOrtega@jacksongov.org>, Joseph Loudon <JLoudon@jacksongov.org>  
**Subject:** FW: Website Redesign -

Michael, COMBAT would like to contract with Civic Plus to redesign its web page. As per Barbara, I need to get a statement from your department confirming its approval for this work. Attached, for your information, is the Civic Plus SOW. If you determine that it is okay for COMBAT to pursue this work, please confirm it by responding to this e-mail.

Also, we will be requesting that this contract be a sole source. Based on this company's relationship with Jackson County's IT, if you have any supporting language to justify the sole source, it would be greatly appreciated if you would share it.

Thank you, Keron

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**From:** Vince M. Ortega <VOrtega@jacksongov.org>  
**Sent:** Tuesday, August 16, 2022 4:21 PM  
**To:** Joseph Loudon <JLoudon@jacksongov.org>  
**Cc:** Keron E. Hopkins <KHopkins@jacksongov.org>  
**Subject:** FW: Website Redesign

Joe, I recommend approval.

Keron,  
Do we have the total of a \$36,795.97 to complete this project?  
Thank you.  
Vince

*Vincent M. Ortega*  
Executive Director