

LSM 13930

# AGREEMENT

## Requirements and General Information For Christmas in the Park Participants

1. Lee's Summit Meals on Wheels \_ agrees to meet all terms of this agreement as a participating organization in the 2022 Christmas in the Park event. This organization will collect contributions on:

**November 29<sup>th</sup>, 2022**

2. The organization agrees to provide no less than 6 and no more than 12 volunteers to work the entire shift on their assigned date. Volunteers must be at least 16 years of age. One volunteer over the age of 21 must be present for every two volunteers between the ages of 16 and 18.
3. The organization agrees all volunteer workers will be affiliated with the organization. One organization will not be allowed to work for another organization.
4. The hours to be worked will be from 5:15pm until 10:00pm Sunday through Thursday and 5:15pm until 11:00pm on Friday and Saturday.
5. All volunteers must meet at 5:15pm sharp at the white gate just past Longview Chapel Christian Church, 850 SW Longview Road. An orientation will take place and Park Rangers will guide the volunteers to the campground. A Park Ranger will remain on-site for security throughout the evening. A warming hut and restrooms will be provided by the County.
6. Organizational workers will be responsible for collecting donations from exiting vehicles and turning over all collections to Park Ranger staff at the conclusion of the evening.
7. As compensation for services provided, the organization will be paid a portion of the net proceeds of the event in an amount not to exceed \$1000.00. Failure to fulfill the requirements of any section of this agreement can result in a reduction of the organization's share and can jeopardize the organization's eligibility to participate in future events.
8. Cancellations must be made by no later than 10:00am of the day before your assigned date. Please contact the Ranger Station at 816-503-4890 if your organization has an emergency and must cancel. There are no reschedule dates. Cancellations will prevent the organization from sharing in the funds collected. NO REMINDER NOTIFICATIONS WILL BE MADE BY JACKSON COUNTY PARKS + REC. THIS AGREEMENT IS YOUR NOTICE.

FILED

NOV 15 2022

MARY JO SPINO  
COUNTY CLERK

9. Jackson County Parks + Rec cannot reassign your contracted night or reschedule your organization to another night. You are responsible for the night listed in this agreement. If your organization cannot commit to the night identified in this agreement, an organization member must call the Parks Department and inform them your organization cannot fulfill the requirements of the agreement. This agreement must be returned to the Parks Department unsigned. Once you have notified the Parks Department of your withdrawal from consideration another lottery will be conducted to fill the vacant slot.

10. Jackson County is responsible for counting all monies and issuing a check to participating organizations. Checks will be mailed to each approved organization that meets all requirements outlined in this agreement within two weeks of their assigned date.

11. All monies received by participating non-profit organizations must be used in programs that directly benefit and provide services to residents of Jackson County. The monies we receive will be used  
General budget to be used to support  
our subsidy meal expenses. We subsidize  
about 20% of our clients.

12. This agreement must be signed by an authorized officer of the organization, preferably the President or Chairperson.

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I have read and understand the above agreement and regulations. I, as the organization's authorized representative, agree on behalf of L.S.

Meals on Wheels to the terms as set forth by the Jackson County Parks + Rec Department.

Susan L. Newsam

Signature

President

Title

9-23-22

Date

meals on wheels of Kees Summit  
IRS-43-1886433

MO TAX-18509274

Organization Non-Profit ID Number

Organization Contact Person: Susan Newsam

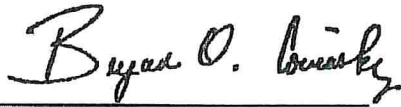
Work Phone: \_\_\_\_\_

Cell Phone: 816-223-4164


Email Address: susie.newsam@gmail.com

Christmas in the Park  
R. 21073


APPROVED AS TO FORM:

  
County Counselor

JACKSON COUNTY, MISSOURI

By:   
Frank White, Jr.  
County Executive

ATTEST:

  
Mary Jo Spino  
Clerk of the Legislature

### REVENUE CERTIFICATE

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation of \$1,000.00 which is hereby authorized.

  
Date

  
Director of Finance and Purchasing  
Account No. 300 1670 56789

PC 167022006 000 ML