#### **Request for Legislative Action**

Res. #20984

Sponsor: Crystal Williams Date: June 13, 2022

Completed by County Counselor's Office				
Action Requested:	Resolution	Res.Ord No.:	20984	
Sponsor(s):	Crystal J. Williams	Legislature Meeting Date:	6/13/2022	

#### Introduction

Action Items: ['Award']

#### Project/Title:

Awarding a Twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Associate Drug and Alcohol Testing for use by Various County Departments to Test Smartly Labs of Overland Park, KS and Emergent Care Plus, LLC dba NextCare Urgent Care of Meza, AZ under the terms and conditions of Request for Proposal No. 22-22.

#### **Request Summary**

The Human Resources, Parks + Rec, Public Works and Sheriff's Office require a Term and Supply Contract for the furnishing of Associate Drug and Alcohol Testing. Purchasing issued Request for Proposal No. 22-22 in response to those requirements. A total of 109 notifications were distributed with 3 responses received.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department recommends the award of a Twelve (12) Month Term and Supply Contract with One (1) Twelve Month Option to Extend for the furnishing of Associate Drug and Alcohol Testing for use by Various County Departments to Test Smartly Labs of Overland Park, KS and Emergent Care Plus, LLC dba NextCare Urgent Care of Meza, AZ as the lowest and best proposals received under the terms and conditions of Request for Proposal No. 22-22.

Annual Estimated Usage: \$26,018

Human Resources: \$5,518 Parks + Rec: \$12,500 Public Works: \$5,000 Sheriff's Office: \$3,000

This award is made on a "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchase(s) is subject to annual appropriations.

Contact Information			
Department:	Finance	Submitted Date:	6/1/2022
Name:	Katelyn W. Edgar	Email:	KEdgar@jacksongov.org
Title:	Buyer	Phone:	816-881-3292

## **Request for Legislative Action**

Budget Information				
Amount authorized by this legislation this fiscal year: \$ 0				
Amount previously authorized this fiscal year:			\$ 0	
Total amount authorized after this legislative action:			\$	
Is it transferring fund?			No	
Single Source Funding:				
Fund:	Department:	Line Item Account:	Amount:	
			!Unexpected End of	
			Formula	

Prior Legislation		
Prior Ordinances		
Ordinance:	Ordinance date:	
Prior Resolution		
Resolution:	Resolution date:	
20137	April 8, 2019	

Purchasing		
Does this RLA include the purchase or lease of	Yes	
supplies, materials, equipment or services?		
Chapter 10 Justification:	Formal Bid	
Core 4 Tax Clearance Completed:	Yes	
Certificate of Foreign Corporation Received:	Yes	
Have all required attachments been included in	Yes	
this RLA?		

Compliance		
Certificate of Compliance		
In Compliance		
Minority, Women and Ve	teran Owned Business Program	
Goals Not Applicable for fo	ollowing reason: Less than \$50000	
MBE:	.00%	
WBE:	.00%	
VBE:	.00%	
Prevailing Wage		
Not Applicable		

#### **Request for Legislative Action**

#### **Fiscal Information**

 This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

#### History

Submitted by Finance requestor: Katelyn W. Edgar on 6/1/2022. Comments:

Approved by Department Approver Bob Crutsinger on 6/1/2022 10:00:07 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 6/1/2022 10:57:39 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 6/2/2022 9:39:00 AM. Comments:

Approved by Budget Office Approver Mark Lang on 6/2/2022 10:18:02 AM. Comments: No fiscal note required for T&S contacts.

Approved by Executive Office Approver Sylvya Stevenson on 6/2/2022 11:52:18 AM. Comments:

Approved by Counselor's Office Approver Katherine Henry on 6/8/2022 10:21:42 AM. Comments:



22807 Woods Chapel Road Blue Springs, Missouri 64015 MakeYourDayHere.com Michele Newman, Director (816) 503-4800 Fax: (816) 795-1234

#### **MEMORANDUM**

TO: Katelyn Edgar, Purchasing

**FROM:** Brian Nowotny, Parks + Rec

**DATE:** May 13, 2022

SUBJECT: Recommendation - Associate Drug and Alcohol Testing Services

Parks + Rec was invited to participate in the Proposal Evaluation Process for RFP 22-22, Associate Drug and Alcohol Testing Services. Our review and evaluation was based on respondents responsiveness to the proposed Scope of Services, respondents experience and qualifications, convenience to respondents testing site for Parks + Rec associates, and finally, respondent's proposed pricing.

After full review, the highest scores were awarded to Emergent Care Plus, LLC dba NextCare Urgent Care, based primarily on their testing centers close proximity to our Parks + Rec work centers. However, we understand the importance of having testing locations convenient for all Jackson County Associates. As the locations offered by Test Smartly Labs will more than meet our needs, we recommend award of a contract to either NextCare or Test Smartly.

Estimated average annual usage for Parks + Rec is 250 for Drug Screenings, and 30 for Alcohol Screenings, for an estimated annual expenditure of \$12,500. Thank you for your assistance with this project, and please do not hesitate to contact me if you should have any questions regarding this recommendation.

cc: Gina Campbell, Human Resources



(816) 881-3135 FAX (816) 881-3474

Date: May 16, 2022

To: Purchasing

Subject: Recommendation Memo for RFP 22-22 Associate Drug and Alcohol testing

Human Resources submitted an RFP 22-22 for Associate Drug and Alcohol Testing to be used by Human Resources, Parks + Rec, Public Works, and the Sheriff's Office. We reviewed and evaluated proposals from Test Smartly Labs, DSI Medical and Next Care, based on Response to Scope of Services, Experience and Qualifications, Location of Collections Sites and Pricing.

After evaluating and scoring each respondent, the highest score was awarded to Test Smartly Labs, based on their multiple locations that could be easily accessible by all associates and affordable pricing.

The Human Resources department recommends awarding the contract to **Test Smartly.** 

Human Resources' annual dollar usage, based on a three-year usage average is anticipated to be: \$5,518.

Sent on behalf of Human Resources



## Jackson County Public Works Department

**ROAD MAINTENANCE** 

34900 E. Old US 40 Hwy, P.O. Box 160 Grain Valley, Missouri 64029 (816) 847-7050 phone (816) 847-7051 fax

#### **MEMORANDUM**

TO:

Katelyn Edgar, Finance and Purchasing Department

FROM:

James Evans, Road and Bridge Administrator

DATE:

May 17, 2022

SUBJECT:

Recommendation for Vendor: Emergency Care Plus, LLC dba NextCare Urgent

Care

The Public Works Department needs a term and supply vendor for the services of Associate Drug and Alcohol Testing.

The Purchasing Department bid such services and 3 vendors submitted a bid for bid No. 22-22 Associate Drug and Alcohol Testing. Please consider bid No. 22-22 Associate Drug and Alcohol Testing be awarded to Emergency Care Plus, LLC dba NextCare Urgent Care.

Emergency Care Plus, LLC dba NextCare Urgent Care can provide Jackson County with better hours of service and closer facilities for Associate Drug and Alcohol Testing than the other proposed bids.

For the reasons above, it has been requested that Emergency Care Plus, LLC dba NextCare Urgent Care be awarded the term and supply contract for bid No. 22-22 Associate Drug and Alcohol Testing.

It is estimated that the County could expend approximately \$5,000.00 over the course of the year with Emergency Care Plus, LLC dba NextCare Urgent Care.

Thank you for your consideration,

James Evans, Road, and Bridge Administrator



## Office of the JACKSON COUNTY SHERIFF

## Sheriff Darryl Forté

#### **INTER-OFFICE MEMO**

TO:

Katelyn Edgar, Purchasing

FROM:

Beth Money, Office Administrator

CC:

Sgt. Eli Postlethwait

RE:

Recommendation Memo 22-22 – Drug and Alcohol Testing

Date:

May 4, 2022

The Sheriff's Office has an ongoing need for vendors to provide drug and alcohol testing. Sgt. Eli Postlethwait has reviewed the bids submitted by DSI Medical Services, Inc., Emergent Care Plus, LLC, and Test Smartly Labs. Sgt. Postlethwait determined there is not one submission that is clearly stronger than the other, therefore, the Sheriff's Office defers to our county partners in making an award recommendation.

The Sheriff's Office will spend approximately \$3,000 annually using this contract.

<b>Total Cost</b>
Selected #
Selected (\$)

	DSI Medical Services Inc		Emergent Care Plus, LLC dba NextCare Urgent		Test Smartly Labs	
	Horsham, PA		Mesa, AZ		Overland Park, KS	
:	\$865.90		\$675.00		\$1,869.50	
	0		16 18		.8	
	\$0		\$675	5.00	\$1,86	9.50
	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost

#	Items	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
#0-1	Blood Drug Screen (5-Panel)	No Bid	No Bid	No Bid	No Bid	\$299.99	\$299.99
#0-2	Blood Drug Screen (12-Panel)	No Bid					
#0-3	Saliva Drug Screen (5-Panel)	No Bid	No Bid	\$50.00	\$50.00	\$59.00	\$59.00
#0-4	Saliva Drug Screen (12-Panel)	No Bid	No Bid	\$52.00	\$52.00	No Bid	No Bid
#0-5	Skin Tissue Drug Screen (5-Panel)	No Bid					
#0-6	Skin Tissue Drug Screen (12-Panel)	No Bid					
#0-7	Hair Drug Screen (5-Panel)	\$79.95	\$79.95	\$80.00	\$80.00	\$109.00	\$109.00
#0-8	Hair Drug Screen (12-Panel)	\$84.95	\$84.95	\$110.00	\$110.00	\$319.00	\$319.00
#0-9	Urine Drug Screen (5-Panel) DOT	\$40.00	\$40.00	\$42.00	\$42.00	\$49.00	\$49.00
#0-10	Urine Drug Screen (5-Panel) Non-DOT	\$40.00	\$40.00	\$42.00	\$42.00	\$35.00	\$35.00
#0-11	Urine Drug Screen (12-Panel) DOT	\$40.00	\$40.00	\$45.00	\$45.00	No Bid	No Bid
#0-12	Urine Drug Screen (12-Panel) Non-DOT	\$40.00	\$40.00	\$45.00	\$45.00	\$44.00	\$44.00
#0-13	Breath Alcohol Screen DOT	\$42.00	\$42.00	\$40.00	\$40.00	\$29.00	\$29.00
#0-14	Breath Alcohol Scree Non-DOT	\$42.00	\$42.00	\$40.00	\$40.00	\$29.00	\$29.00
#0-15	Saliva Alcohol Screen	\$42.00	\$42.00	No Bid	No Bid	No Bid	No Bid
#0-16	Blood Alcohol Screen	No Bid					
#0-17	Urine Alcohol Screen (ETS) 12-24 Hour	\$45.00	\$45.00	\$52.00	\$52.00	\$24.00	\$24.00
#0-18	Urine Alcohol Screen (ETG) 80 Hour	\$60.00	\$60.00	\$52.00	\$52.00	\$55.00	\$55.00
#0-19	Administration Services Fee (Section 3.7, Item 3.7.2)	\$0.00	\$0.00	No Bid	No Bid	\$99.00	\$99.00
#0-20	MRO Services Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$4.50	\$4.50
#0-21	On-Site Collection Fee (Monday - Friday)	\$75.00	\$75.00	No Bid	No Bid	\$100.00	\$100.00
#0-22	Weekend Collection Fee	\$75.00	\$75.00	\$0.00	\$0.00	\$200.00	\$200.00
#0-23	Holiday Collection Fee	\$75.00	\$75.00	\$0.00	\$0.00	\$250.00	\$250.00
#0-24	After-Hours Collection Fee	\$75.00	\$75.00	No Bid	No Bid	\$150.00	\$150.00
#0-25	Observed Collection Fee	\$10.00	\$10.00	\$25.00	\$25.00	\$15.00	\$15.00

#### A CONTRACT for Furnishing Associate Drug and Alcohol Testing for the Various County Departments of Jackson County.

A Contract between Jackson County Missouri ("County") and the undersigned ("Contractor"), collectively referred to as the "parties". The term "offer" as used herein refers to Contractor's offer made in response to this Bid Number. The parties agree as follows in consideration of the mutual covenants contained herein.

This Contract shall be binding when it is signed by the County's Purchasing Officer and/or Accounting Officer as required by SEC. 50.660 RSMo., and shall run from such date until all parties are satisfied unless it is sooner terminated as provided elsewhere herein.

This Contract consists of: (1) Contractor's offer, including those papers which Contractor submitted with or expressly incorporated in its offer as a part thereof, to the extent the terms of such papers were expressly or impliedly accepted by the County, or were modified in writing with the express or implied consent of the parties; (2) written modification to this Contract signed by the County's Purchasing Officer and consented to expressly or impliedly by Contractor. This Contract represents the entire agreement between the parties in regard to this Bid Number. All modifications to this Contract must be in writing signed by the County's Purchasing Officer.

The laws of the State of Missouri and Jackson County, Missouri govern this Contract. This Contract shall be binding upon and to the benefit of the successor and assignees of the parties. The Contractor shall not assign this Contract or any monies payable hereunder without the prior written consent of the County. Contractor is an independent contractor of the County and shall indemnify the County for loss, damage, or liability which the County incurs to the extent that such results proximately from the negligence or violation of Contractor or its employees, agents, or subcontractors.

In regard to any goods which are included in the sale hereunder, Contractor makes to the County the warranties provided in Article Two of the Uniform Commercial Code of the State of Missouri to the extent that they apply by the terms thereof.

The County gives each of its employees an employee identification card having thereon a photograph of the employee. The County will not pay for any goods and/or services delivered by Contractor to any persons who did not present to Contractor at the time of delivery their County Identification Cards and who were not in fact authorized to receive delivery.

The County will pay to Contractor the applicable pricing quoted by Contractor in its offer for any goods and/or services whose purchase was ordered by the County's Purchasing Officer in consequence of the County's acceptance of Contractor's offer. The County will make good faith effort to make payment within thirty (30) days after the latest of: (1) the date of proper delivery to the County; (2) the date of acceptance by the County; (3) the date when the receiving department has received from the Contractor a correct and complete invoice showing the pertinent County Purchase Order Number(s). Payment may be withheld by the County to protect itself from actual or potential loss which has resulted or may result from the Contractor's non-performance of any of its duties required hereunder.

Contractor warrants that no officer or employee of the County, whether elected or appointed, shall in any manner whatsoever be interested in or receive any benefit from the profits or emoluments of this contract.

If the County awarded this Contract, would the Contractor sell under the prices and terms of this Contract to any Municipal, County, Public Utility, Hospital, or Educational Institution having membership in the Mid-America Council of Public Purchasing and located within the greater Kansas City Metropolitan Trade Area? (All deliveries are to be F.O.B. Destination and there shall be no obligation on the part of any member of such Council to utilize this Contract).

(Check one) Yes $X$ No Initials $ML$ . Minimum order, if	applicable\$
ALL PAGES OF THIS INVITATION TO BID ARE EXPRESSLY MADE A PART OF T been approved by the County Counselor's Office. Signature of vendo contract can be awarded:	
CONTRACTOR'S NAME: Test Smartly Labs	PHONE NO: 816-800-9699
ADDRESS: 3675 S Noland Road Suite 200 Independence, MO 64055	FAX NO: <u>816-656-5936</u>
NAME OF AUTHORIZED AGENT (print or type): Matthew Lyons	DATE: <u>5/18/2022</u>
SIGNATURE OF AUTHORIZED AGENT: Matthew@TestSmartlyLabs.com	TITLE: Business Manager
FEDERAL ID NO: 27-4196939 and/or SOCIAL SECURITY NO:	
CHECK IF APPLICABLE: DISADVANTAGED BUSINESS ENTERPRISE (DBE):	MINORITY BUSINESS ENTERPRISE (MBE):
* * * * * * * * * * * * * * * * * * * *	* * * * * * * * * * * * * * * * * * * *
JACKSON COUNTY MISSOURI BY BOB CRUTSINGER, DIRECTOR OF FINANCE AND	PURCHASING
SIGNATURE OF BOB CRUTSINGER:	DATE:

#### SERVICE AGREEMENT

PARTIES:	
"NextCare"	Emergent Care Plus, LLC DBA NextCare Urgent Care 2550 N. Thunderbird Circle Ste 303 Mesa, AZ 85215
"Client"	Jackson County, Missouri 415 E. 12 <sup>th</sup> Street, G-1 Kansas City, MO 64106 Attn: Purchasing Department

#### **EFFECTIVE DATE:**

In consideration of the premises and the obligations hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

- 1. <u>Services</u>. Services shall be provided to the TPA or Client executing this Agreement. The party executing this Agreement shall hereinafter be referred to as "Customer". NextCare agrees to provide the services ("Services") described on the attached Statement of Work ("SOW") #1 or such additional services as may be described in subsequent statements of work which shall be attached to this Agreement and numbered sequentially. Each SOW, when signed by Customer and NextCare is hereby incorporated into this Agreement. NextCare shall provide the services described in any SOW consistent with professional medical practice. The Services shall be provided by NextCare subsidiaries or entities NextCare manages which are licensed and appropriately qualified to provide the medical services in the location in which they are performed. NextCare Inc. will not be performing the services.
- 2. <u>HIPAA Compliance.</u> Customer may be incidentally exposed to protected health information as defined in the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). Customer agrees to maintain the confidentiality of such information and not to disclose any such information to any person at any time except pursuant to HIPAA.
- 3. <u>Payment</u>. Customer shall pay NextCare according to the terms identified in each SOW. Where a payment due to NextCare is more than fifteen (15) days past its due date, Customer shall pay the amount due plus a late fee of fifteen percent (15%) of all unpaid amounts as well as twenty percent (20%) interest on all unpaid balances until paid in full.
- 4. <u>Cancellation</u>. Either party may cancel this Agreement by sending written notice pursuant to Paragraph 8 to the other party thirty (30) days prior to the service delivery date set forth in the SOW or such shorter time period as is specifically set forth in the SOW. In the event of termination, Customer shall pay NextCare for services performed through the date of termination. SOW's cannot be cancelled by either party less than thirty (30) days prior to the SOW delivery date except due to a force majeure event.

- 5. <u>Force Majeure</u>. Where an extraordinary event or circumstance beyond the control of the party, such as war, strike, riot, crime, act of God, or unavailability of necessary supplies such as vaccinations or lab tests prevents a party from fulfilling their obligations under this contract, this contract shall terminate and neither party shall have any further obligation or liability to the other.
- 6.. <u>Survival</u>. All provisions that logically ought to survive termination of this Agreement shall survive.
- 7.. <u>Notices</u>. Any notice shall be in writing and shall be delivered as follows with notice deemed given as indicated: (a) by personal delivery, when delivered personally; (b) by overnight courier, upon written verification of receipt; (c) by certified or registered mail, return receipt requested, upon verification of receipt or (d) by email to the email address indicated on the signature page to this Agreement where delivery is also made in one of the manners indicated in (a), (b) or (c) above in which case notice shall be deemed given on the date written notice is delivered to the other party. Notice shall be sent to the persons and addresses set forth in this Agreement.
- 8.. <u>Governing Law and Forum; Legal Fees.</u> The laws of the United States of America and the State of Missouri shall govern this Agreement. Each of the Parties irrevocably consents to the exclusive personal jurisdiction of the federal and state courts located in Arizona for any matter arising out of or relating to this Agreement, except that in actions seeking to enforce any order or judgment, such personal jurisdiction shall be nonexclusive.
- 9. <u>Severability</u>. If any provision of this Agreement is held by a court of competent jurisdiction to be illegal, invalid, or unenforceable, that provision shall be deemed amended to achieve as nearly as possible the same economic effect as the original provision, and the legality, validity, and enforceability of the remaining provisions of this Agreement shall not be affected or impaired thereby.
- 10. <u>Waiver</u>. No term or provision hereof will be considered waived and no breach excused unless the waiver or consent is in writing signed by the aggrieved Party. The waiver or consent to a breach shall not operate or be construed as a waiver of, consent to, or excuse of any other or subsequent breach. By accepting late or otherwise inadequate performance of any of Customer's obligations, NextCare shall not waive its rights to require timely performance or performance that strictly complies with this Agreement in the future.
- 11. <u>Limit of Liability</u>. IN NO EVENT SHALL ANY PARTY BE LIABLE IN CONTRACT, TORT OR OTHERWISE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND, INCLUDING, WITHOUT LIMITATION, ECONOMIC DAMAGE OR LOST PROFITS, REGARDLESS OF WHETHER EITHER PARTY SHALL BE ADVISED, SHALL HAVE OTHER REASON TO KNOW, OR IN FACT SHALL KNOW OF THE POSSIBILITY.
- 12. <u>Successors and Assigns</u>. This Agreement is intended to bind any and all of the parties' successors, heirs, and assigns.
  - 13. Entire Agreement. This Service Agreement, together with the Client's bid

specifications, and NextCare's proposal submitted in response thereto, constitute the entire agreement of the parties. In the event of a conflict among the terms of any of these documents, the term of the document listed first in the following order shall prevail: 1.) This Service Agreement; 2.) Next Care's Proposal; and 3.) Client's Bid Specifications.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

Client:	Emergent Care Plus, LLC DBA NextCare Urgent Care
By:	Ву:
Name:	Name: Robert Derek Newell
Title:	Title: President and CEO

### **Statement of Work**

## Jackson County No. 22-22 Associate Drug and Alcohol Testing

Service Item	U	nit Price
Saliva Drug Screen (5 Panel)	\$	50.00
Saliva Drug Screen (12 Panel)	\$	52.00
Hair Drug Screen (5 Panel)	\$	80.00
Hair Drug Screen (12 Panel)	\$	110.00
Urine Drug Screen (5 Panel) DOT	\$	42.00
Urine Drug Screen (5 Panel) Non-DOT	\$	42.00
Urine Drug Screen (12 Panel) DOT	\$	45.00
Urine Drug Screen (12 Panel) Non-DOT	\$	45.00
Breath Alcohol Screen DOT	\$	40.00
Breath Alcohol Screen Non-DOT	\$	40.00
Breath Alcohol Screen Confirmation	\$	15.00
Urine Alcohol Screen (ETS) 12-24 Hour	\$	52.00
Urine Alcohol Screen (ETG) 80 Hour	\$	52.00
Observed Collection Fee	\$	25.00
MRO Services	MRO charges are inc	luded in drug screen unit price
Weekend Collection Fee	No additional charge	s apply

Jackson County Missouri	Emergent Care Plus, LLC DBA NextCare Urgent Care
By:	By:
Name:	Name: Robert Derek Newell
Title:	Title: <u>President and CEO</u>

# Form (Rev. October 2018) Department of the Treasury Internal Revenue Service

## Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

	I Marine las shown on your income tax return). Marine is required on this line, do not leave this line blank.										
	Emergent Care Plus, LLC  2 Business name/disregarded entity name, if different from above										
	and the properties a street control of the control										
ige 3.	NextCare Urgent Care     Check appropriate box for federal tax classification of the person whose name following seven boxes.	e is entered on line 1. Check o	only <b>one</b> o		certa	in enti	ities,	not i	ndivid	y only uals; s	
ed uo si	☐ Individual/sole proprietor or ☐ C Corporation ☐ S Corporation single-member LLC	Partnership	] Trust/es	state	instructions on page 3):  Exempt payee code (if any)						
ype	Limited liability company. Enter the tax classification (C=C corporation, S=	S corporation P=Partnership	)► C		LACITI	pr pu	,000	ouc (	ii aiiy,		
Print or type. Specific Instructions on page	Note: Check the appropriate box in the line above for the tax classification LLC if the LLC is classified as a single-member LLC that is disregarded fro another LLC that is not disregarded from the owner for U.S. federal tax puris disregarded from the owner should check the appropriate box for the tax	of the single member owner. m the owner unless the owne rposes. Otherwise, a single-m	Do not o	LC is _C that	s code (if any)						
bec	Other (see instructions)	I Day							ed outs	de the L	J.S.}
<u>s</u>	5 Address (number, street, and apt. or suite no.) See instructions.	Rec	quester's	name an	a aac	iress	(opti	onaij			
See	PO BOX 207950 6 City, state, and ZIP code										
	Dallas, TX 75320-7950 7 List account number(s) here (optional)						-				
Par	Taxpayer Identification Number (TIN)									-	
	our TIN in the appropriate box. The TIN provided must match the name	e given on line 1 to avoid	Soc	cial secu	rity n	umb	er				
	o withholding. For individuals, this is generally your social security numl										
	nt alien, sole proprietor, or disregarded entity, see the instructions for P s, it is your employer identification number (EIN). If you do not have a nu				_			-			
TIN, la			or						_		
	If the account is in more than one name, see the instructions for line 1.	Also see What Name and	Em	ployer id	er identification number						
Numb	er To Give the Requester for guidelines on whose number to enter.		7	7 -	0	6	8	5	5 8	0	
								Ī			<u></u>
Par				_							_
	penalties of perjury, I certify that: number shown on this form is my correct taxpayer identification number	or for Lam waiting for a nu	ımbar ta	ho iceu	nd to	n mal	ı. on	ч			
2. I an Ser	not subject to backup withholding because: (a) I am exempt from back vice (IRS) that I am subject to backup withholding as a result of a failure onger subject to backup withholding; and	kup withholding, or (b) I ha	ave not b	een no	tified	by th	he Ir	ntern	al Re I me	venue that I	e am
3. I an	a U.S. citizen or other U.S. person (defined below); and										
4. The	FATCA code(s) entered on this form (if any) indicating that I am exempt	t from FATCA reporting is	correct.								
you ha acquis other t	cation instructions. You must cross out item 2 above if you have been not ve failed to report all interest and dividends on your tax return. For real esta ition or abandonment of secured property, cancellation of debt, contribution han interest and dividends, you are not required to sign the certification, but	ate transactions, item 2 doe ns to an individual retireme	es not ap	ply. For gement (	mort	gage and	inte	rest erally	oaid, . pavi	nents	\$
Sign Here	Signature of U.S. person ▶	Date	<b>▶</b> 0.	1/01/	/20	22					
	neral Instructions	<ul> <li>Form 1099-DIV (divide funds)</li> </ul>	nds, incl	luding tl	nose	from	sto	cks (	or mu	tual	
noted		<ul> <li>Form 1099-MISC (vario proceeds)</li> </ul>	ous type	s of inc	ome,	, prize	es, a	awar	ds, or	gros	S
related	e developments. For the latest information about developments I to Form W-9 and its instructions, such as legislation enacted ney were published, go to www.irs.gov/FormW9.	<ul> <li>Form 1099-B (stock or transactions by brokers)</li> </ul>		fund sa	les a	nd ce	ertai	n oth	ner		
	• Form Toas-5 (proceeds from real estate transactions)										
	pose of Form	• Form 1099-K (merchar			Dereston					,	
inform	ividual or entity (Form W-9 requester) who is required to file an ation return with the IRS must obtain your correct taxpayer	• Form 1098 (home more 1098-T (tuition)		terest),	1098	-E (s	tude	nt lo	an in	terest	t),
(SSN)	ication number (TIN) which may be your social security number individual taxpayer identification number (ITIN), adoption	<ul> <li>Form 1099-C (canceled debt)</li> <li>Form 1099-A (acquisition or abandonment of secured property)</li> </ul>									
taxpay (EIN),	rer identification number (ATIN), or employer identification number to report on an information return the amount paid to you, or other	Use Form W-9 only if alien), to provide your co	you are a	a U.S. p							
return	nt reportable on an information return. Examples of information s include, but are not limited to, the following. n 1099-INT (interest earned or paid)	If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding,									

later.



Tax ID: 77-0685580

Emergent Care Plus, LLC NextCare Urgent Care 2550 N. Thunderbird Circle, Suite 303 Mesa, AZ 85215

#### **Physical Location List:**

#### **Ambassador**

10015 N. Ambassador Dr. Ste. 100 Kansas City, MO 64153

PH: (816) 595-4000 FX: (816) 595-4001

Hours: Mon-Fri 8am-8pm Sat & Sun: 9am-4pm

#### Lee's Summit

2741 NE McBaine Dr. Lee's

Summit, MO 64064 PH: (816) 554-2600 FX: (816) 554-2603

Hours: 8am-8pm 7 Days a week

#### Liberty

1860 N. Church Rd. Liberty, MO 64068 PH: (816) 415-2828 FX: (816) 883-2993

Hours: Mon-Fri 8am-8pm Sat & Sun: 9am-4pm

#### **Remit To Address:**

PO Box 207950 Dallas, TX 75320-7950 Phone: (888) 705-8558 Fax: (480) 496-2060

#### Occupational Health Contact:

Phone: (480) 933-2171 Fax: (480) 889-3575

Email:clientservicesKSMO@nextcare.com

#### **Billing Contact:**

Phone: (480) 807-4457 Fax: (480) 353-2238

Email:contractservices@nextcare.com

	Distance from Jackson County Facilities							
Location Name	HR Dept 12th Street	HR Dept Lexington	Sheriff's Office	Parks + Rec Dept	Public Works Dept			
Lee's Summit	22 min	18 min	6 min	8 min	20 min			
Liberty	18 min	24 min	30 min	31 min	36 min			
Ambassador	18 min	31 min	35 min	36 min	41 min			



## 22-22 - Associate Drug and Alcohol Testing

## **Project Overview**

Project Details	
Reference ID	22-22
Project Name	Associate Drug and Alcohol Testing
Project Owner	Katelyn Edgar
Project Type	RFP
Department	Purchasing
Budget	\$0.00 - \$0.00
Project Description	Jackson County, Missouri is seeking proposals from qualified Respondents for Employee Drug and Alcohol Testing for Various County Departments.
Open Date	Mar 16, 2022 5:00 PM CDT
Close Date	Apr 19, 2022 2:00 PM CDT



Requested Information	Unsealed on	Unsealed by
Affidavit	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
Cover Letter, Item 4.1.1	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
Certificate of Compliance	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
Acknowledgement of Receipt of Addenda	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
Exhibit F, Bidder's Exceptions	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
Written Narrative to satisfy the requirements of the Scope of Services, Item 4.1.3	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
Executive Summary of Company, Item 4.1.4	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
References, Item 4.1.5	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
Collection Sites and Hours of Operation, Item 4.1.6	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
Policies on weekend, holidays and after hour collections, Item 4.1.7	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
SAMHSA/DHHS Letter of Certification, Item 4.1.8	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
Compliance with HIPAA Regulations and Policies, Item 4.1.9	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
Greater Kansas City Metropolitan Area Memo, Item 4.1.11	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar
Pricing Sheet (BT-16MJ)	Apr 19, 2022 3:53 PM CDT	Katelyn Edgar



#### **Questions and Answers**

#### **DSI Medical Services Inc**

#### **Missing Requested Information**

Katelyn Edgar, Apr 20, 2022 9:34 AM CDT

Good Morning, In review of your submitted bid for RFP No. 22-22, there is some information that needs to be cleared up before consideration. Item 4.1.3; Written narrative in which Respondent proposed to satisfy the requirements of the Scope of Services. Item 4.1.9, Compliance with HIPAA Regulations and Policies. If this information is in your submitted proposal, please indicate where the information may be found. If not, please have this information submitted to me by 5:00pm CDT on Friday, April 22, 2022. if you have any questions, please feel free to reach out to me. Thank you!

Roger Hornby, Apr 20, 2022 10:10 AM CDT

4.1.3 - response found on page 2 of Written Narrative section (in bold): DSI Medical will maintain full acceptance of proposed services, with acknowledgement of all addendum, throughout the duration of said purchase order or contract resulting from this RFP / Technical Proposal. In addition, DSI Medical will comply with the Standard Contract Clauses required by the JACKSON COUNTY MO. Executed on the dates set forth below by the undersigned authorized representatives of both Parties. 4.1.9 - 3. CONFIDENTIALITY. The parties agree that records related to test orders and/or test reports shall be regarded as confidential and both parties shall comply with all applicable federal and state laws and regulations regarding the use and disposition of such data. Both parties agree to consider the terms of this Agreement confidential and not disclose any information contained in this Agreement to any outside party unless required by applicable law.

Roger Hornby, Apr 20, 2022 10:11 AM CDT

If my response does not address your concern, please let me know and I will be glad to revise. Thank you Katelyn for the heads up.

Katelyn Edgar, Apr 20, 2022 11:08 AM CDT

Your information has been received/accepted. Thank you



#### **NextCare Urgent Care**

3.9 Billing, 3.9.1 Respondent shall submit invoices within the first five (5) working days of the month for the previous month.

Audae Williams, Apr 12, 2022 3:52 PM CDT

Would the County accept invoices / statements within the first fifteen (15) days of the month?

Katelyn Edgar, Apr 14, 2022 11:10 AM CDT

Respondent shall submit invoices within the first five (5) working days or before the fifteenth (15) day of the month.

#### **Exhibit A, Insurance**

Audae Williams, Apr 12, 2022 3:54 PM CDT

All Liability policies required are to be written on an "occurrence" basis unless an agreement, in writing, is made with Jackson County. Is a claims-made PL policy acceptable? 1.

Commercial General Liability: Policy shall include \$100,000 limit each occurrence for Damage to Rented Premises, \$1,000,000 limit each occurrence for Personal & Advertising injury liability, \$5,000 Medical Expense (any one person), and Employee Benefits Liability coverage with a \$1,000,000 limit. Is a claims-made PL policy acceptable? 6. QUALIFICATIONS INSURANCE CARRIERS All insurance coverage must be written by companies that have an A. M. Best's rating of "B+ V" or better or Lloyd's of London and are licensed and approved by the State of Missouri to do business in Missouri. How are non-admitted carriers reported to and approved by the County?

Katelyn Edgar, Apr 14, 2022 9:53 AM CDT

Claims-made PL Policy is acceptable. You must be licensed to do business in the state of Missouri or go through a state licensed broker.



#### **Missing Requested Information**

Katelyn Edgar, Apr 20, 2022 9:38 AM CDT

Good Morning, In review of your submitted proposal for RFP No. 22-22, there are some information that needs to be cleared up before consideration. Item 4.1.2.2; Certificate of Compliance. The Assessment Office sent an email on 4/18/22 requesting more information. Once the information has been clarified, you need to resubmit your application. If you have not resubmitted your application for Compliance by 5:00pm CDT on Friday, April 22, 2022 your proposal will not be considered any further. If you have any further questions, please feel free to reach out to me. Thank you!

Audae Williams, Apr 20, 2022 10:43 AM CDT

Good Morning Katelyn, Thank you for the information. I will reach out today.

Audae Williams, Apr 21, 2022 1:10 PM CDT

Good morning, We reached out and spoke with Shannon Ohms, Acting Business Personal Property Supervisor. All outstanding items were resolved. She stated that she would forward you over the compliance certification. Could you please advise if you have received? Thank you!

Katelyn Edgar, Apr 21, 2022 2:29 PM CDT

Hi Audae, Yes, I have a valid Certificate of Compliance now. Your information has been received/accepted. Thank you

Audae Williams, Apr 21, 2022 2:38 PM CDT

Wonderful news! Thank you for confirming! We are very excited about this opportunity. Have a wonderful day!



#### Pre-employ.com

#### Volume

Lesley Kay, Mar 16, 2022 5:07 PM CDT

Do you have an estimated yearly number of drug tests to be requested, or a projected spend for this project?

Katelyn Edgar, Mar 17, 2022 9:49 AM CDT

The estimated number of drug tests for the year can be found on the first page of the uploaded file. Our projected spend for this contract is not available at this time since this is a Request for Proposal and the responses will be evaluated on more than just price alone.

#### **Test Smartly Labs**

#### **Missing Requested Information**

Katelyn Edgar, Apr 20, 2022 9:46 AM CDT

Good Morning, In review of your submitted proposal for RFP No. 22-22, there is some information that needs to be cleared up before consideration. Item 4.1.1.7; missing Contact Person's email address. If this information is in your submitted proposal, please indicate where the information may be found. If not, please have this information submitted to me by 5:00pm CDT on Friday, April 22, 2022. If you have any questions, please feel free to reach out to me. Thank you!

#### **Test Smartly Labs**

#### **Bid on Urine Alcohol Screen**

Matthew Lyons, Mar 28, 2022 2:19 PM CDT

Regarding the Urine Alcohol Screen within the bid. Does this reference urine alcohol (ETS) 12-24 hour detection window. -OR- Urine Alcohol (ETG) up to 80 hour detection window?

Katelyn Edgar, Mar 29, 2022 1:56 PM CDT

We would like both the Urine Alcohol (ETS) 12-24 hour and the Urine Alcohol (ETG) 80 hour pricing to be included in your submitted bid. The Bid Table has been updated to reflect these requests.



#### **DOT Drug Tests**

Matthew Lyons, Mar 28, 2022 3:22 PM CDT

Regarding the Bid table, there is no section to bid for DOT Urine drug tests. How do we bid for this?

Katelyn Edgar, Mar 28, 2022 3:44 PM CDT

The Bid Table has been updated to reflect DOT and Non-DOT pricing.

#### **Missing Requested Information**

Katelyn Edgar, Apr 20, 2022 9:46 AM CDT

Good Morning, In review of your submitted proposal for RFP No. 22-22, there is some information that needs to be cleared up before consideration. Item 4.1.1.7; missing Contact Person's email address. If this information is in your submitted proposal, please indicate where the information may be found. If not, please have this information submitted to me by 5:00pm CDT on Friday, April 22, 2022. If you have any questions, please feel free to reach out to me. Thank you!

Matthew Lyons, Apr 20, 2022 10:16 AM CDT

Primary Contacts: Owner: Marilyn Rebori - marilynr@testsmartlylabs.com Project Manager: Matthew Lyons - matthew@testsmartlylabs.com

Katelyn Edgar, Apr 20, 2022 11:10 AM CDT

Matthew, I apologize for being technical, but the Cover Letter should include the Contact Person's email address. Please include the missing information and reattached the updated Cover Letter here. Thank you

Matthew Lyons, Apr 20, 2022 11:35 AM CDT

Cover letter with an email address is attached. Thanks!

Katelyn Edgar, Apr 20, 2022 12:00 PM CDT

Your information has been received/accepted. Thank you



## **Public Notices**

#### **Bid Table has Changed**

Katelyn Edgar, Mar 28, 2022 3:45 PM CDT

The Bid Table has been updated to reflect DOT and Non-DOT pricing.



#### **Internal Discussions**

#### Question for RFP No. 22-22

Katelyn Edgar, Mar 28, 2022 3:11 PM CDT

Hello, I received the below question in response to our RFP for Associate Drug and Alcohol Testing. Can you please review and provide answers to me at your earliest convenience? Regarding the Urine Alcohol Screen within the bid. Does this reference urine alcohol (ETS) 12-24 hour detection window. -OR- Urine Alcohol (ETG) up to 80 hour detection window? Thank you!

Michelle Chrisman, Mar 29, 2022 12:43 PM CDT

Katelyn, We would like the urine alcohol (ETS) 12-24 hour and Urine alcohol (ETG) 80 hour both included in the bid with pricing for both. Michelle

Katelyn Edgar, Apr 12, 2022 4:15 PM CDT

Hello, I received the below question; can you please review and provide answers to me at your earliest convenience? 3.9 Billing, 3.9.1 Respondent shall submit invoices within the first five (5) working days of the month for the previous month. Would the County accept invoices / statements within the first fifteen (15) days of the month? Thank you!

Michelle Chrisman, Apr 14, 2022 10:31 AM CDT

We would prefer to have the invoices submitted within the first 5 (5) working dayse of the month or received on or before the 15th of the month



## **Submissions**

Supplier	Date Submitted	Name	Email	Confirmation Code
Test Smartly Labs	Mar 29, 2022 3:24 PM CDT	Matthew Lyons matthew@testsmartlylabs.com		MjAwMjQ0
DSI Medical Services Inc	Apr 13, 2022 2:32 PM CDT	3, 2022 2:32 PM CDT Roger Hornby roger.horn		MjA0ODY1
Emergent Care Plus, LLC dba NextCare Urgent Care	Apr 19, 2022 1:53 PM CDT	Audae Williams	audaewilliams@nextcare.com	MjA2MzM1



## **Project Criteria**

Criteria	Points	Description
A - Purchasing Review	0 pts	
A-1 - Cover Letter	Pass/Fail	Respondent Name, Address, Telephone Number, Contact Person's Name, Title, Telephone Number, Email Address.
A-2 - Required Forms	Pass/Fail	Affidavit Certificate of Compliance Acknowledgment of Receipt of Addenda Exhibit F, Bidder's Exceptions
A-3 - Scope of Services	Pass/Fail	Written narrative that demonstrates the method or manner in which Respondent proposes to satisfy the requirements of the Scope of Services.
A-4 - Executive Summary	Pass/Fail	Number of years your company has been in business, number of years' experience your company has with drug and alcohol testing, number of employees, number of employees assigned to this contract, brief resume of the Project Manager.
A-5 - References	Pass/Fail	Three (3) current references; Company Name, Contact Name and Telephone Number.
A-6 - Collection Sites and Hours of Operation	Pass/Fail	



A-7 - Policies on weekend, holidays, and after business hour collections	Pass/Fail	
A-8 - SAMHSA/DHHS Letter of Certification	Pass/Fail	
A-9 - Compliance with HIPAA Regulations and Policies	Pass/Fail	
A-10 - Greater Kansas City Area Memo	Pass/Fail	
B - Evaluation Criteria	100 pts	
B-1 - Responsiveness to Request for Proposal	10 pts	
B-2 - Response to Scope of Services	20 pts	
B-3 - Experience and Qualifications	20 pts	
B-4 - Location of Collection Sites	20 pts	
B-5 - Pricing	30 pts	
Total	100 pts	



## **Scoring Summary**

### **Active Submissions**

	Total	A - Purchasing Review	A-1 - Cover Letter	A-2 - Required Forms	A-3 - Scope of Services
Supplier	/ 100 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
Test Smartly Labs	83.67 pts	0 pts	Pass	Pass	Pass
Emergent Care Plus, LLC dba NextCare Urgent Care	74 pts	0 pts	Pass	Pass	Pass
DSI Medical Services Inc	61 pts	0 pts	Pass	Pass	Pass



	A-4 - Executive Summary	A-5 - References	A-6 - Collection Sites and Hours of Operation	A-7 - Policies on weekend, holidays, and after business hour collections	A-8 - SAMHSA/DHHS Letter of Certification
Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Test Smartly Labs	Pass	Pass	Pass	Pass	Pass
Emergent Care Plus, LLC dba NextCare Urgent Care	Pass	Pass	Pass	Pass	Pass
DSI Medical Services Inc	Pass	Pass	Pass	Pass	Pass



	A-9 - Compliance with HIPAA Regulations and Policies	A-10 - Greater Kansas City Area Memo	B - Evaluation Criteria	B-1 - Responsiveness to Request for Proposal	B-2 - Response to Scope of Services
Supplier	Pass/Fail	Pass/Fail	/ 100 pts	/ 10 pts	/ 20 pts
Test Smartly Labs	Pass	Pass	83.67 pts	10 pts	18.83 pts
Emergent Care Plus, LLC dba NextCare Urgent Care	Pass	Pass	74 pts	9 pts	14.67 pts
DSI Medical Services Inc	Pass	Pass	61 pts	10 pts	11.17 pts



	B-3 - Experience and Qualifications	B-4 - Location of Collection Sites	B-5 - Pricing
Supplier	/ 20 pts	/ 20 pts	/ 30 pts
Test Smartly Labs	18 pts	15 pts	21.83 pts
Emergent Care Plus, LLC dba NextCare Urgent Care	16.17 pts	15 pts	19.17 pts
DSI Medical Services Inc	16.5 pts	8 pts	15.33 pts



## **Proposal Scores**

## **Test Smartly Labs - Scoring Summary**

### **Evaluation Group 1 - Purchasing Evaluation**

	Total	A - Purchasing Review	A-1 - Cover Letter	A-2 - Required Forms	A-3 - Scope of Services
Reviewer	/ 10 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
Katelyn Edgar	10 pts	0 pts	Pass	Pass	Pass
		Average:	Pass	Pass	Pass
			<b>↓</b>	<b>\</b>	<b>↓</b>
Calculated:	10 pts	0 pts	Pass	Pass	Pass



	A-4 - Executive Summary	A-5 - References	A-6 - Collection Sites and Hours of Operation	A-7 - Policies on weekend, holidays, and after business hour collections	A-8 - SAMHSA/DHHS Letter of Certification
Reviewer	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Katelyn Edgar	Pass	Pass	Pass	Pass	Pass
	Pass	Pass	Pass	Pass	Pass
	<u> </u>	<u> </u>	<b>\</b>	<u> </u>	<b>↓</b>
Calculated:	Pass	Pass	Pass	Pass	Pass



	A-9 - Compliance with HIPAA Regulations and Policies	A-10 - Greater Kansas City Area Memo	B - Evaluation Criteria	B-1 - Responsiveness to Request for Proposal
Reviewer	Pass/Fail	Pass/Fail	/ 10 pts	/ 10 pts
Katelyn Edgar	Pass	Pass	10 pts	10 pts
	Pass	Pass	Average:	10 pts
	<u> </u>	<b>\</b>		<b>↓</b>
Calculated:	Pass	Pass	10 pts	10 pts



### **Evaluation Group 2 - Department Evaluation**

	Total	B - Evaluation Criteria	B-2 - Response to Scope of Services	B-3 - Experience and Qualifications	B-4 - Location of Collection Sites
Reviewer	/ 90 pts	/ 90 pts	/ 20 pts	/ 20 pts	/ 20 pts
Evaluator 1	85 pts	85 pts	20 pts	20 pts	20 pts
Evaluator 2	75 pts	75 pts	20 pts	20 pts	15 pts
Evaluator 3	84 pts	84 pts	18 pts	18 pts	20 pts
Evaluator 4	55 pts	55 pts	15 pts	15 pts	5 pts
Evaluator 5	80 pts	80 pts	20 pts	20 pts	20 pts
Evaluator 6	63 pts	63 pts	20 pts	15 pts	10 pts
		Average:	18.83 pts	18 pts	15 pts
			<b>↓</b>	<b>\</b>	<b>↓</b>
Calculated:	73.67 pts	73.67 pts	18.83 pts	18 pts	15 pts



	B-5 - Pricing	
Reviewer	/ 30 pts	
Evaluator 1	25 pts	
Evaluator 2	20 pts	
Evaluator 3	28 pts	
Evaluator 4	20 pts	
Evaluator 5	20 pts	
Evaluator 6	18 pts	
	21.83 pts	
	<u> </u>	
Calculated:	21.83 pts	



# **Evaluation Group 3 - Pricing Evaluation**

Reviewer
Evaluator 1
Evaluator 2
Evaluator 3
Evaluator 4
Evaluator 5
Evaluator 6
Calculated:



# **DSI Medical Services Inc - Scoring Summary**

## **Evaluation Group 1 - Purchasing Evaluation**

	Total	A - Purchasing Review	A-1 - Cover Letter	A-2 - Required Forms	A-3 - Scope of Services
Reviewer	/ 10 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
Katelyn Edgar	10 pts	0 pts	Pass	Pass	Pass
		Average:	Pass	Pass	Pass
			<b>\</b>	<u> </u>	<b>↓</b>
Calculated:	10 pts	0 pts	Pass	Pass	Pass



	A-4 - Executive Summary	A-5 - References	A-6 - Collection Sites and Hours of Operation	A-7 - Policies on weekend, holidays, and after business hour collections	A-8 - SAMHSA/DHHS Letter of Certification
Reviewer	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Katelyn Edgar	Pass	Pass	Pass	Pass	Pass
	Pass	Pass	Pass	Pass	Pass
	<u> </u>	<u> </u>	<b>\</b>	<u> </u>	<b>↓</b>
Calculated:	Pass	Pass	Pass	Pass	Pass



	A-9 - Compliance with HIPAA Regulations and Policies	A-10 - Greater Kansas City Area Memo	B - Evaluation Criteria	B-1 - Responsiveness to Request for Proposal
Reviewer	Pass/Fail	Pass/Fail	/ 10 pts	/ 10 pts
Katelyn Edgar	Pass	Pass	10 pts	10 pts
	Pass	Pass	Average:	10 pts
	<b>\</b>	<b>\</b>		<b>↓</b>
Calculated:	Pass	Pass	10 pts	10 pts



# **Evaluation Group 2 - Department Evaluation**

	Total	B - Evaluation Criteria	B-2 - Response to Scope of Services	B-3 - Experience and Qualifications	B-4 - Location of Collection Sites
Reviewer	/ 90 pts	/ 90 pts	/ 20 pts	/ 20 pts	/ 20 pts
Evaluator 1	47 pts	47 pts	5 pts	17 pts	5 pts
Evaluator 2	45 pts	45 pts	5 pts	20 pts	5 pts
Evaluator 3	51 pts	51 pts	12 pts	17 pts	10 pts
Evaluator 4	50 pts	50 pts	15 pts	15 pts	5 pts
Evaluator 5	80 pts	80 pts	20 pts	20 pts	20 pts
Evaluator 6	33 pts	33 pts	10 pts	10 pts	3 pts
		Average:	11.17 pts	16.5 pts	8 pts
			<b>↓</b>	<b>\</b>	<b>\</b>
Calculated:	51 pts	51 pts	11.17 pts	16.5 pts	8 pts



	B-5 - Pricing
Reviewer	/ 30 pts
Evaluator 1	20 pts
Evaluator 2	15 pts
Evaluator 3	12 pts
Evaluator 4	15 pts
Evaluator 5	20 pts
Evaluator 6	10 pts
	15.33 pts
	↓
Calculated:	15.33 pts



# **Evaluation Group 3 - Pricing Evaluation**

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# **Emergent Care Plus, LLC dba NextCare Urgent Care - Scoring Summary**

## **Evaluation Group 1 - Purchasing Evaluation**

	Total	A - Purchasing Review	A-1 - Cover Letter	A-2 - Required Forms	A-3 - Scope of Services
Reviewer	/ 10 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
Katelyn Edgar	9 pts	0 pts	Pass	Pass	Pass
		Average:	Pass	Pass	Pass
			↓	<b>\</b>	<b>↓</b>
Calculated:	9 pts	0 pts	Pass	Pass	Pass



	A-4 - Executive Summary	A-5 - References	A-6 - Collection Sites and Hours of Operation	A-7 - Policies on weekend, holidays, and after business hour collections	A-8 - SAMHSA/DHHS Letter of Certification
Reviewer	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Katelyn Edgar	Pass	Pass	Pass	Pass	Pass
	Pass	Pass	Pass	Pass	Pass
	<u> </u>	<b>\</b>	<b>\</b>	<b>\</b>	<b>↓</b>
Calculated:	Pass	Pass	Pass	Pass	Pass



	A-9 - Compliance with HIPAA Regulations and Policies	A-10 - Greater Kansas City Area Memo	B - Evaluation Criteria	B-1 - Responsiveness to Request for Proposal
Reviewer	Pass/Fail	Pass/Fail	/ 10 pts	/ 10 pts
Katelyn Edgar	Pass	Pass	9 pts	9 pts
	Pass	Pass	Average:	9 pts
	<b>\</b>	<b>\</b>		<b>↓</b>
Calculated:	Pass	Pass	9 pts	9 pts



# **Evaluation Group 2 - Department Evaluation**

	Total	B - Evaluation Criteria	B-2 - Response to Scope of Services	B-3 - Experience and Qualifications	B-4 - Location of Collection Sites
Reviewer	/ 90 pts	/ 90 pts	/ 20 pts	/ 20 pts	/ 20 pts
Evaluator 1	52 pts	52 pts	10 pts	17 pts	10 pts
Evaluator 2	60 pts	60 pts	15 pts	20 pts	10 pts
Evaluator 3	50 pts	50 pts	10 pts	10 pts	10 pts
Evaluator 4	75 pts	75 pts	15 pts	15 pts	20 pts
Evaluator 5	80 pts	80 pts	20 pts	20 pts	20 pts
Evaluator 6	73 pts	73 pts	18 pts	15 pts	20 pts
		Average:	14.67 pts	16.17 pts	15 pts
			<b>↓</b>	<b>\</b>	<b>\</b>
Calculated:	65 pts	65 pts	14.67 pts	16.17 pts	15 pts



	B-5 - Pricing
Reviewer	/ 30 pts
Evaluator 1	15 pts
Evaluator 2	15 pts
Evaluator 3	20 pts
Evaluator 4	25 pts
Evaluator 5	20 pts
Evaluator 6	20 pts
	19.17 pts
	<b>\</b>
Calculated:	19.17 pts



# **Evaluation Group 3 - Pricing Evaluation**

Reviewer
Evaluator 1
Evaluator 2
Evaluator 3
Evaluator 4
Evaluator 5
Evaluator 6
Calculated:



# **Proposal Score Comments**

# **Test Smartly Labs - Scoring Comments**

#### A-1 - Cover Letter - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

### A-2 - Required Forms - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

### A-3 - Scope of Services - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass



## A-4 - Executive Summary - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

#### A-5 - References - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

### A-6 - Collection Sites and Hours of Operation - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass



### A-7 - Policies on weekend, holidays, and after business hour collections - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

#### A-8 - SAMHSA/DHHS Letter of Certification - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

### A-9 - Compliance with HIPAA Regulations and Policies - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass



## A-10 - Greater Kansas City Area Memo - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Other	Not Applicable

## **B-1 - Responsiveness to Request for Proposal - Reviewer Scores**

Reviewer	Score	Reason	Comments
Katelyn Edgar	10 pts	Meets or exceeds my expectations	Meets requirements



## **B-2 - Response to Scope of Services - Reviewer Scores**

Reviewer	Score	Reason	Comments
Evaluator 1	20 pts	Meets or exceeds my expectations	Completed objective of the Scope of Services.
Evaluator 2	20 pts	Meets or exceeds my expectations	Met my expectations
Evaluator 3	18 pts	Strongly fits desired attribute(s)	very thorough
Evaluator 4	15 pts	Meets or exceeds my expectations	meets expectations
Evaluator 5	20 pts	Meets or exceeds my expectations	No issues were made aware to me.
Evaluator 6	20 pts	Meets or exceeds my expectations	No exceptions



## **B-3 - Experience and Qualifications - Reviewer Scores**

Reviewer	Score	Reason	Comments
Evaluator 1	20 pts	Meets or exceeds my expectations	Meets the experience and qualification needed.
Evaluator 2	20 pts	Meets or exceeds my expectations	Met my expectations
Evaluator 3	18 pts	Strongly fits desired attribute(s)	been in business since 2011 ad serves several govt entities
Evaluator 4	15 pts	Meets or exceeds my expectations	Meets expectations
Evaluator 5	20 pts	Meets or exceeds my expectations	No issues were made aware to me.
Evaluator 6	15 pts	Meets or exceeds my expectations	Firm seems quite qualified, but Manager has very limited experience in the industry.



### **B-4 - Location of Collection Sites - Reviewer Scores**

Reviewer	Score	Reason	Comments
Evaluator 1	20 pts	Meets or exceeds my expectations	Has multiple locations where JACO associates could access.
Evaluator 2	15 pts	Meets or exceeds my expectations	Met my expectations
Evaluator 3	20 pts	Strongly fits desired attribute(s)	locations serve centrally located EE's as well as eastern JACO
Evaluator 4	5 pts	Doesn't meet my expectations	They do not open until 9 am
Evaluator 5	20 pts	Meets or exceeds my expectations	No issues were made aware to me.
Evaluator 6	10 pts	Partially fits desired attributes	Only two locations, and KCMO site is not convenient for Parks + Rec



# **B-5 - Pricing - Reviewer Scores**

Reviewer	Score	Reason	Comments
Evaluator 1	25 pts	Meets or exceeds my expectations	Overall pricing for items we utilize meets my expectations
Evaluator 2	20 pts	Meets or exceeds my expectations	Met my expectations
Evaluator 3	28 pts	Other	test smartly includes tests in our scope and moderately priced
Evaluator 4	20 pts	Meets or exceeds my expectations	Seems to be reasonable and meets are needs
Evaluator 5	20 pts	Meets or exceeds my expectations	No issues were made aware to me.
Evaluator 6	18 pts	Other	good pricing



# **DSI Medical Services Inc - Scoring Comments**

#### A-1 - Cover Letter - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

### A-2 - Required Forms - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

## A-3 - Scope of Services - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass



## A-4 - Executive Summary - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

#### A-5 - References - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

### A-6 - Collection Sites and Hours of Operation - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass



### A-7 - Policies on weekend, holidays, and after business hour collections - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

#### A-8 - SAMHSA/DHHS Letter of Certification - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

### A-9 - Compliance with HIPAA Regulations and Policies - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass



## A-10 - Greater Kansas City Area Memo - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Other	Not Applicable

## **B-1 - Responsiveness to Request for Proposal - Reviewer Scores**

Reviewer	Score	Reason	Comments
Katelyn Edgar	10 pts	Meets or exceeds my expectations	Meets requirements



## **B-2 - Response to Scope of Services - Reviewer Scores**

Reviewer	Score	Reason	Comments
Evaluator 1	5 pts	Poor level of detail in response	Did not have complete explanation of processes and details.
Evaluator 2	5 pts	Poor level of detail in response	Did not meet my expectations
Evaluator 3	12 pts	Partially meets my expectations	doesn't speak to 5 or 12 panel nor. if oral, hair, blood etc can be performed
Evaluator 4	15 pts	Meets or exceeds my expectations	Seems to fit the bill
Evaluator 5	20 pts	Meets or exceeds my expectations	No issues were made aware to me.
Evaluator 6	10 pts	Partially fits desired attributes	Poorly prepared proposal; many, many exceptions



## **B-3 - Experience and Qualifications - Reviewer Scores**

Reviewer	Score	Reason	Comments
Evaluator 1	17 pts	Meets or exceeds my expectations	Has experience and qualficiations.
Evaluator 2	20 pts	Meets or exceeds my expectations	Met my expectations
Evaluator 3	17 pts	Well-supported claim(s)	over 30 years exp
Evaluator 4	15 pts	Meets or exceeds my expectations	Seems to fit the bill
Evaluator 5	20 pts	Meets or exceeds my expectations	No issues were made aware to me.
Evaluator 6	10 pts	Medium level of detail in response	Proposal poorly prepared; difficult to ascertain real quals and exp



### **B-4 - Location of Collection Sites - Reviewer Scores**

Reviewer	Score	Reason	Comments
Evaluator 1	5 pts	Doesn't meet my expectations	Does not meet expectation only one KC location and no location in Eastern Jackson County
Evaluator 2	5 pts	Other	Locations don't meet our needs overall
Evaluator 3	10 pts	Partially meets my expectations	there's not a eastern JACO location. Only after hours located in Independence
Evaluator 4	5 pts	Doesn't meet my expectations	I don't feel they have a location close enough to fit the needs of my division
Evaluator 5	20 pts	Meets or exceeds my expectations	No issues were made aware to me.
Evaluator 6	3 pts	Doesn't meet my expectations	Poor locations for Parks + Rec associates; very inconvenient to access from our work sites; much time would be wasted in travel to/from



## **B-5 - Pricing - Reviewer Scores**

Reviewer	Score	Reason	Comments
Evaluator 1	20 pts	Other	Does not provide pricing for some items we utilize.
Evaluator 2	15 pts	Partially meets my expectations	Partially met my expectations
Evaluator 3	12 pts	Other	dsi doesn't offer saliva screening 5 panel
Evaluator 4	15 pts	Other	Seem like they are prices are more expensive
Evaluator 5	20 pts	Meets or exceeds my expectations	No issues were made aware to me.
Evaluator 6	10 pts	Other	high pricing



## **Emergent Care Plus, LLC dba NextCare Urgent Care - Scoring Comments**

#### A-1 - Cover Letter - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

### A-2 - Required Forms - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

### A-3 - Scope of Services - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass



## A-4 - Executive Summary - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

#### A-5 - References - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

### A-6 - Collection Sites and Hours of Operation - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass



### A-7 - Policies on weekend, holidays, and after business hour collections - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

#### A-8 - SAMHSA/DHHS Letter of Certification - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass

### A-9 - Compliance with HIPAA Regulations and Policies - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Meets the requirement(s)	Pass



## A-10 - Greater Kansas City Area Memo - Reviewer Scores

Reviewer	Score	Reason	Comments
Katelyn Edgar	Pass	Other	Not Applicable

## **B-1 - Responsiveness to Request for Proposal - Reviewer Scores**

Reviewer	Score	Reason	Comments
Katelyn Edgar	9 pts	Meets or exceeds my expectations	Meets requirements



## **B-2 - Response to Scope of Services - Reviewer Scores**

Reviewer	Score	Reason	Comments
Evaluator 1	10 pts	Partially fits desired attributes	Did not meet all expecations.
Evaluator 2	15 pts	Meets or exceeds my expectations	Met my expectations
Evaluator 3	10 pts	Other	limited response to scope. does not offer post accident test nor collection after hours
Evaluator 4	15 pts	Meets or exceeds my expectations	Meet expectations
Evaluator 5	20 pts	Meets or exceeds my expectations	No issues were made aware to me.
Evaluator 6	18 pts	Meets or exceeds my expectations	Well organized proposal; Hours of Operation, 8-8 are perfect for our needs



## **B-3 - Experience and Qualifications - Reviewer Scores**

Reviewer	Score	Reason	Comments
Evaluator 1	17 pts	Meets or exceeds my expectations	Has appropriate experience and qualifications.
Evaluator 2	20 pts	Strongly fits desired attribute(s)	Met my expectations
Evaluator 3	10 pts	Other	little over 10 yrs exp
Evaluator 4	15 pts	Meets or exceeds my expectations	have worked with them in the past and was satisfied
Evaluator 5	20 pts	Meets or exceeds my expectations	No issues were made aware to me.
Evaluator 6	15 pts	Meets or exceeds my expectations	Satisfied they are experienced and qualified based on the level of details provided



### **B-4 - Location of Collection Sites - Reviewer Scores**

Reviewer	Score	Reason	Comments
Evaluator 1	10 pts	Partially fits desired attributes	Locations do not meet needs of all Jackson County.
Evaluator 2	10 pts	Partially meets my expectations	Partially met my expectations
Evaluator 3	10 pts	Partially fits desired attributes	only one JACO location. Far drive for those in KC -midtown. limited hours. no post accident testing
Evaluator 4	20 pts	Strongly fits desired attribute(s)	This is close to the shop and they open at 8 am
Evaluator 5	20 pts	Meets or exceeds my expectations	No issues were made aware to me.
Evaluator 6	20 pts	Meets or exceeds my expectations	Lee's Summit Good Location for Parks and Sheriff



## **B-5 - Pricing - Reviewer Scores**

Reviewer	Score	Reason	Comments
Evaluator 1	15 pts	Partially meets my expectations	Does not provide pricing for items we utilize
Evaluator 2	15 pts	Partially meets my expectations	Partially meets my expectations
Evaluator 3	20 pts	Other	next care doesn't offer saliva drug screen. costs are mid-rage compared to others
Evaluator 4	25 pts	Meets or exceeds my expectations	Works best for my division
Evaluator 5	20 pts	Meets or exceeds my expectations	No issues were made aware to me.
Evaluator 6	20 pts	Other	best pricing