

Request for Legislative Action

Res. #20929
Sponsor: Tony Miller
Date: April 25, 2022

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	20929
Sponsor(s):	Tony Miller	Legislature Meeting Date:	4/25/2022

Introduction
Action Items: ['Award']
Project/Title:
Awarding a Thirty-Two (32) Month Term and Supply contract with Two (2) Twelve-Month Options to Extend for the furnishing of Automotive Parts for use by Various County Departments to AutoZone of Memphis, TN under the terms and conditions of OMNIA Partners Contract No. R211201, an existing competitively bid contract.

Request Summary
<p>Various County Departments require a Term and Supply contract for the furnishing of Automotive Parts on an "as needed" basis. The Purchasing Department currently uses OMNIA Partners Contract No. R17201 which was awarded to AutoZone; Contract No. R211201 is the new contract that has been put in place.</p> <p>Contract No. R211201 was made effective January 1, 2022, with the initial term ending on December 31, 2024. The request to have a Thirty-Two (32) Month term with Two (2) Twelve Month Options to Extend will allow the Purchasing Department to have the Jackson County contract terms run concurrent with the OMNIA Partners contract terms which will also allow the County to provide the continuous service necessary to keep County Department automobiles functioning properly during this time.</p> <p>The following is a list of County Departments estimated annual usage for this contract:</p> <p>Parks + Rec - \$29,000 Public Works - \$20,000 Department of Corrections - \$5,000 Sheriff's Office - \$2,500 Facilities Management - \$500 Assessment - \$500 Medical Examiner - \$300 Estimated Annual Usage Total - \$57,800</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing is requesting approval of a Thirty-Two (32) Month Term and Supply contract with Two (2) Twelve-Month Options to Extend for the furnishing of Automotive Parts for use by Various County Departments to AutoZone of Memphis, TN under the terms and conditions of OMNIA Partners Contract No. R211201, an existing competitively bid contract.</p>

Request for Legislative Action

Contact Information			
Department:	Finance	Submitted Date:	4/8/2022
Name:	Keith E. Allen	Email:	keallen@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3465

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20651	April 19, 2021

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Fixed Price Contract
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance
Certificate of Compliance
In Compliance
Minority, Women and Veteran Owned Business Program
Goals Not Applicable for following reason: Contract is with another government agency

Request for Legislative Action

MBE: .00%
WBE: .00%
VBE: .00%
Prevailing Wage
Not Applicable

Fiscal Information
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

History
<p>Keith E. Allen at 4/8/2022 12:37:46 PM - [Submitted]</p> <p>Department Director: Bob Crutsinger at 4/8/2022 3:16:12 PM - [Approved]</p> <p>Finance (Purchasing): Barbara J. Casamento at 4/8/2022 4:04:48 PM - [Returned for more information It is Section 1030.4]</p> <p>Submitter: Keith E. Allen at 4/11/2022 12:07:19 PM - [Submitted]</p> <p>Department Director: Bob Crutsinger at 4/11/2022 12:31:29 PM - [Approved]</p> <p>Finance (Purchasing): Barbara J. Casamento at 4/11/2022 12:49:09 PM - [Approved]</p> <p>Compliance: Katie M. Bartle at 4/11/2022 1:53:38 PM - [Approved]</p> <p>Finance (Budget): Mark Lang at 4/11/2022 2:15:13 PM - [Approved No fiscal note required on a T&S contract.]</p> <p>Executive: Sylvya Stevenson at 4/11/2022 3:04:50 PM - [Returned for more information There are a couple typos in your Request Summary that no one noticed. Notably, the justification section to why Purchasing needs to change the contract period of performance to 32 months. Thank you.]</p> <p>Submitter: Keith E. Allen at 4/11/2022 4:00:31 PM - [Submitted]</p> <p>Department Director: Bob Crutsinger at 4/11/2022 4:42:42 PM - [Approved]</p> <p>Finance (Purchasing): Barbara J. Casamento at 4/12/2022 10:14:47 AM - [Returned for more information please correct small errors]</p> <p>Submitter: Keith E. Allen at 4/12/2022 12:35:25 PM - [Submitted]</p> <p>Department Director: Bob Crutsinger at 4/12/2022 4:06:22 PM - [Approved]</p> <p>Finance (Purchasing): Barbara J. Casamento at 4/12/2022 4:19:54 PM - [Approved]</p> <p>Compliance: Katie M. Bartle at 4/12/2022 4:39:08 PM - [Approved]</p> <p>Finance (Budget): Mark Lang at 4/13/2022 9:01:32 AM - [Approved]</p> <p>Executive: Troy Schulte at 4/13/2022 9:35:43 AM - [Approved] Legal: Elizabeth Freeland at 4/21/2022 9:11:37 AM - Approved.</p>



PURCHASING DEPARTMENT

415 East 12th Street
Kansas City, Missouri 64106

816-881-3465
Fax 816-881-3268

DISPOSITION OF TERM & SUPPLY CONTRACT MEMORANDUM

TO: James Evans, Public Works
Matt Willier, Public Works
Caroline Deihl, Public Works
John Johnson, Parks + Recreation
Kay Norris, Parks + Recreation
Elizabeth Money, Sheriff's Office
John Payne, Sheriff's Office
Rick Gerla, Facilities Management
Cynthia Ramos, Assessment
Kandi Brooke, Medical Examiner
Deloris Wells, Corrections
Tina Wise, Prosecutor's Office
Gina Robinson, Prosecutor's Office

FROM: Keith Allen, Senior Buyer, Purchasing

DATE: March 30, 2022

RE: Term & Supply Contract: AutoZone-R170201 (Automotive Parts)

The above referenced Term & Supply Contract is set to expire on **April 30, 2020**. There are no extension remaining.

Please review the specifications and advise me of the following:

- A. Extend Contract for 12 months. Department needs service.
- B. Rebid with attached changes.
- C. Rebid with specifications as they stand.
- D. Department does not require services of this bid.

Department: 1506-Public Works R&B
\$ 20,000.00

Estimated annual usage:

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.



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Department: Parks + Rec Estimated annual usage: \$ 29,000

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FROM: Keith Allen, Senior Buyer, Purchasing

DATE: March 30, 2022

RE: Term & Supply Contract: AutoZone-R170201 (Automotive Parts)

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Department: Sheriff Estimated annual usage: \$ 2,500

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Rick Gerla, Facilities Management **RG**
Cynthia Ramos, Assessment
Kandi Brooke, Medical Examiner
Deloris Wells, Corrections
Tina Wise, Prosecutor's Office
Gina Robinson, Prosecutor's Office

FROM: Keith Allen, Senior Buyer, Purchasing

DATE: April 7, 2022

RE: Term & Supply Contract: AutoZone-R170201 (Automotive Parts)

The above referenced Term & Supply Contract is set to expire on **April 30, 2020**. There are no extensions remaining.

Please review the specifications and advise me of the following:

- ~~A. Extend Contract for 12 months. Department needs service.~~
- B. Rebid with attached changes.
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Department: FMD Estimated annual usage: \$ 500.00

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FROM: Keith Allen, Senior Buyer, Purchasing

DATE: March 30, 2022

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Department: Assessment Estimated annual usage: \$ 500.00

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.

If you have any questions, please feel free to call me at 881-3465. Thank you.

C. Ramos
3/30/22



PURCHASING DEPARTMENT

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FROM: Keith Allen, Senior Buyer, Purchasing

DATE: March 30, 2022

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Department: **Medical Examiner's Office, Dept 2001** Estimated annual usage: **\$ 300.**

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.

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FROM: Keith Allen, Senior Buyer, Purchasing

DATE: March 30, 2022

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- D. Department does not require services of this bid.

Department: JCDC

Estimated annual usage: \$5,000.00.

Please return a copy of this memorandum and any requested changes to my attention **AS SOON AS POSSIBLE**, so that appropriate action can be taken.

If you have any questions, please feel free to call me at 881-3465. Thank you.



To: Christine Dorantes
Contract Manager

From: Robert Zingelmann
Chief Financial Officer, Finance and Operations Services

Date: October 26, 2021

Subject: Approval of Contract Award

Per official action taken by the Board of Directors of Region 4 Education Service Center (ESC) on October 26, 2021, the following contracts were approved as presented:

➤ **Automotive Parts and Supplies**

- AutoZone Parts, Inc.
- Lawson Products, Inc.

Contract is effective January 1, 2022. If you have any questions, please let me know.



To: Board of Directors
From: Robert Zingelmann
Date: October 26, 2021
Subject: Recommendation of Contract Award

Region 4 ESC held a RFP opening on August 31, 2021 for RFP # 21-12 for **Automotive Parts and Supplies**. There were five (5) proposals submitted:

- AutoZone Parts, Inc.
- FACTORY MOTOR PARTS
- Lawson Products, Inc.
- Liftnow Automotive Equipment Corp.
- O'Reilly Auto Enterprises, LLC

After careful review of all proposals, the Evaluation Team has determined that two (2) companies demonstrated the ability to provide the products and services outlined in the solicitation while offering competitive pricing to the members.

CONSIDERATION

Award of annual contract in compliance with the bid laws of the State of Texas is recommended.

RECOMMENDATION

The Evaluation Team recommends the following company for award based on their response:

Contract	Vendor	Term of Contract
Automotive Parts and Supplies	AutoZone Parts, Inc. Lawson Products, Inc.	Three (3) years with option of two (2) one-year renewals

Support documentation has been attached for your reference.

Enclosure: Bid Tab Summary



To: Dr. Pam Wells
Executive Director

From: Robert Zingelmann
Chief Financial Officer, Finance and Operations Services

Date: October 26, 2021

Re: Automotive Parts and Supplies; RFP # 21-12

The Evaluation Committee has reviewed the responses and recommend that the following companies be awarded:

- AutoZone Parts, Inc.
- Lawson Products, Inc.

The recommended vendors submitted offers that were determined to be most advantageous to OMNIA Partners, Public Sector members, based upon the bid tabulation. All the recommended respondents were determined to be competitively priced and strong for the specified services outlined in the RFP.

We believe all recommended vendors demonstrate the ability to provide and perform the services requested in the proposal. We will monitor their performance and determine at the end of each year if they are eligible for renewal with each new term.

This multiple award is recommended as most advantageous as it limits contract awards to the least number of suppliers necessary to meet the requirements of OMNIA Partners, Public Sector members. In order to serve the entire nation, a multiple award is recommended to provide any governmental agency with complete coverage of commodities, services and any other offering within the scope of proposal.

Please let me know if you have any questions.



November 9, 2021

Duane Findley
Vice President, Commercial Support
Grant McGee
grant.mcgee@autozone.com
SVP, Commercial
AutoZone Parts, Inc.
123 S. Front St.
Memphis, TN 38103

Re: Award of Contract #R211201

Dear Gentlemen:

Per official action taken by the Board of Directors of Region 4 Education Service Center on October 26, 2021, we are pleased to announce that AutoZone Parts, Inc. has been awarded an annual contract for the following, based on the sealed proposal (RFP #21-12) submitted on August 31, 2021:

Commodity/Service

Supplier

Automotive Parts and Supplies

AutoZone Parts, Inc.

This contract is effective January 1, 2022 and will expire on December 31, 2024. As indicated above, your contract # is R211201. This contract may be renewed annually for an additional two (2) years if mutually agreed upon by Region 4 ESC/OMNIA Partners, Public Sector and AutoZone Parts, Inc.

Your participation in the proposal process is appreciated and we look forward to a successful partnership. Please feel free to provide copies of this letter to your sales representative(s) to assist in their daily course of business.

If you have any questions, please contact Christine Dorantes, the Contract Manager assigned to your contract, at (615) 431-8182 or christine.dorantes@omniapartners.com.

Sincerely,

DocuSigned by:

30EE15BFEF1C4C6...

Robert Zingelmann
Chief Financial Officer, Finance and Operations Services

Keith E. Allen

From: Aslan, Shant <shant.aslan@autozone.com>
Sent: Thursday, March 24, 2022 9:49 AM
To: Keith E. Allen
Subject: EXTERNAL RE: Contract Number R211201
Attachments: OMNIA_Flyer.pdf; OMNIA Partners Contract R211201_2022.pdf

WARNING: This email originated outside of Jackson County.
DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.

Hello Keith,
Hope you're doing well.

I'm attaching our value proposition flyer that outlines our pricing as 50% off list as published on autozonepro.com. also including our official contract with below screenshot on pricing.

Hope this helps and please let me know if you have any questions.

Products/Pricing

i. Offerors shall provide pricing based on a discount from a manufacturer's price list or catalog, or fixed price, or a combination of both with indefinite quantities. Offeror may offer their complete product, parts, and service offering as a balance of line. Prices listed will be used to establish the extent of a manufacturer's product lines, services, warranties, etc. that are available from Offeror and the pricing per item. Multiple percentage discounts are acceptable if, where different percentage discounts apply, they different percentages are specified. Additional pricing and/or discounts may be included. Products and services proposed are to be priced separately with all ineligible items identified. Offerors may elect to limit their proposals to any category or categories. The discount proposed shall remain the same throughout the term of the contract and at all renewal options. At a minimum, the Contractor must hold the proposed price list firm for the first 12 months after the contract award.

ii. Include an electronic copy of the catalog from which discount, or fixed price, is calculated. Electronic price lists must contain the following: *(if applicable)*

- Manufacturer part #
- Offeror's Part # (if different from manufacturer part #)
- Description
- Manufacturers Suggested List Price and Net Price
- Net price to Region 4 ESC (including freight)

Media submitted for price list must include the Offerors' company name, name of the solicitation, and date on a Flash Drive (i.e. Pin or Jump Drives).

- A. Parts catalog and pricing available through www.autozonepro.com with valid username and password.
- B. All categories set at 50% off as published on www.autozonepro.com
- C. AutoZone has submitted pricing in the following format:
 - Excel file on Flash Drive marked "AZ PRICING"

Best Regards,

Shant Aslan
Manager, PUBLIC SECTOR-OMNIA PARTNERS-FLEET
Customer Satisfaction
AutoZone, Inc.
310-901-1751

This communication (including any attachments) contains information that is proprietary to AutoZone, Inc. and its affiliates and subsidiaries and constitutes a trade secret as that term is defined under the Uniform Trade Secrets Act ("USTA"). Any misappropriation, as that term is defined under the USTA, of the information contained herein is

Welcome To The

Cooperative Contract

Available Through

SAVE TIME & MONEY WITH:

50% OFF* LIST PRICES PUBLISHED ON AUTOZONEPRO.COM



STOCKING BULK DISCOUNTS



LEADING COVERAGE & AVAILABILITY

Most comprehensive assortment of OEM part equivalents, chemicals, shop supplies, tools, equipment, and accessories.

- Import & Domestic Coverage
- Severe & Heavy Duty Parts Availability

NATIONAL ACCOUNT PRICING BENEFITS FROM

ALLDATA
Access to suite of products

 ALLDATA REPAIR / ALLDATA COLLISION <small>The industry's #1 source for unedited OEM diagnostics, procedures, specifications, wiring diagrams, and more</small>	 ALLDATA MOBILE <small>Cloud-based tablet app to access DTCs, TSBs, P-codes & more, right at the vehicle.</small>	 ALLDATA TECH-ASSIST <small>Stumped? Access to diagnostic techline staffed by ASE Master Techs.</small>
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ADDITIONAL BENEFITS



Professional Training Program

CUSTOMIZED CURRICULUM TO FIT FLEET PROFILE, TECHNICIAN ASSESSMENTS & CERTIFICATIONS



48-Hour Guaranteed Parts & Labor Reimbursement**



On Demand Delivery
30 MINUTES OR LESS



Online Ordering Solutions
24/7 ORDERING, ACCOUNT MANAGEMENT, REAL TIME INVENTORY & ABILITY TO SHOP BY JOBS, VIN/ LICENSE PLATE LOOK UP AND MORE

EMAIL GOVERNMENT.SOLUTIONS@AUTOZONE.COM TO GET STARTED OR TO SCHEDULE A FREE CONSULTATION.

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