

Request for Legislative Action

Res. #20894
Sponsor: Theresa Cass Galvin
Date: March 7, 2022

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20894
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	3/7/2022

Introduction

Action Items: ['Authorize', 'Transfer']

Project/Title:

Requesting the transfer of funds and authorizing the purchase of an annual software subscription service from Lexipol, LLC, of Frisco, Texas, in the amount of \$47,674.

Request Summary

The annual Lexipol, LLC, policy management software subscription needs to be renewed for the contract term 2/1/2022 to 1/31/2023 at an actual cost to the County in the amount of \$47,674. Lexipol, LLC, is considered a Sole Source vendor as they are the original developer and owner of the software service used by the Sheriff's Office and Department of Corrections for Law Enforcement and Corrections Policy Manuals and Daily Training Bulletins.

The renewal is necessary to continue our use of this valuable resource. We are requesting authorization to purchase the subscription renewal pursuant to Section 1030.1 Sole Source of Chapter 10 of the Jackson County Code.

Total funds for the subscription renewal were budgeted in 001-4201-56663 General Fund - Sheriff's Office – Software as a Service. We are requesting a transfer of \$28,335 from that line item to 001-2701-56663 General Fund – Corrections – Software as a Service for the Corrections portion of the service. The Law Enforcement portion \$19,339 will be funded from 001-4201-56663 General Fund – Sheriff's Office – Software as a Service, bringing the total cost to the County to \$47,674.

Contact Information

Department:	Sheriff	Submitted Date:	2/17/2022
Name:	Elizabeth A. Money	Email:	EMoney@jacksongov.org
Title:	Office Administrator	Phone:	816-541-8017

Budget Information

Amount authorized by this legislation this fiscal year:	\$47,674
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$47,674
Is it transferring fund?	Yes

Transferring Fund From:

Request for Legislative Action

Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	4201 (Sheriff)	56663 (Software As A Service)	\$47,674
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	2701 (Corrections)	56663 (Software As A Service)	\$28,335
001 (General Fund)	4201 (Sheriff)	56663 (Software As A Service)	\$19,339

Prior Legislation

Prior Ordinances

Ordinance:	Ordinance date:

Prior Resolution

Resolution:	Resolution date:
20587	December 14, 2020

Purchasing

Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance

Certificate of Compliance

In Compliance
Minority, Women and Veteran Owned Business Program
Goals Not Applicable for following reason: Sole Source
MBE: .00%
WBE: .00%
VBE: .00%
Prevailing Wage
Not Applicable

Fiscal Information

Request for Legislative Action

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

History

Elizabeth A. Money at 2/17/2022 3:06:35 PM - [Submitted |]
Department Director: Ronald A. Fletcher at 2/17/2022 3:28:12 PM - [Approved | Approved. Major Ron Fletcher]
Finance (Purchasing): Barbara J. Casamento at 2/17/2022 3:56:48 PM - [Approved |]
Compliance: Katie M. Bartle at 2/18/2022 11:35:25 AM - [Approved |]
Finance (Budget): Mark Lang at 2/18/2022 1:42:26 PM - [Approved | The fiscal note is attached.]
Executive: Sylvia Stevenson at 2/24/2022 9:50:53 PM - [Approved |]
Legal: Elizabeth Freeland at 3/3/2022 10:05:39 AM - [Approved |]

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# 420122002 000

Date: February 18, 2022

RES # 20894
eRLA ID #: 412

Org Code/Description	Object Code/Description	From	To
001	General Fund		
4201 Sheriff's Office	56663 Software As A Service	\$ 28,335	\$ -
2701 Corrections	56663 Software As A Service	-	28,335
		\$ 28,335	\$ 28,335

Fiscal Note:

This expenditure was included in the Annual Budget

PC#

Org Code/Description	Object Code/Description	Not to Exceed
001	General Fund	
4201 Sheriff's Office	56663 Software As A Service	\$ 19,339
2701 Corrections	56663 Software As A Service	28,335
		\$ 47,674

APPROVED
By Mark Lang at 1:40 pm, Feb 18, 2022

Budget Office



Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

INTER-OFFICE MEMO

To: Purchasing Department
From: Sgt. Jeffery Carpenter #10
Re: Lexipol, LLC, Sole Source Provider
Date: February 16, 2022

This memorandum is to request Sole Source designation for Lexipol, LLC, for the Law Enforcement and Corrections Policy Manuals and Daily Training Bulletins software service utilized by the Sheriff's Office and Department of Corrections. The renewal of this service is necessary to continue our use of this valuable resource.

Lexipol, LLC, furnishes state-specific policy management software that is a customizable package to manage, track and update our policies, procedures, and trainings. The service is designed to guide our agency in providing up to date, legally defensible policy and training content to our personnel. The software purchase was approved by Resolution 20587 on December 14, 2020 and has been in use by the Sheriff's Office and Department of Corrections since early 2021.

Sgt. Carpenter #10
2/16



Invoice

POLICE1 **CORRECTIONS1**
FIRE RESCUE1 **EMS1** **GOV1**

Date 1/19/2022
Invoice # INVLEX8521
Terms Net 30
Due Date 2/18/2022
PO #

NOTICE: WE HAVE A NEW MAILING ADDRESS.
Please change the address and remit payment to: 2611 Internet Blvd. Suite 100, Frisco, TX 75034

Bill To

Jackson County Sheriff's Office
4001 NE Lakewood Ct
Lees Summit, MO 64064

End User**Contract Term**

2/1/2022 to 1/31/2023

Item

Annual Corrections Supplemental Manual(s)
Annual Corrections Policy Manual & Daily Training Bulletins

Your price includes a 20% discount.

Invoice Total 28,334.06
Amount Due \$28,334.06

Contact Information:
Phone: 844-312-9500
Email: receivables@lexipol.com

ACH Payments to:
Lexipol LLC
Routing# 031207607
Account# 8026454197
PNC Bank, N.A.
2 Tower Center Blvd
East Brunswick, NJ 08816
Payment Notice to receivables@lexipol.com

Please Make Checks Payable to:
Lexipol LLC
2611 Internet Blvd, Suite 100
Frisco, Tx 75034



Invoice

POLICE1 **CORRECTIONS1**
FIRE RESCUE1 **EMS1** **GOV1**

Date 1/19/2022
Invoice # INVLEX8522
Terms Net 30
Due Date 2/18/2022
PO #

NOTICE: WE HAVE A NEW MAILING ADDRESS.
Please change the address and remit payment to: 2611 Internet Blvd. Suite 100, Frisco, TX 75034

Bill To

Jackson County Sheriff's Office
4001 NE Lakewood Ct
Lees Summit, MO 64064

End User**Contract Term**

2/1/2022 to 1/31/2023

Item

Annual Law Enforcement Policy Manual & Daily Training Bulletins
Annual Law Enforcement Supplemental Manual(s)

Your price includes a 20% discount.

Invoice Total 19,339.00
Amount Due \$19,339.00

Contact Information:
Phone: 844-312-9500
Email: receivables@lexipol.com

ACH Payments to:
Lexipol LLC
Routing# 031207607
Account# 8026454197
PNC Bank, N.A.
2 Tower Center Blvd
East Brunswick, NJ 08816
Payment Notice to receivables@lexipol.com

Please Make Checks Payable to:
Lexipol LLC
2611 Internet Blvd, Suite 100
Frisco, Tx 75034

Jackson County, Missouri

AFFIDAVIT

STATE OF California)

) SS.

COUNTY OF Orange)

Van Holland of the city of Irvine
County of Orange State of California being duly sworn on her or his oath, deposes and says,

1. That I am the Chief Financial Officer (Title of Affiant) of Lexipol LLC (Name of Bidder) and have been authorized by said Bidder to make this Affidavit upon my best information and belief, after reasonable inquiry as to the representations herein.
2. No Officer, Agent or Employee of Jackson County, Missouri is financially interested directly or indirectly what Bidder is offering to sell to the County pursuant to this Invitation (though no representation is made regarding potential ownership of publicly traded stock of bidder).
3. If Bidder were awarded any contract, job, work or service for Jackson County, Missouri, no Officer, Agent or Employee of the County would be interested in or receive any benefit from the profit or emolument of such.
4. Either Bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County or Bidder did not have on December 31, 2021 any property subject to taxation by the County and if bidder is duly listed and assessed on the tax rolls of Jackson County, Missouri, bidder agrees to permit an audit of its records, if requested by the Jackson County Director of Assessment, as they relate to the assessment of Business Personal Property.
5. Bidder has not participated in collusion or committed any act in restraint of trade, directly or indirectly, which bears upon anyone's response or lack of response to the Invitation.
6. Bidder certifies and warrants that Bidder or Bidder's firm/organization is not listed on the General Services Administration's Report of Debarred and/or Suspended Parties, or the State of Missouri and City of Kansas City, Missouri Debarment List
7. Bidder certifies and affirms its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.
8. Bidder certifies and affirms that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

Lexipol LLC (Name of Bidder)

By: [Signature] (Signature of Affiant)

Chief Financial Officer (Title of Affiant)

Subscribed and sworn to before me this 14th day of FEB, 2022

VAN HOLLAND

NOTARY PUBLIC in and for the County of ORANGE (SEAL)

State of CALIFORNIA

My Commission Expires: FEB 16, 2022

